

ACC 10000/146/25

LSC/102

ITALIAN CIVILIAN PERSONNEL

Jan. 1945 - Mar. 1946

LSC/102

347

225
225
120
570

10000 / 146/25

THIS FOLDER CONTAINS PAPERS	
FROM	JAN 1945
TO	MAR 1946
CATALOGUE.	

134733

NAME	STREET ADDRESS	TEL. No
SARNO JANUARIO	Viale Medaglie D'Oro 200	--
GIUSTINIANI FRANCA	Via Leonzo 42 - Pal. A	863171
BARBIANI GELTRUDE	Piazza Confindenza 3	492980
PESCAMORA MARCELLA	Via Forli 22	852335
DEL SETTE ELDA	Via Lucino 6	--
LATORRAGA OMELIO	Via Baccari 3	365412
CARICINI CONRADO	Via Cola di Rienzo 23	372079
GIANOGLIO GIUSEPPE	Via Varese 5	492377
BALDAZZI GIOVANNI	Via Stasione S. Pietro 20	560173
GIORGIO TOMMASO	Via Flave 15	481231
PANDOLFI MARCELLO	Via Erasmo Gattamelata 6	--
RIVA SANSEVERINO LUISA	Via Rubicone 6	866463
CAO PINNA VERA	Via Capitanata 8	851839
AMBROGI FRANCESCA	Via Ruggero Fauro 2 (Parioli)	872775
DE CHANAZ ANNA	Via Panama 77 (Viale Giappone)	868377
FEARINI ALESSANDRA	Via Fresco 2	854355
LAMBRO GIOVANNI	P.zza S. M. Magglore (Sem.Lomb.)	446114
TOMASETTI ROBERTO	Via Collazia 20	--
CAPFARUCCI FRANCO	Via Premuda 2	--

HEADQUARTERS ALLIED COMMISSION

LABOUR SUB-COMMISSION
(SECTION)

APO 894

Reference LC/102

Date 15 MARCH 1946

SUBJECT: **Dismissal of Civilian Employees.**

TO : Civilian Personnel Section, (ROOM II - GROUND FLOOR)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect
from 16 MARCH 1946

Name of Employee: Marcello PANDOLFI

Classification : Messenger

Wage Rate : L. 100 per day plus Cost of Living Bonus.

2. Employee is being dismissed for the following reasons:

(X) Ceased operation.

() Inefficiency

() Insubordination

() Dishonesty

() Security

() Reduction in staff

() Remarks

2677

3. Employee has been instructed to report to Civilian Personnel Section
16.3.46 for the purpose of obtaining required clearance.
(date)

Name: M. Starnon

Rank: Br. Civ

Title: Admin. Office

NOTE: This form must be submitted in duplicate.

HEADQUARTERS ALLIED COMMISSION

LABOUR SUB-COMMISSION
(SECTION)

APO 394

Reference LSC/102

Date 15 MARCH 1946

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (ROOM 11 - GROUND FLOOR)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect
from 16 MARCH 1946

Name of Employee: Dr. GIANGLIO GIUSEPPE

Classification : JUNIOR ADM. ASS'T.

Wage Rate : 9.970 including Cost of Living Bonus

2. Employee is being dismissed for the following reasons:

- (☒) ~~Ceased operation.~~
- () ~~Inefficiency.~~
- () ~~Insubordination.~~
- () ~~Dishonesty.~~
- () ~~Security.~~
- () ~~Reduction in staff.~~
- () ~~Remarks.~~

2676

3. Employee has been instructed to report to Civilian Personnel Section
16. 3. 46 for the purpose of obtaining required clearance.
(date)

Name: ES

Rank: Brk Cr

Title: Admin Officer

NOTE: This form must be submitted in duplicate.

RAS/ag

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

27 February 1946

Ref : LSC 102

Tel : 478809

SUBJECT: Italian Civilian Personnel - Labour S/C.

TO : G. 1, Civilian Personnel.

Could you please arrange to remove the name of Miss Anna de CHANAZ,
Senior Admin. Asst. from the payroll of this Sub-Commission as from 28th 1st
March February, as she has obtained other employment.


M.A. STEVENSON.,
Administrative Officer.

2675

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB COMMISSION

HAB/ac

REF : LDC/102

27 February 1946

TEL : 478809

SUBJECT: Italian Civilian Personnel - Labour S/C

TO : C-1 Civilian Personnel

In accordance with Daily Bulletin No. 45, para 4, submitted below are particulars of Italian civilian employees who are shortly becoming redundant,

GROSSI Ada	Int. Typist.
SARNO Jannario	Steno Typist
PANDOLFI Marcello	Messenger
* GLAVOGLIO Giuseppe	Junior Admin. Asst.
* AMBROGI Francesca	Sub-professional (Statistician)

* Already employed elsewhere during the morning

2674


M.A. STEVENSON
Administrative Officer.

LABOUR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. W.H. BRAINE		
Mr. HIRD		
Mr. SCOTT		
Miss STEVENSON ←		
Miss SANSEVERINO		
Chief Clerk		

REMARKS:

2673

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

15 February 1946

SUBJECT: Transfer.

TO : Labor S/C

1. Reference your letter Request Dated 12 February 46
2. Approval is granted for the transfer of GROSSI, Ada
employed in Transportation ~~S/C~~ Sub-Commission, to Labor ~~S/C~~
Sub-Commission.
3. Classification and wage rate to remain the same Int. Typist
(Grade)
at 4290 lire per ~~day~~ month. (Plus Living Bonus)

2672

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Civ. Pers. Form 6
Nov. 44

Copy To: Transportation S/C
Internal Security
Files

HARRY GALKIN
1st. Lt. Air Corps.
Asst. G-1 Amer.

LABOUR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. J.H. BRAINE		
Mr. HIRD		
Mr. SECTT		
Miss STEVENSON ←	JS	1/2
Miss SANSEVERINO		
Chief Clerk		

REMARKS:

2671

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

14 February 1946

SUBJECT: Transfer.

TO : Allied Supply Accounting Agency

1. Reference your letter 13611B/F/A-AB dated 11 February 1946.

2. Approval is granted for the transfer of Baldassi, Giovanni

employed in Labor Sub-Commission, to Allied Sup. Acct. Agency

Sub-Commission.

3. Classification and wage rate to remain the same Int. Technical
(Grade)

at 2430 to 4580 lire per day/month. Plus Living Bonus

Effective 16 February

2670

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copies To: Labor S/C
Internal Security
Files

Civ. Pers. Form 6

Nov. 44

HARRY GALKIN
1st. Lt. Air Corps
Asst. G-1 Amer.

HEADQUARTERS
ALLIED COMMISSION

LABOUR SUB-COMMISSION
(SECTION)

APO 334

Reference LSC/102 Date 4 February 1946

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from 1st February 1946

Name of Employee: Giovanni LAURO
Classification : Book-keeper
Wage Rate : 4.000 and Bonus 4.230

2. Employee is being dismissed for the following reasons:

- (*) Ceased operation.
- () ~~Inefficiency.~~
- () Insubordination.
- () Dishonesty.
- () Security.
- () Reduction in staff.

Remarks: ~~Obtained offer employment on 1/2/46~~ 2669

3. Employee has been instructed to report to Civilian Personnel Section

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect
from 1st February 1946

Name of Employee: Giovanni LAURO

Classification : Book-keeper

Wage Rate : 4,000 and Bonus 4,800

2. Employee is being dismissed for the following reasons:

(*) Ceased operation.

() ~~Inefficiency.~~

() Insubordination.

() Dishonesty.

() Security.

() Reduction in staff.

() ~~Remarks.~~

2869
obtained offer employment on 12/46

3. Employee has been instructed to report to Civilian Personnel Section
on 12/46 for the purpose of obtaining required clearance.
(date)

Name: M. Skaroon

Rank: Administrative Officer

Title:

Civ. Pers. Form 8
Feb. 45

FILE

HEADQUARTERS ALLIED COMMISSION
A/C 394
LABOUR SUB COMMISSION

Rome, 4 February 1946

LAURO GIOVANNI was employed by Labour Sub-Commission of Allied Commission Headquarters as Accountant from 19 December 1944 to 30th January 1946.

During the whole of this period he performed his duties with ability, enthusiasm and initiative. His loyalty was of the highest degree and he has the regard of both his senior Allied Officers and his Italian colleagues.

Termination of the work of the Labour Sub-Commission makes it necessary for him to seek new employment and he has the good wishes of the Director and Staff.

W.H. BRAINE
Director,
Labour Sub-Commission

LAURO GIOVANNI e' stato impiegato dalla Sottocommissione del Lavoro (Quartier Generale della Commissione Alleata) in qualita' di contabile dal 19 Dicembre 1944 al 30 Gennaio 1946.

Durante tutto questo periodo egli ha compiuto le proprie mansioni con abilita', slancio ed iniziativa. La sua condotta e' stata della massima correttezza ed egli ha quindi meritato la stima dei funzionari alleati suoi superiori e dei suoi colleghi italiani.

2668

La fine dell'attivita' della Sottocommissione del Lavoro ha reso necessario per lui la ricerca di un'altro impiego e lo accompagnano i migliori auguri del Direttore e di tutto il personale.

W.H. BRAINE
Direttore della
Sottocommissione del Lavoro.

76
102
HEADQUARTERS
ALLIED COMMISSION

LABOR SIG COMMISSION
(SECTION)

APO 334

Reference LSC / 102 Date 4 FEBRUARY 1946

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect
from 5 FEBRUARY 1946

Name of Employee:	TD-150 GATD
Classification :	SENIOR ADMINISTRATIVE ASSISTANT
Wage Rate :	MAXIMUM

2. Employee is being dismissed for the following reasons:

- (X) Ceased operation.
- () ~~Inefficiency.~~
- () Insubordination.
- () Dishonesty.
- () Security.
- () Reduction in staff.

() Remarks

2667

Returning to own business in Siam

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect from **5 FEBRUARY 1946**

Name of Employee: **THOMAS GAYD**
Classification: **SENIOR ADMINISTRATIVE ASSISTANT**
Wage Rate: **MAXIMUM**

2. Employee is being dismissed for the following reasons:

- (x) Ceased operation.
() ~~Inefficiency.~~
() Insubordination.
() Dishonesty.
() Security.
() Reduction in staff.
(x) Remarks:

2667

Returning to own business in Italy

3. Employee has been instructed to report to Civilian Personnel Section **4 FEBRUARY 1946** for the purpose of obtaining required clearance.
(date)

Name: **MISS M. STEVENSON**
Rank: **ADMINISTRATIVE OFFICER**

Title:

Civ. Pers. Form 8
Feb. 45

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

KH/js

Rome, 1 February 1946.

TOMASSETTI ROBERTO was employed by Labour Sub-Commission of Allied Commission Headquarters as Junior Administrative Assistant from 22th December 1944 to 6th January 1946.

During the whole of this period he performed his duties with ability enthusiasm and initiative. His loyalty was of the highest degree and he had the regard of both his senior Allied Officers and his Italian colleagues.

Termination of the work of the Labour Sub-Commission makes it necessary for him to seek new employment and he has the good wishes of the Director and Staff.

W.H. BRAINE
Director
Labour Sub-Commission
2666

TOMASSETTI ROBERTO è stato impiegato dalla Sotto Commissione del Lavoro (Quartier Generale della Commissione Alleata) in qualità di impiegato di concetto (2a categoria) dal 22 dicembre 1944 al 6 gennaio 1946.

Durante tutto questo periodo egli ha compiuto le proprie mansioni con abilità, slancio e iniziativa. La sua condotta è stata della massima correttezza ed egli ha quindi meritato la stima dei funzionari alleati suoi superiori e dei suoi colleghi italiani.

La fine dell'attività della Sotto Commissione del Lavoro ha reso necessario per lui la ricerca di un altro impiego e lo accompagnano i migliori auguri del Direttore e di tutto il personale.

HEADQUARTER ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

REF. : 156/102
SUBJECT : CIVILIAN MESS - OFFICE EMPLOYEES - 1st - 15 February 1946
TO : OFFICE OF THE HEADQUARTERS COMMANDANT

EXT. 204
29 January 1946

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1st - 15 February 1946

The amount of lire 570 is forwarded as payment covering 2 employees, plus 1 heavy labourer.

T. GATTO
Chief Clerk

Listing of Italian civilian employees wishing to partake in the midday meal for period: 1st-15 February 1946

1) AMBROSI FRANCESCA	L. 225
2) BALDIZZI GIOVANNI	L. 225
1) PANDOLFI MARCELLO	L. 120
	L. 570

2665

Amis 570 L

HEADQUARTERS ALLIED COMMISSION
APO 894
LABOR SUB-COMMISSION

LSC/104

DCB/rmw

TEL : Ext. 904 23 January 1945
REF : LSC/104
SUBJECT: Employment of Signore Di Forino
TO : Civilian Personnel
G-1 Section

1. The employment of the abovenamed person as a professional worker at 9,000 lire per month is not approved.

2. Inasmuch as this applicant has had no experience whatever, it is not considered that he has the necessary qualifications for employment in a professional classification at this salary. It is suggested that he be employed in a sub-professional grade and that later promotion be given consideration on the basis of performance.

3. Papers are herewith attached.

DAVID C. SACHS
Labor Sub-Commission

Encl (1)

2664

154/102

HEADQUARTERS ALLIED COMMISSION

LABOUR SUB-COMMISSION
(SECTION)

APO 334

21 JANUARY 1945

LSC/103

Reference Date

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.

1. The following named employee of this Division will be dismissed with effect

from 21st JANUARY 1946 (LAST DAY OF SERVICE)

Name of Employee: PESCARONA MARCELLA

Classification : STENO-TYPIST

Wage Rate : L. 4.290 BASIC PAY PLUS L. 3.640 BONUS

2. Employee is being dismissed for the following reasons:

~~xxxxxx~~ Ceased operation~~xxxxxx~~ Inefficient~~xxxxxx~~ Insubordination~~xxxxxx~~ Disobedience~~xxxxxx~~ Seething~~xxxxxx~~ Reduction in staff

() Remarks

Terminating services to join husband in America

2663

Reference LSC/103

Date 21 JANUARY 1945

SUBJECT: Dismissal of Civilian Employees.

TO : Civilian Personnel Section, (Room II - Ground Floor)
Headquarters, Allied Commission.from 1. The following named employee of this Division will be dismissed with effect
from 21st JANUARY 1946 (LAST DAY OF SERVICE)

Name of Employee: PISCARONA MARCELLA
 Classification : STENO-TYPIST
 Wage Rate : L. 4.290 BASIC PAY PLUS L. 3.640 BONUS

2. Employee is being dismissed for the following reasons:

~~xxxxxx raised operations~~
~~xxxxxx ineffective~~
~~xxxxxx insubordination~~
~~xxxxxx Disobedience~~
~~xxxxxx General~~
~~xxxxxx Reduction in staff~~

2663

() Remarks: Terminating services to join husband in America

3. Employee has been instructed to report to Civilian Personnel Section
 21 January 1946 for the purpose of obtaining required clearance.
 (date)

Name: M. Skatoom
 Rank: BRITISH CIVILIAN
 Title: ADMINISTRATIVE OFFICER

Civ. Pers. Form 8
 Feb. 45

FILE

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB COMMISSION

REF : LSC/102

21 January 1946

SUBJECT: Italian Civilian Personnel - Labour 3/3

It is requested that authority be given for Marcella PESCARDONA the Italian Civilian named on the attached payroll to receive her wages for period 16 to 21 January 1946 today, as she is required to proceed forthwith to Naples for passage to America to join her husband.

M. STEVENSON,
Admin. Officer

2662

LABOR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. W.H. BRAINE		
Mr. HIRD	B	5/1
Mr. SCOTT		
Miss STEVENSON ←	B	7/1
Miss SANSEVERINO		
Chief Clerk		

REMARKS:

2661

To: Labour S/C

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

259/102

3 January 1946

SUBJECT: Transfer.

TO : Public Safety S/C.

1. Reference your letter AC/14045/1/ Dated 31 December 45.
PS

2. Approval is granted for the transfer of CAPPARUCCI, Franco

employed in Labour Sub-Commission, to Public Safety

Sub-Commission.

3. Classification and wage rate to remain the same Interp/Typist
(Grade)
at 2420 to 4290 lire per day/month. (Plus Living Bonus)

Effective as of 1 January 46.

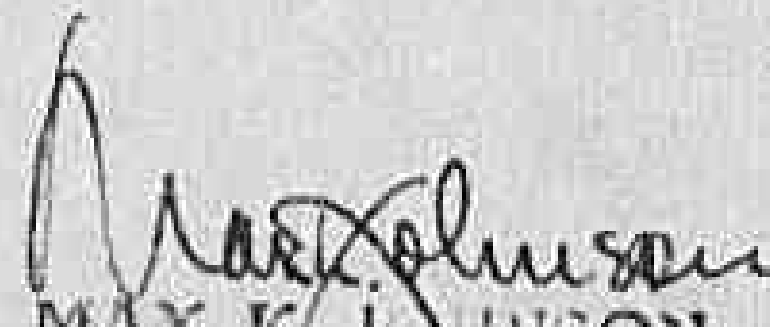
2660

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Copy to : Labour S/C. ✓
Internal Security.
File.

Civ. Pers. Form 6

Nov. 44


 MAX K. JOHNSON
 Capt. Inf.
 Asst. G-1 Amer.

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

REF. : LSC/102 Ext. 204
11 January 1946
SUBJECT: Civilian Mess - Office Employees
16-31 January 1946.
TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16-31 January 1946.

The amount of lire 480 is forwarded as payment covering 2 employees. *one heavy labourer*

T. GATTO

Chief Clerk

Tou Gatto

2659

Listing of Italian civilian employees wishing to partake
in the midday meal for period:

16-31 January 1946

1.	AMBROGI FRANCESCA	L.240
2.	BALDAZZI GIOVANNI	L.240
		L.480
		=====

out Quick #480 2658

LSC/102

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

MAS/cc

TEL : ext.384
REF : LSC/102.
SUBJECT : Staff.
TO : G-1 Civilian Personnel.

7 January 1946.

Will you please arrange to remove the name of Miss Clara Elsner from the payroll of this Sub-Commission as from Tuesday, 8th January, as she has obtained other employment.

B

Administrative Officer.

2657

LABOR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. W. H. BRAINE		
Mr. HIRD		
Mr. SCOTT		
Miss STEVENSON ← 9		10/1
Miss SANSEVERINO		
Chief Clerk		

REMARKS:

2656

HEADQUARTERS ALLIED COMMISSION

A P O 304

G-1 Section Civilian Personnel

LSG/102

7 January 1946

SUBJECT: Transfer.

TO : Food/Agriculture S/C.

1. Reference your letter 12-1B Dated 4 January 46.

2. Approval is granted for the transfer of Geo. Plana
employed in Labour Sub-Commission, to Food/Agriculture
Sub-Commission.

3. Classification and wage rate to remain the same Professional
(Grade)
at 11 to 8400* lire per month. (Plus Living Bonus)
*Fixed rate of pay.

Effective as of 16 January 46.

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

2655

Copy to : Labour S/C.
Internal Security.
File.

Civ. Pers. Form 6

Nov. 44

EDWARD D. S. SULLIVAN,
Major, Air Corps,
G-1 American.

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

Copy

MAS/ee

LSC/102

TEL : ext.384
REF : LSC/107.
SUBJECT : Staff.
TO : G-1 Civilian Personnel.

5 January 1946.

1. It is understood that Food and Agriculture Sub-Commission desire the services of Signorina Vera Cao Pinna at present employed by this Commission as Professional.

2. As this Sub-Commission will be closing shortly, we have no objection to his transfer and are in agreement that Signorina Cao Pinna should commence duty in Food & Agriculture Sub-Commission on Wednesday, Jan.16th.


Administrative Officer.

Distribution:
Food Sub-Com.(for information)

2654

LABOR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. W.H. BRAINE		
Mr. HIRD		
Mr. SCOTT		
Miss STEVENSON		
Miss SANSEVERINO		
Chief Clerk		

REMARKS:

2653

Ext. 371

14T/mb

HEADQUARTERS ALLIED COMMISSION
APO 394
FOOD & AGRICULTURE SUB-COMMISSION

Ref: 12-18

4 January 1946

SUBJECT: Staff - Signorina Cao Pinna

TO : G-1 Civilian Personnel

1. It is requested that the Signorina Cao Pinna, at present employed by Labour Sub-Commission be transferred to Food and Agriculture Sub-Commission.

2. Signorina Pinna should assume her duties with Food and Agriculture Sub-Commission on Wednesday, January 16.

W. J. LEO
W. J. LEO
Director

Distribution:
Labour Sub-Commission

2652

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

Copy
MAS/ce

TEL : ext.384.
REF : ISC/102.
SUBJECT: Staff.
TO : G-1 Civilian Personnel.

3 January 1946.

Will you please arrange to remove the name of Miss
Frances Giustiniani from the payroll of this Sub-Commission as
from Monday, 7th January, as she has obtained other employment.

M. Skuennon

Administrative Officer.

2651

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

714
FEB/rmw

TEL : Ext. 204

3 January 1946

REF : LSC/102

SUBJECT: Civilian Personnel - Labor Sub-Commission.

TO : Col. L. D. Densmore
Economic Section

1. Reference conversation this morning, it would be appreciated if arrangements could be made to keep the following civilian personnel on the payroll until Labor Sub-Commission business is finally transferred to Embassies, up to 1 March 1946 at latest:

Miss L. Sanseverino
Miss A. de Chenez.

W. E. BRAINE
Director
Labor Sub-Commission

2649

To: Labour SIC

2649

HEADQUARTERS ALLIED COMMISSION LABOUR SUB-COMMISSION

Section or Sub-Commission

Ref. 150/102

Date 17 December 1945

SUBJECT: Civilian Employee

NO : G-1 Civ.Pers.Office

First Name	Classification	Previous Employment with AC.AMG.FWB Begin Left	Date Started with HQ. A.C.	Pay Period Missing	Length of Employment	NOTE
1. Baldazzi	Tech. transl.	-	9.8.44	-	17 months	
2. Gianoglio	Jr. Adm. Asst.	-	15.7.44	3 months*	18 "	*from July 1945 on worked only 15 days p-month
3. Tomassetti	" " "	-	15.10.44	-	15 "	
4. Elsner	" " "	Public-Works/	-7.44	-	18 "	
5. Giustiniani	Stone-typist	-	19.7.44	-	18 "	
6. Pescarmona	" "	-	21.7.44	-	18 "	
7. Sarro	" "	-	8.9.44	-	16 "	
8. Capparucci	Typist-Inter.	-	11.12.44	-	13 "	
9. De Chanz	Sr. Adm. Asst.	-	10.9.44	-	16 "	
10. Gatto	" " "	-	21.8.44	-	17 "	
11. Ambrogi	Sub-Profess.	-	21.7.44	3 1/2 months*	18 "	*from June 1945 on worked only 15 days p-month
12. Cao Pinna	Professional	-	1.8.44	-	17 "	
13. Riva Sanseverino	"	-	8.8.44	-	17 "	
14. Lauro	Book-keeper	-	19.12.44	-	13 "	
15. Del Sette	Clerk	-	29.3.44	-	17 "	
16. Pandolfi	Messenger	-	24.10.44	-	15 "	

CIV. PERS.
FORM 12/45

Signature and Rank of
Authorizing Officer

2648

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

Ext. 204

REF. LSC/102

13 December 1945

SUBJECT: Civilian Mess - Office Employees
16-31 December 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16-31 December 1945.

The amount of lire 848 is forwarded as payment covering 3 employees, plus 1 heavy labourer.

T. GATTO
Chief Clerk

2647

Listing of Italian civilian employees wishing to partake in
the midday meal for period:

16-31 December 1945

1. AMBROGI FRANCESCA	L. 240
2. BALDAZZI GIOVANNI	L. 240
3. GATTO TOMMASO	L. 240
- PANDOLFI MARCELLO	L. 128
	L. 848
	=====

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

Ext. 204

REF. : LSC/102

26 November 45

SUBJECT: Civilian Mess - Office Employees
1-15 December 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1-15 December 1945.

The amount of Lire 1.020 is forwarded as payment covering 4 employees, plus 1 heavy labourer.

Received
1.020 lire

27-11-45
[Signature]

[Signature]
T. CATTO
Chief Clerk

2645

Listing of Italian civilian employees wishing to
partake in the midday meal for period:

1-15 December 1945

1. AMBROGI FRANCESCO	L. 225
2. BALDAZZI GIOVANNI	L. 225
3. GATTO TOMMASO	L. 225
4. GIUSTINIANI FRANCA	L. 225
- PANDOLFI MARCELLO	L. 120

L.1.020

Roma, 19 September 1945.

Mr. W. H. BRAINE
Director
Labour Sub-Commission

The undersigned Jan Sarno, employed with this Sub-Commission since over a year, having not yet enjoyed his summer vacancy of 1945, is taking the liberty to ask in place of the same, to enjoy the said vacancy before the end of the current year; while he is hoping for the chance of a vehicle which would take him to Milan.

Now the undersigned wishes to ask you this favour for the purpose of seeing his brothers whom he didn't see for many years, as well as his countrymen of the Brazilian colony.

At the same time he begs to ask you to offer him a chance to be carried freely to Milan, either by aeroplane or by railway or by other means of transportation.

With heartfelt thanks for the attention that you may grant to this application, he remains, with kind regards,

Yours very truly

Jan Sarno
2643

102

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

ADP/PA

REF. : LSC/102

14 November 1945

SUBJECT : Request for W.D. Circulation Permit

TO : Adjutants Section

Request that a W.D. Circulation permit please be issued to Mr. Thomas Gatto, ID. Card no. 2220423. Labor Sub-Commission employee for 7 days. per trip to Leghorn and return to Rome.

Transportation is to be made available by Labor Sub-Commission.

W. H. BRAINE
Director,
Labour Sub-Commission

2642

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

Ext. 204

13 November 1945

REF : LSC/102

SUBJECT: Civilian Mess - Office Employees
16 - 30 November 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16 - 30 November 1945.

The amount of Lire 1.245 is forwarded as payment covering 5 employees, plus 1 heavy labourer.

Sgt. A. Pirani
SGT. A. PIRANI
Chief Clerk

Received

13-11-45

Thorne

2641

Listing of Italian civilian employees wishing to partake
in the midday meal for period:

16 - 30 November 1945

1. AMBROGI FRANCESCA	L. 225
2. BALDAZZI GIOVANNI	" 225
3. ELSNER	" 225
4. GATTO TOMMASO	" 225
5. GIUSTINIANI FRANCA	" 225
- PANDOLFI MARCELLO	" 120

L. 1.245

2640

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

ABP/fg

REF : LSC/102

8 November 1945

SUBJECT: Request for W. D. Circulation Permit

TO : Adjutants Section

Request that a W.D. Circulation permit please be issued to Mr. Thomas Gatto, Id. Card no. 2220423, Labor Sub-Commission employee for 5 days, per trip to Leghorn and return to Rome.

Transportation is to be made available by Labor Sub-Commission.

W. H. BRAINE
Director
Labour Sub-Commission

2629

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

Ref/G-1/Civ/Pers/1080

1 November 45

SUBJECT. Reclassification (Vera Cao-Pinna)

TO . Labor S/C.

1. Ref Civ Pers Form 2 dated 10 Oct. 45 requesting reclassification of the A/M to Professional.

2. The maximum salary for "Professional" in terms of the Italian public Service is equivalent to the highest grade of public servant, and therefore is reserved for highly specialized professional and administrative persons with lengthy experience.

3. All facts, as outlined in your request, having been taken into consideration, approval is granted to reclassification of the A/M to the grade of Professional at the Fixed Rate of pay, 8400 lire per month, plus 3380 lire (Cost of Living Bonus). No other increase to be made without authority of this office.

4. Reclassification effective 1 November 1945.

Edward D. Sullivan
EDWARD D. S. SULLIVAN
Major, Air Corps
G-1 American.

2638

Seen

By P. Mann:
12/11/45

File

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

REF. : LSC/102

Ext.: 204
30 October 1945

SUBJECT: Civilian Mess - Office Employees
1-15 November 1945

TO : Office of the Headquarters commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1-15 November 1945.

The amount of Lire 1,245 is forwarded as payment covering 5 employees, plus 1 heavy labourer.

Sgt. A. PIRANI
Chief clerk

2637

Listing of Italian civilian employees wishing to
partake in the midday meal for period:

1-15 November 1945

1.	AMBROGI FRANCESCA	L.	225
2.	BALDAZZI GIOVANNI	"	225
3.	ELSNER OLARA	"	225
4.	GATTO TOMMASO	"	225
5.	GIUSTINIANI FRANCA	"	225
-	PANDOLFI MARCELLO	"	120

L. 1.245

THE ABOVE ARE EMPLOYEES OF THE RED CROSS

2636

To: Administrative Officer
- Labour Sub Commission -

I undersigned, Onelio Latorraca, employed by Labour Sub Commission A.C. Hqs. since 19 July 1944 - as translator - declare to voluntarily resign from my actual employment starting 15 Oct. 1945.

I would appreciate certificate attesting I have worked for Labour Sub Commission,

Onelio Latorraca

Rome, 10 Oct. 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB COMMISSION

FILE

KH/aa

17 October 1945

REF : LSC/102

SUBJECT: Dott.ssa CAO PINNA Vera

TO : The Director,
Uff. Personale e Aff. Generali,
Azienda Servizi Annonari - Comune di Roma.

In reply to your letter of 15th October (Prot. No. 34482) the services of Miss Cao Pinna are, at the moment, most valuable to this Sub-Commission.

Although it is not possible to agree to her immediate release, it is expected that pressure of work will ease during the next month or so, and the possibility of facilitating Miss Cao Pinna's release will then be reviewed.

W.H. BRAINE
Director,
Labour Sub-Commission

PROT : LSC/102

OGGETTO: Dott.ssa CAO PINNA Vera

AL : Direttore,
Uff. Personale e Aff. Generali,
Azienda Servizi Annonari - Comune di Roma.

In risposta alla Sua del 15 Ottobre (Prot. No. 34482), l'opera della Sig.na Cao Pinna e', in questo momento, assai preziosa a questa Sottocommissione.

Benchè non sia possibile accedere al suo immediato rilascio, si crede che la pressione del lavoro diminuirà tra un mese o due, al termine del quale si potrà prendere nuovamente in considerazione la questione del rilascio della Sig.na Cao Pinna.

W.H. BRAINE
Direttore della
Sottocommissione del Lavoro. 2634

MV/mv



Comune di Roma

Azienda Servizi Annonari

Uff. Personale e Aff. Generali
Rep. Matricola e Schedario

N. di protocollo **34482**

Risposta al N.

Allegati N.

Nella risposta indicare il numero della presente

Roma, 4 **15 OTT. 1945** 19

Oggetto: Impiegata CIAO FINNA

Vera.

ALLA COMMISSIONE ALLEATA DI CONTROLLO

Sottocommissione del Lavoro

N. C. I. A.
Tipo: Sottosintesi

23c/102

Trovandosi questa Azienda nell'assoluta necessità di dover far rientrare per esigenze di servizio tutto il personale comandato e distaccato presso altri Enti, preghi volere esaminare la possibilità di restituire l'impiegata di questa Azienda Dott.ssa CIAO FINNA Vera, comandata presso codesta Commissione Alleata di Controllo, dal 1° Agosto 1944.

IL DIRETTORE

(C. Di Gave)

34482

N. di protocollo

Risposta al N.

Allegati N.

Nella risposta indicare il numero della presente

Sottocommissione del lavoro

R C M A
Via. Subdint

LSC/102

Trovandosi questa Azienda nell'assoluta necessità di dover far rientrare per esigenze di servizio tutto il personale comandato e distaccato presso altri Enti, pregasi voler esaminare la possibilità di restituire l'impiegata di questa Azienda Dott.ssa CAO PINNA Vera, comandata presso codesta Commissione Alleata di Controllo, dal 1° Agosto 1944.

IL DIRETTORE
(C. DI Cave)

[Signature]

2633

11

file

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB COMMISSION

Ext. 204

REF. : LSC/102

12 October 45

SUBJECT : Civilian Mess - Office Employees
16-31 October 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16-31 October.

The amount of Lire 2,048 is forwarded as payment covering 6 employees, plus 1 heavy labourer.

Prod 2048
9.4.45
[Signature]
Sgt. A. PIRANI
Chief Clerk

2632

Listing of Italian civilian employees wishing to
partake in the midday meal for period:

16-31 October 1945

1. AMBROGI FRANCESCA	L.	240
2. BALDIZZI GIOVANNI	"	240
3. DEL SENTE ELDA	"	240
4. GATTO TOMMASO	"	240
5. GIUSTINIANI FRANCESCA	2	240
6. LAURO GIOVANNI	"	240
7. PLESNER CLARA	"	240
8. TOMASSETTI ROBERTO	"	240
- PANDOLFI MARCELLO	"	128

L. 2.048

2631

FILE COPY

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

HS/pm

Tel. : Ext.204

Ref. : LSC/102

9 October 1945

Subject : Reclassification of employee.

To : Civilian Personnel Section.

Miss VERA CAO-PINNA

I attach application for reclassification of Miss Vera Cao-Pinna, who is employed in this Sub-Commission as Senior Administrative Assistant, to the grade of Professional.

Miss Cao-Pinna has the requisite qualifications and experience for re-classification, and has proved herself thoroughly capable of performing the duties required of a Professional.

I strongly recommend approval of the application.

David S. Sachs
DAVID S. SACHS
Deputy Director
Labour Sub-Commission

2630

A. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as « assists », « handles », « difficult », « complex », etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: « Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral ».

Classification requested by **Labour Sub Commission**

(Sub-Commission or Section)

Employee's or applicant's name **VERA CAO PINNA**

Present job title **Senior Admin. Assistant**

Proposed title **Professional**

Job description **Supervision, under general control of Administrative Officer, of statistical Section of Labour Sub Commission with two assistants working under her direction. Responsibility for preparation of statistical material for studies on wage levels and trends as between industries and areas throughout Italy. Analysis and extraction of information regarding wages and cost of food from reports received from Regional Labour Offices.**

cer and signed by the latter. In filling a new position the employing officer fills out the form after completion the form should be brought to Civilian Personnel Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as « assists », « handles », « difficult », « complex », etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: « Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral ».

Labour Sub Commission

Classification requested by (Sub-Commission or Section)

VERA CAO PINNA

Employee's or applicant's name

Present job title **Senior Admin. Assistant**

Proposed title

Professional

Job description **Supervision, under general control of Administrative Officer, of statistical Section of Labour Sub Commission with two assistants working under her direction.**

Responsibility for preparation of statistical material for studies on wage levels and trends as between industries and across throughout Italy.

Analysis and extraction of information regarding wages and cost of food from reports received from Regional Labour Offices.

Computation of comparative cost of food statements for districts in Northern Italy.

Maintenance of contacts with C.G.I.L. and Employees' Confederation regarding wage questions and with the Director of "Istituto Centrale di Statistica" and other Italian authorities regarding statistical matters on which information is required by this Sub Commission.

Use back of sheet for additional remarks

Date **Roma.**

Signature

Luigi L. L. L.
Sub Commission or Section Head

Reference number

2629

Civ. Pers. Form 2
Aug. 44

ROME, SEPT. 24, 1945

TO : EXECUTIVE OFFICER LABOUR SUB COMMISSION - H.Q.A.G. ROME
FROM: MISS VERA CAO-PINNA

I HAVE BEEN EMPLOYED BY LABOUR SUB/COMMISSION FOR THE LAST 14 MONTHS AS SENIOR ADMINISTRATIVE ASSISTANT AND, AS I AM ENGAGED ON WORK ON WHICH I AM MAKING FULL USE OF MY PROFESSIONAL QUALIFICATIONS, I WISH TO APPLY FOR UPGRADING TO THE PROFESSIONAL CLASS.

DETAILS OF MY CAREER PRIOR TO JOINING ALBID COMMISSION AND OF MY PROFESSIONAL QUALIFICATIONS ARE AS FOLLOWS:

FEB. - JULY 1944 : EMPLOYED AT THE COMUNE OF ROME ("AZIENDA SERVIZI ANNONARII") AS A TECHNICAL EXPERT IN STATISTICS.

FROM 1939 TO OCT. 1943: PROFESSIONAL AT THE AGRICULTURAL LABOURERS CONFEDERATION IN ROME ("DIREZIONE TECNICO ECONOMICA") AND DISMISSED BECAUSE REFUSED TO FOLLOW SOCIAL REPUBLIC TO THE NORTH.

DURING 1940 : STATE EXAMINATION PASSED AT THE MINISTRY OF EDUCATION IN ROME TO BE ENTITLED TO TEACH LAWS AND ECONOMICS IN GOVERNATIVE SECONDARY SCHOOLS.

FROM 1937-10-1939: STUDYING CONDITIONS OF LIFE AND WORK OF THE AGRICULTURAL LABOURERS IN SARDINIA FOR THE "ISTITUTO NAZIONALE DI ECONOMIA AGRARIA" ROME.

FROM 1935 TO 1939 : TEACHING FRENCH IN SECONDARY SCHOOLS IN CAGLIARI.

JULY 1939 : DIPLOMA OF THE TRADE-UNION HIGH SCHOOL ATTACHED TO CAGLIARI UNIVERSITY OBTAINED AFTER TWO YEARS STUDY.

FROM 1931 TO 1935 : STUDENT IN ECONOMICS AT ROME UNIVERSITY AND DEGREE IN ECONOMICS OBTAINED IN 1935 WITH THE MAXIMUM MARKS.

I HAVE ALSO MADE PERSONNEL STUDIES CONCERNING CONDITIONS OF THE WORKING CLASSES, AS REGARDS FOOD, HOUSING, WELFARE, ETC., AND HAVE PUBLISHED THE FOLLOWING:

DETAILS OF MY CAREER PRIOR TO JOINING ALBIED COMMISSION AND OF MY PROFESSIONAL QUALIFICATIONS

ARE AS FOLLOWS:

FEB.-JULY 1944 : EMPLOYED AT THE COMUNE OF ROME ("AZIENDA SERVIZI ANCONARI") AS A TECHNICAL EXPERT IN STATISTICS.

FROM 1939 TO OCT. 1943: PROFESSIONAL AT THE AGRICULTURAL LABOURERS CONFEDERATION IN ROME ("DIREZIONE TECNICO ECONOMICA") AND DISMISSED BECAUSE REFUSED TO FOLLOW SOCIAL REPUBLIC TO THE NORTH.

DURING 1940 : STATE EXAMINATION PASSED AT THE MINISTRY OF EDUCATION IN ROME TO BE ENTITLED TO TEACH LAWS AND ECONOMICS IN GOVERNATIVE SECONDARY SCHOOLS.

FROM 1937 TO 1939: STUDYING CONDITIONS OF LIFE AND WORK OF THE AGRICULTURAL LABOURERS IN SARDINIA FOR THE "ISTITUTO NAZIONALE DI ECONOMIA AGRARIA" ROME.

FROM 1935 TO 1939 : TEACHING FRENCH IN SECONDARY SCHOOLS IN CAGLIARI.

JULY 1939 : DIPLOMA OF THE TRADE-UNION HIGH SCHOOL ATTACHED TO CAGLIARI UNIVERSITY OBTAINED AFTER TWO YEARS STUDY.

FROM 1931 TO 1935 : STUDENT IN ECONOMICS AT ROME UNIVERSITY AND DEGREE IN ECONOMICS OBTAINED IN 1935 WITH THE MAXIMUM MARKS.

2628

I HAVE ALSO MADE PERSONNEL STUDIES CONCERNING CONDITIONS OF THE WORKING CLASSES, AS REGARDS FOOD, HOUSING, WELFARE, ETC. AND HAVE PUBLISHED THE FOLLOWING:

1) "INCHIESTE STATISTICHE SUL REGIME ALIMENTARE DI 40 FAMIGLIE AGIATE E 10 FAMIGLIE DI ARTIGIANI NELLA CITTA' DI CAGLIARI". IN: "QUADERNI DELLA NUTRIZIONE DEL CONSIGLIO NAZIONALE DELLE RICERCHE BOLOGNA, LUGLIO-AGOSTO 1933 (PAGG. 116).

2) "CONTADINI SAROTI". IN: "MONOGRAFIE DI FAMIGLIE AGRICOLE" DELL'ISTITUTO NAZIONALE DI ECONOMIA AGRARIA. ROMA, 1939. (PAGG. 220).

3) "VALUTAZIONE DEL LIVELLO MENTALE DI BIMBI E GIOVANETTI". IN: "ARCHIVIO DI ANTROPOLOGIA CRIMINALE, DI PSICHIATRIA E MEDICINA LEGALE" DELLA R. UNIVERSITA' DI ROMA. MILANO, 1941 (PAGG. 83).

6.

4) - CARATTERISTICHE DELLE ABITAZIONI SARDE E INCHIESTA STATISTICA SU 100 ABITAZIONI TERRANEE
POVERE DELLA CITTA' DI CAGLIARI - IN: "QUESTIONI MERIDIONALI" 6 NAPOLI, 1942; PAG. 130.

5a) - FERTILITA' E PROFESSIONI;

5b) - RAPPORTI FRA COSTITUZIONE CORPOREA E FERTILITA';

5c) - INDICI DI VARIABILITA' DI CONCHIGLIE DEL GENERE CARDIUM SECONDO L'UMIDITA'

IN: "NOTE DI BIOLOGIA" DELL'ISTITUTO DI ANATOMIA UMANA E MORFOLOGIA SPERIMENTALE DELLA R. UNI-
VERSITA' DI CAGLIARI, 1933 (PAG. 22).

Copies of my publications are available if You wish to see them.

IT WOULD BE VERY APPRECIATED IF FAVORABLE CONSIDERATION COULD BE GIVEN TO MY APPLICATION.

Vera Capodonna
(MISS VERA CAPODONNA)

TO: EXECUTIVE OFFICER LABOR SUB COMMISSION
N.O. ALLIED COMMISSION - R O M E -

2627

FILE

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB COMMISSION

Hxt. 204

REP. : LSC/102

28 Sept. 45

SUBJECT: Civilian Mess - Office Employees
1-15 October 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1-15 October 1945.

The amount of Lire 1.470 is forwarded as payment covering 6 employees, plus 1 heavy labourer;

Recd 14/10/45

A. Pirani
Sgt. A. PIRANI
Chief Clerk.

2626

Listing of Italian civilian employees
wishing to partake in the midday meal for period:

1-15 October 1945

1. AMBROGI FRANCESCA	L. 225
2. BALDAZZI GIOVANNI	L. 225
3. DEL SETTE ELDA	L. 225
4. GATTO TOMMASO	L. 225
5. LATORRACA ONELIO	L. 225
6. TOMASSETTI ROBERTO	L. 225
- PANDOLFI MARCELLO	L. 120

Lire 1.470

file

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB COMMISSION

Ext. 204

REF. : LSC/102

14 September 45

SUBJECT: Civilian Mess - Office Employees
16-30 September 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16-30 September 1945.

The amount of lire 1.470 is forwarded as payment covering 6 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

2624

Listing of Italian civilian employees
wishing to partake in the midday meal for period:

16-30 September 1945

1. AMEROGI FRANCESCA	L. 225	
2. BALDAZZI GIOVANNI	L. 225	✓
3. DEL SETTE ELDA	L. 225	
4. GATTO TOMMASO	L. 225	✓
5. LAURO GIOVANNI	L. 225	
6. TOMASSETTI ROBERTO	L. 225	✓
- PANDOLFI SARGELLO	L. 120	

Lire 1,470

2623

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

Ext. 204

REF. : LSC/102

31 August 45

SUBJECT: Civilian Mess - Office Employees
1-15 September 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1-15 September 1945.

The amount of Lire 1.470= is forwarded as payment covering 6 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

2622

Listing of Italian civilian employees
wishing to partake in the midday meal for period:

1 - 15 September 1945

1. AMBROGI FRANCESCA	L. 225
2. DEL SETTE ELDA	L. 225
3. ELSNER OLARA	L. 225
4. GATTO TOMMASO	L. 225
5. LAURO GIOVANNI	L. 225
6. TOMASSETTI ROBERTO	L. 225
- PANDOLFI MARCELLO	L. 120

Lire 1.470

2621



(Incl. 1, Ltr Civ Pers/R64 dtd 3 July 1945.)

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME MR. PANDOLEI MARCELLO IDENT NO. 11256

EMPLOYED BY LABOR SUB-COMMISSION

DATE EMPLOYMENT BEGAN 24 - Oct. - 44

Leaves taken, granted or requested (Show inclusive Date)		Requesting authority & Reason With Pay or Without Pay (W/P) (W-O/P)
From	To	Total Days
12-8-45	17-8-45	5

12-8-45 17-8-45 5

With Pay as per Adm.
Memo. # 47

David C. Sachs
Deputy Director
Labor S/C

(See Reverse Side)
(1)

2620

Leaves taken, granted or requested (Show inclusive Date)
FROM TO Total Days

12-8-45 17-8-45 5
With Pay or per Adm.
Memo. # 47

David C. Socha
Deputy Smith
Saln S/c

2620

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for Randolfi, Marcello (Messenger)

To . Labor Sub-Commission ~~Executive~~

1. Leave without pay for X days commencing X

hereby ~~submitted~~ disapproved.

A. P. Theodore
N. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Date 13 August 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

- 03 ~
1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

Stanley Harshbarger
(Signed)



(Incl. i, Ltr Civ Pers/8664 dtd 3 July 1945.)

CIVILIAN EMPLOYEE'S LEAVE - AFFILIATION FORM

NAME MR. CAPPARUCCI FRANCO IDENT NO. 11159EMPLOYED BY LABOR SUB-COMMISSIONDATE EMPLOYMENT BEGAN 11-December-44
 Leaves taken, granted or requested
 (Show inclusive Date)
 From 0 To 0 Total Days 4

 Requesting authority & Reason
 With Pay or Without Pay
 (W/E) (# O/E)

12-8-45 15-8-45

4

 With Pay as per Adm.
 Memo. # 47

 David C Sachs
 Deputy Director
 John S/C
(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for Capparucci, Franco

2619

DATE EMPLOYMENT BEGAN 11-December-44

Leaves taken, granted or requested (Show inclusive Date)	0	0	4	Requesting authority & Reason With Pay or Without Pay (W/P) (W/O/P)
From To	Total Days			

12-8-45 15-8-45

4

With Pay as per Adm.
Memo. # 47

David C Sack
Deputy Director
John S/C

2619

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for Capparucci, Franco
To Sub-Commissioner
Labor

1. Leave ~~without~~ pay for 4 days commencing 12 August 1945
hereby authorized.

M. P. Theodore

M. P. THEODORE
1st Lt. AGD.
Ass't G-1 (A)

Date 13 August 1945

(To be submitted in duplicate)

CIV PERS FORM 17
July 45

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

Capitaneus

(Signed)

File

HEADQUARTERS ALLIED COMMISSION

APC 394

LABOUR SUB COMMISSION

Ext. 204

REF. : LSC/102

13 August 1945

SUBJECT : Civilian Mess - Office Employees
16-31 August 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16-31 August 1945.

The amount of Lire 1.568 is forwarded as payment covering 6 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

2618

Listing of Italian civilian employees wishing to
partake in the midday meal for period :

16 - 31 August 1945

1 - AMBROGI FRANCESCA	L. 240
2 - GAPPARUCCI FRANCO	L. 240
3 - DEL SETTE ELDA	L. 240
4 - ELSNER CLARA	L. 240
5 - LAURO GIOVANNI	L. 240
6 - TOMASSETTI ROBERTO	L. 240
801 - PANDOLFI MARCELLO	L. 128

L. 1568

*Recd. 1568
J.P.*

2617



(Incl. 1, Ltr Civ Pers/864 dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME MISS. FRANCA GIUSTINIANI IDENT NO. 734

EMPLOYED BY LABOR SUB-COMMISSION

DATE EMPLOYMENT BEGAN 18-JUL-44

Leaves taken, granted or requested (Show inclusive Date)		Requesting authority & Reason With Pay or Without Pay (W/P) (W-O/P)
From	To	
<u>0</u>	<u>0</u>	
Total Days		

6

6-JUL-45 11-JUL-45 6

*With Pay as per A.F.H.Q.
Memo. # 47*

W. H. Davis

2616

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for Franca Giustiniani

Leaves taken, granted or requested (Show inclusive Date)		Requesting authority & Reason With Pay or Without Pay (W/P) (W-G/P)
From	To	Total Days

6-JUL.-45 11-JUL.-45 6

With Pay as per A.F.H.Q.
Memo. # 47

W. H. Braine

2616

(See Reverse Side)
(1)

1st INWD.

SUBJECT. Leave of Absence for Franca GiustinianiTo Labor Sub-Commission ~~XXXXXX~~1. Leave ~~XXXXXX~~ pay for 6 days commencing 6 July 45

hereby authorized.

N P Theodore
N. P. THEODORE
1st Lt. AGD. ec4
Ass't G-1 (A)

Date 4 August 1945

(To be submitted in duplicate)

CIV FERS FORM 17
July 45

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

James L. Lintman
(Signed)

2128

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB COMMISSION

Ext, 204

31 July 1945.

REF. : LSC/102

SUBJECT : Civilian Mess - Office Employees
1-15 August 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1-15 August 1945.

The amount of lire 1.695 is forwarded as payment covering 7 employees, plus 1 heavy labourer.

V. Pirani
2/5 A. PIRANI
Chief Clerk

2615

Listing of Italian civilian employees wishing to
partake in the midday meal for period:

1 - 15 August 1945.

1 - AMEROGI FRANCESCA	141	2. 225
2 - BALDASSI GIOVANNI		" 225
3 - CAPPANUCCI FRANCO		" 225
4 - DEL SETTE ELDA		" 225
5 - EISENER CLARA		" 225
6 - LAURO GIOVANNI		" 225
7 - TOMASSETTI ROBERTO	147	" 225
- PANDOLFI MARCELLO	583	" 120

L.1.695

Recd 16952
9.4.52
2614



(Incl. 1, Ltr Civ Pers/864 dtd 3 July 1945.)

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME TOMMASO CATTO IDENT NO. 1138EMPLOYED BY LABOR S/CDATE EMPLOYMENT BEGAN 23-AUGUST-44

Leaves taken, granted or requested (Show inclusive Date)		Total Days	Requesting authority & Reason With Pay or Without Pay (W/P) (W-O/P)
From	To		
31-7-45	5-8-45	6	<i>will pay as per Adm. Memo. 47 (AFHQ)</i>

W H Braine

2613

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for Tommaso Catto

From 31-7-45	To 5-8-45	Total Days 6	(W/P)	(F/O/P)
Will Pay as per Adm. Memo. 47 (AFHQ)			With Braine	
(See Reverse Side) (1)			2613	
1st IND.				
SUBJECT. Leave of Absence for Tommaso Gatto				
To	Labor		Sub-Commission xxxxxx .	
1.	Leave xxxxxx pay for 6 days commencing 31 July 45		N. P. THEODORE 1st Lt. AGD. Ass't G-1 (A)	
hereby authorized.				
Date	28 July 1945			
(To be submitted in duplicate)				
CIV PERS FORM 17				
July 45				

1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

I. M. J. J. J.
(Signed)

5105



(Incl. 1, Ltr Civ Pers/864 dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME MISS. MARCELLA PESCARONA IDENT NO. 118EMPLOYED BY LABOR SUB-COMMISSIONDATE EMPLOYMENT BEGAN 21- JULY-45

Leaves taken, granted or requested (Show inclusive Date)		Requesting authority & Reason With Pay or Without Pay (W/P)
From	To	Total Days
<u>0</u>	<u>0</u>	<u>5</u>

1-8-45 5-8-45 5

*With Pay as authorized
by Adm. Memo #47 (A.F.H.Q.)*

W H Braine

2612

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for PESCARONA Marcella
To . Labor Sub-Commission Sub-Commission or Sect.

Leaves taken, granted or requested
(Show inclusive Date)

From	To	Total Days	Requesting authority & Reason With Pay or Without Pay (W/P) (W-O/P)
1-8-45	5-8-45	5	With pay as outlayed by Adm. Memo #47 (A.F.H.Q.)

W H Braine

2612

(See Reverse Side)
(1)

1st INL.

SUBJECT. Leave of Absence for RESCARDONA Marcella
To Labor Sub-Commission Sub-Commission or Sect.

1. Leave ~~with~~ pay for 5 days commencing 1 August 45

heretofore authorized.



N. P. THEODORE
1st Lt. ASD.
Asst't G-1 (A)

Date 27 July 1945

(To be submitted in duplicate)

CIV EERS FORM 17
July 45

1. The below Certification to be signed by employee,

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

Harcelle Tojean
(Signed)



(Incl. 1, Ltr Civ Pers/864 dtd 3 July 1945.

CIVILIAN EMPLOYEE'S LEAVE - APPLICATION FORM

NAME TOMASSETTI ROBERTO IDENT NO. 1742

EMPLOYED BY LABOUR SUB-COMMISSION

DATE EMPLOYMENT BEGAN 10 October 1944

Leaves taken, granted or requested (Show inclusive Date)		Requesting authority & Reason With Pay or Without Pay (W/P) (W-O/P)	
From	To	Total Days	
17 July	20 July	4 days	With Pay

Authorized leave as per ATHQ Adm. Memo 47

Spine
thru

2611

(See Reverse Side)
(1)

1st IND.

SUBJECT. Leave of Absence for TOMASSETTI ROBERTO

Leaves taken, granted or requested
(Show inclusive Date)

0

0

4

FROM To Total Days

17 July

20 July

4 days

With Pay

Authorized leave as per AFHQ Adm. Memo 47

*Spine
Hester Jr*

2611

(See Reverse Side)
(1)

1st INF.

SUBJECT. Leave of Absence for TOMASSETTI ROBERTO

To . LABOUR

Sub-Commission ~~XXXXXX~~1. Leave ~~without~~ pay for 4 days commencing 17 July 45

hereby authorized.

N. P. Theodore

N. P. THEODORE

1st Lt. ASD.

Ass't G-1 (A)

Date 16 July 1945

(To be submitted in duplicate)

CIV PERS FORM 17

July 45

- 4 7
- 3813
1. The below Certification to be signed by employee.

TO WHOM IT MAY CONCERN.

This is to certify that I have not received any leave with pay either in this Headquarters, or any other Allied unit, other than those days which were authorized.

Tommasetti Roberto
(Signed)

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

/fg

Ext. 204

12 July 1945

REF : LEO/102

SUBJECT: Civilian Mess - Office Employees
16 - 31 July 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 16 - 31 July 1945.

The amount of L. 2.048 is forwarded as payment covering 3 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

2610

Listing of Italian civilian employees wishing to partake
in the midday meal for period:

16 - 31 July 1945

1 - AMBROGI FRANCESCA	L. 240
2 - BALDIZZI GIOVANNI	" 240
3 - CAPPARUCCI FRANCO	" 240
4 - DEL SETTE ELBA	" 240
5 - ELSNER OLARA	" 240
6 - GATEO TOMMASO	" 240
7.- LATONRACA ONELIO	" 240
8 - TOMASSETTI ROBERTO	" 240
- PANDOLFI MARCELLO	" 128

L.2.048

2609

LSC/102

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

MAS/eds

TEL. : Ext. 493
REF. : LSC/107
TO : Economic Section: Col. Norman Smith.
SUBJECT : Staff.

2 July 1945

1. Attached is a list of names and grades of the staff assigned to this Sub-Commission as per telephone request of 2.7.45.

DAVID C. SACHS
Deputy Director
Labour Sub-Commission.

2668

LABOUR SUB-COMMISSION STAFF.

<u>Name</u>	<u>Grade</u>
<u>List A.</u>	<u>Colonels and above.</u>
Mr. W. H. Braine	(B) Civilian General Officer.
<u>List B.</u>	<u>Lieutenants to Lt. Colonels.</u>
Mr. D. C. Sachs	(A) Civilian Lt - Col.
Mr. R. Scott	(B) " Lt - Col.
Mr. K. Hird	(B) " Lt - Col.
Mr. P. Proctor	(B) " Major
Miss M. Stevenson	(B) " Captain
Mr. R. Airey	(B) " Lt - Col.) Assigned to
Mr. J. Di Fede	(A) " Lt - Col.) HQ. but on
Capt. A.L. Dorf	(A) " Captain) T.D. in Regions
<u>List C.</u>	<u>B.M.'s. and Italian Civilians.</u>
Brothers, Miss S.A.	(a) Secretary, F.E.A.
Wollenhaupt, Miss, R.M.	(a) " "
Pireni, A.B.	(a) Corporal.
Sanseverino, Miss L.R.	Professional.
Ambrogio, Miss F.	Sub-professional.
Cae Pinna, Miss V.	Senior Admin. Asst.
De Chanaz, Miss A.	" " "
Gatto, T.	" " "
Elaner, Miss C.	Junior Admin. Asst.
Gianoglio, G.	" " "
Tomassetti, R.	" " "
Baldazzi, G.	Tech. Translator.
Latorraca, O.	" " "
Giustiniani, Miss F.	Steno-Typist
Pescarmona, Miss M.	" " "
Sarno, J.	" " "
Capparucci, F.	Typist Interp.
Lauro, G.	Book-keeper.
Del Sette, Mrs. E.	Clerk.
Pandolfi, M.	Messenger.

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

REF. : LSC/102

Ext. 204
29 June 1945

SUBJECT: Civilian Mess - Office Employees
1-15 July 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 1-15 July 1945.

The amount of L. 1.695 is forwarded as payment covering 7 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

2606

Listing of Italian civilian employees
wishing to partake in the midday meal for period:

1-15 July 1945

1 - AMBROGI FRANCESCA	L. 225
2 - BALDAZZI GIOVANNI	" 225
3 - CAPPARUCCI FRANCO	" 225
4 - DEL SETTE ELDA	" 225
5 - GATTO TOMMASO	" 225
6 - LATORRACA ONELIO	" 225
7 - TOMASSETTI ROBERTO	" 225
- PANDOLFI MARCELLO	" 120

L. 1.695

2605

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

LSC/102
File

21 June 1945

Ex. 571

Ref/G-1/Civ. Pers./854

SUBJECT: Reclassification Civilian Employee

TO : Labor S/C

1. Reference your request for the reclassification of Miss Clara Elsner, dated 18 June 1945.

2. An immediate re-grading to a higher classification of any personnel newly acquired by a transfer cannot be favorably considered.

3. It is suggested that request be re-submitted in thirty (30) days during which time employee's proficiency and capabilities will be noted.

N. P. Theodore
N. P. THEODORE
1st Lt. AGD
G-1 American

OK
AF

2604

File

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

REF. : LSC/102

20 June 1945

SUBJECT : Rescue of Bldg. Pass

TO : Security Office

Bearer of this letter Mr. Franco Cammarucci has lost his A.C. Bldg. entrance pass. We request that a new one please be issued him.

DAVID C. SACHS
DEPUTY DIRECTOR
LABOR SUB-COMMISSION

2603

LSG/102

LS

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Headquarters Commandant

RHR/ejb
18 June 1945

HQC/10/12

SUBJECT: Transport.

TO : Director, Labour Sub-Commission.

HQ-294 - Dvr. Morelli, Gaverio

1. Establishment Memorandum No. 11, dated 1 June 1945, under heading of Control of Expenditure, is drawn to your attention.

2. An investigation into the wages paid to the above-mentioned driver who is the driver of the car assigned for your use, shows that during May he worked 31 days and 203 hours of overtime, and in June 1-15, 15 working days and 89 hours overtime. It is possible that this driver is claiming excessive overtime through inaccurate completion by you of the daily trip ticket. Your attention is, therefore, drawn to para. 11, Daily Bulletin No. 134, this HQ, dated 14 May 1945, in regard to the proper completion of trip tickets by officers concerned. If, however, you find it impossible to reduce the amount of overtime of this driver, then it will be necessary for me to assign an Italian Army driver to you in place of this civilian driver.

R. H. Robertson
R. H. ROBERTSON Colonel
Hq. Commandant.

2602

~~Mr. Brink~~
I want to discuss.
yes

~~Please show me
Estab. Memos.
and Daily Bulletin 2601~~
W.H.B.

20 JUN 1945

LABOR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. W.H. BRAINE		
Mr. SACHS		
Mr. DE WITT		
Mr. AIRBY		
Mr. SCOTT		
Mr. PROCTOR		
Miss STEVENSON		
Miss SANSEVERINO		
Chief Clerk		

*Pls return to Mr B after
circulation 7/16/60 Rms*

HEADQUARTERS ALLIED COMMISSION

A P O 394

G-1 Section Civilian Personnel

100/102

RECEIVED
P.W. 100/102
19 JUN 1945 177

18 June

1945

SUBJECT: Transfer.

TO : Public Works and Utilities S/C

1. Reference your letter Dated 17 June 1945
2. Approval is granted for the transfer of Elmer Clara
employed in Public Works Sub-Commission, to Labour
Sub-Commission.
3. Classification and wage rate to remain the same Jr. Admin. Asst.
(Grade)
at 5050 to lire per ~~day~~ month. (Plus Living Bonus)

Effective as of 18 June 45

2600

+ No employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

Civ. Pers. Form 6
Nov. 44

Copy to:
Labour S/C ✓
Internal Security
File

L.C.
for N. W. DRAGNEFF
Lt. Col. AGD
G-1 American

Labour G/c

File

A. C. C. CIVILIAN PERSONNEL G-1 SECTION

CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as « assists », « handles », « difficult », « complex », etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: « Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral ».

Classification requested by **Labor Sub-Commission**

(Sub-Commission or Section)

Employee's or applicant's name **Miss C. Elsner**

Present job title **Jr. Adm. Assistant** Proposed title **Sr. Adm. Assistant**

Job description **To work as personal secretary for Director and Deputy Director of Sub-**

Commission. Will carry on liaison work between Labor Sub-Commission, Italian Labor

Unions and Italian Government. Miss Elsner will fill a position which calls for a

high degree of efficiency particularly on technical labor issues, she will assume heavy responsibilities not ordinarily entrusted to an Italian civilian. She has a vast bus-

2599

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers, tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

2599

Classification requested by **Labor Sub-Commission**

(Sub-Commission or Section)

Employee's or applicant's name **Miss C. Elsner**

Present job title **Jr. Adm. Assistant** Proposed title **Sr. Adm. Assistant**

Job description **To work as personal secretary for Director and Deputy Director of Sub-Commission. Will carry on liaison work between Labor Sub-Commission, Italian Labor Unions and Italian Government. Miss Elsner will fill a position which calls for a high degree of efficiency particularly on technical labor issues, she will assume heavy responsibilities not ordinarily entrusted to an Italian civilian. She has a vast business experience, and can speak 4 languages fluently, as well as write them.**

Use back of sheet for additional remarks

Date **16 JUN 1945**

Signature

Sub Commission or Section Head

Reference number

Civ Pers Form 2

Aug 44

JS

LSC/102

17 June 1945

82.

Brig. Anderson:

Mr. McDonnell does not wish to make application for a position to the Ministry of Labor London. He wishes to remain in employment in Italy. The Ministry of Labor is not engaging any employees in Italy.

Mr. McDonnell is now employed as a civilian employee of A.C., in Transportation Sub-Commission. He wishes to remain in that employment but to have an alteration in status so that he may be on the same footing as British subjects employed by the A.C., who are engaged in the United Kingdom and sent forward

2598

Page

- 2 -

to work in Italy. His complaint is that as he was engaged locally in Italy he enjoys no better facilities than those of civilians of Italy or other nationalities engaged by Allied Commission in Italy.

This is a question to be taken up by G-1 (B) with War Office.

W. H. BRAINE

Director, Labor Sub-Commission

2597

COPY

17 June, 1945.

To: Ministry of Labour & National Services,
(Appointments Department),
Sardinia House, Kingsway, W. 2.

Subject: Re-assessment of present status.

I, H. Bayard McDonnell, British born subject, born in Auckland, New Zealand, 20 August 1901, am at present employed in Allied Commission HQ, Transportation Sub-Commission, Ports & Warehouse Division, as Business Executive.

Before the war I was working in Sicily with a firm of Shipbrokers, and was partner in Lloyd's Agency at Palermo, and partner in other similar work of the firm. By letter of 29 December 1939, H.W. Consul at Palermo asked me to undertake certain shipping intelligence work, and when British subjects were leaving this country in April and May 1940, the Consul suggested that I remain on if I so thought since my work was particularly useful to the Admiralty and the Ministry of Economic Warfare, while he would arrange with the French Consul for me to go over to Tunis at the last moment. However, through an imprudence of the Vice-Consul, I was arrested by the Italian secret police on 24 May 1940, and in Rome, in January 1941, I was sentenced by the Fascist Special Court to 30 years imprisonment. I was freed from San Gimignano political penitentiary by the local partisans on 10 June 1944, and together with a Frenchman (now French Vice-Consul in Naples) and a Greek formed a band of French and Greeks. In July 1944 we contacted the Allies, and in August I came to Rome.

Here I was employed by the Allied Commission, but having been engaged locally I have only the same status as an Italian (ex-enemy) employee, though my British nationality is recognised. I have none of the privileges of a "British Civilian" engaged through London, and I am informed that I must apply to your Office. However I desire to point out that from the above it will be seen that I did not remain in Italy in 1940 for my own convenience to be comfortably interned or at worst placed in a concentration camp, but instead I stayed to serve my Country in war, and I never asked nor received any compensation for that.

I therefore would be grateful if my position could be re-assessed, and if I could be given recognised rank with "British Civilian" status. That is to say I would be grateful if I could be re-engaged through you from London, without any need for my returning to London specially to be registered. Perhaps in this case H.E.W. Embassy, or the Labour Sub-Commission, who both know me, could act for you in regard to registration with you.

I could remain in the same Division as at present, unless it be thought that I might be more useful elsewhere. I enclose particu-

17/6/45

Curriculum vitae.

H. Bayard McDONNELL, British born subject, born at Auckland, New Zealand, 20 August 1901.

Son of late Edward McD., landowner, Justice of Peace and ex army officer and of Constance McD., née de Hourbel de Montpignon, both born in N.Z.

Educated in N.Z., Italy and privately - 14 years.

June 1918 to end April 1919, sole accountant in American Red Cross District of Calabria;

June 1919 to January 1923, employed in Commercial Department of British Embassy, Rome, and furthermore from July 1922 to January 1923 worked in the Chancery as confidential clerk to the Counsellor and Chargé d'affaires. Left as all temporary staff dismissed in 1922.

In London, engaged by Messrs. Henry Gardner & Co., Ltd., Metal Merchants, and sent out to the Sicilian Sulphur Consortium, April 1923, as English correspondent. For five months took charge of all export accounts, and costing, dealt personally with banks, forward selling of currencies, payments and receipts in seven different currencies.

In April 1925 joined Messrs. Ditto Vincenzo Burgio, Palermo, (with offices in other ports), Shipbrokers, Steamship Agents, Stevedoring Contractors, Coal Importers, Rock Salt and Gypsum Exporters, averages and insurance agents. Helped to manage the Palermo Head Office, and personally controlled the Offices of Licata and Porto Empedocle (In this latter port which necessitated frequent visits, helped to manage the "Tirrenia", "Italia", "Adriatica", General Steam Nav. Co. Ltd., Sioiman Line, Cunard, Svenske Lloyd, Nordenfjelske, Norwegian, Finnish Lines Agencies, etc., and managed the transportation and warehousing of "Montecatini" goods, as well as the same work for the Consorzio Tirreno Produttori Cemento and Azienda Nazionale Consumatori Carboni of Milan.) Attended all salvages of ships and cases of damaged ships. Did all chartering work of firm on the Baltic Exchange and other markets.

Obtained Lloyd's Agency for the firm in Dec. 1927, with the condition fixed by Lloyd's that the Agency remained with the firm "so long as Mr. McDonnell is closely connected with the Agency". (This was pushed through by the late Lord Inchcape on behalf of McDonnell).

Languages: Italian perfectly, French fluent.

Travel experience: Travelled extensively in Italy and in France, to lesser extent in Germany, Austria, Hungary, and of course in England. Travelled for the firm often to London, Paris, Marseilles, to Italian ports, to Milan, Turin, Rome, etc. Had connections with shipping and other transport concerns, as well as with Italian industrial concerns, such as "Montecatini" and most chemical works, with Pirelli, Fiat, etc. Had connections with the insurance brokers and companies both in United Kingdom and in Italy.

Other experience: Long experience as Lloyd's Agent, and with Salvage and ship repairs, always attending personally with the Surveyors in all cases in which interested for s/c Underwriters or Owners.

1945: Business Executive in Allied Commission, Transportation Sub-Commission, Ports & Warehouse Division.

payments and receipts in seven different currencies.

In April 1925 joined Vesere. Ditta Vincenzo Burgio, Palermo, (with offices in other ports), Shipbrokers, Steamship Agents, Stevedoring Contractors, Coal Importers, Rock Salt and Gypsum Exporters, average and insurance agents.

Helped to manage the Palermo Head Office, and personally controlled the Offices of Licata and Porto Empedocle (in this latter port which necessitated frequent visits, helped to manage the "Tirreno", "Italia", "Adriatico", General Steam Nav. Co. Ltd., Sloman Line, Cunard, Svenska Lloyd, Nordenfjeldske, Norwegian, Finnish Lines Agencies, etc., and managed the transportation and warehousing of "Montecatini" goods, as well as the same work for the Consorzio Tirreno Produttori Cemento and Azienda Nazionale Consumatori Carboni of Milan.) Attended all salvages of ships and cases of damaged ships.

Did all chartering work of firm on the Baltic Exchange and other marks.

Obtained Lloyd's Agency for the firm in Dec. 1927, with the condition fixed by Lloyd's that the Agency remained with the firm "as long as Mr. McDonnell is closely connected with the Agency". (This was pushed through by the late Lord Inchcape on behalf of McDonnell).

Languages: Italian perfectly, French fluent.

Travel experience: Travelled extensively in Italy and in France, to lesser extent in Germany, Austria, Hungary, and of course in England. Travelled for the firm often to London, Paris, Marseilles, to Italian ports, to Milan, Turin, Rome, etc. Had connections with shipping and other transport concerns, as well as with Italian industrial concerns, such as "Montecatini" and most chemical works, with Pirelli, Fiat, etc. Had connections with the insurance brokers and companies both in United Kingdom and in Italy.

Other experience: Long experience as Lloyd's Agent, and with Salvage and ship repairs, always attending personally with the Surveyors in all cases in which interested for a/c Underwriters or Owners.

1945: Business Executive in Allied Commission, Transportation Sub-Commission, Ports & Warehouse Division.

2595

11 June 1947

PRO - MEMORIA

I desire to add to my note about myself - curriculum vitae - and point out below my experience of Italy:

I served three and a half years in the British Embassy, Rome, June 1919 to January 1923, in the Commercial Department under Sir Edward Capel Cure and later under Mr. J. H. Henderson, C.B.E., and from July 1922 onwards I worked also as confidential clerk to the Counsellor and Chargé d'Affaires. This was an exceptional training covering economic and political aspects of the Country. In this connection I may give here an extract of Sir E. Capel Cure's letter of 31st. March 1922:

"... In addition to these duties, I have found Mr.

"McDonnell particularly helpful in undertaking in-

"vestigations outside the usual routine of office

"work. He takes an interest in Italian affairs,

"and keeps himself abreast of the politics of the day.

"He has, besides, a very extensive knowledge of Ital-

"ian geography. Mr. McDonnell is extremely industrious

"and is anxious to take every opportunity of extending

"his knowledge. I cannot speak too highly of his up-

"rightness and trustworthiness."

My work up to end May 1940 in shipping, and with Lloyd's, the Salvage Association and insurance companies, etc. (besides bringing me into contact with Concerns and persons of all nationalities, increased by my frequent trips to England, France, and other Countries), brought me into very close contact with all branches of Italian economic life, including banking. I have also lived in Piedmont, Liguria, and very often visited these Regions and Milan on business (shipping, insurance, coal, supplies for chemical industries, etc.).

I have connections with the financial group which leads today the economic situation in central and southern Italy, and is going to be the foremost one in the North, among whom I may mention:

Gr. Cord. Carlo Orsi, Credito Italiano
Comm. Enrico Insom, C.I.P.

Gr. Uff. Marco Are, Assicurazioni Generali

Ing. Luigi Sommariva) FIAT

Ing. Giuseppe Winola)

Conte Luigi De Martino, Lancia

Dr. Francesco Giannini, Officine Costruzioni Nord-Fidie

Prof. Gino Camerino, C.A.R. and head of Group, representative of

Conte Luigi Feina, Montecatini

Avv. Bruno, Breda.

"He has, besides, a very extensive knowledge of
"in geography. Mr. McDonnell is extremely industrious
"and is anxious to take every opportunity of extending
"his knowledge. I cannot speak too highly of his up-
"rightness and trustworthiness."

My work up to and May 1940 in shipping, and with Lloyd's, the Salvage Association and insurance companies, etc. (besides bringing me into contact with Concarns and persons of all nationalities, increased by my frequent trips to England, France, and other countries), brought me into very close contact with all branches of Italian economic life, including banking. I have also lived in Piedmont, Liguria, and very often visited these Regions and Milan on business (shipping, insurance, coal, supplies for chemical industries, etc.).

I have connections with the financial group which leads today the economic situation in central and southern Italy, and is going to be the foremost one in the North, among whom I may mention:

Gr. Cord. Carlo Orsi, Credito Italiano

Comm. Enrico Insom, C.I.P.

Gr. Uff. Marco Ars, Assicurazioni Generali

Ing. Luigi Sommariva } FIAT

Ing. Giuseppe Minola }

Conte Luigi De Martino, Lancia

Dr. Francesco Giannini, Officine Costruzioni Nord-Est

Prof. Gino Comerio, C.A.R. and head of Group, representative of the Blair Co.

Conte Luigi Esine, Montecatini

Avv. Bruno, Brada.

2594

These people have an international standing and are in a position to impress a number of politicians as they are very well connected with all political parties.

Besides I know well Barons Frigessi de Rattalma, managing Director of the Riunioni Adristica di Sicurtà and, I may add, Dr. Mattioli of the Banca Commerciale Italiana.

Then I wish to further point out that my four years in political prisons in Italy, especially three years two months in the political penitentiaries of Civitavecchia and San Gimignano, brought me into direct contact with Italian political prisoners of all parties, including many Communists, most of them naturally from Northern Italy. They were drawn from all classes, and among those I know personally I would mention Prof. Pasenti, Italian Minister for Finance in the Bonomi Cabinet. Some of the others with whom I was on friendly terms will no doubt also have a future in Italian politics.

I understand, through long experience, the differences between the Northern, Central and Southern Italians, and even between those of the various Northern Regions, which have to be taken into account when dealing with them.

My knowledge of the Italian language is perfect, and I speak French fluently.

C/o Allied Commission HQ.

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

MS/Pm

Ext. 204

16 June 1945

REF. : LSC/102

SUBJECT : Transfer of Miss C. ELSNER.

TO : Major FREEDY
Public Works & Utilities Sub-Commission.

We are prepared to employ Miss C. ELSNER in this
Sub-Commission if she can be released by you.

MS.
M. STEVENSON
Administrative Officer
Labour Sub-Commission

2593

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

Ext. 204

Ref. : LSC/102

13 June 1945

SUBJECT: Civilian Mess - Office Employees
15-30 June 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the midday meal for period 15-30 June 1945.

The amount of L. 1695 is forwarded as payment covering 7 employees, plus 1 heavy labourer.

T/5/ A. PIRANI
Chief Clerk

Recd 1695 L
[Signature]

2592

Listing of Italian civilian employees wishing to partake
in the mid-day meal for period:

15-30 June 1945

1) AMBROGI FRANCESCA <i>fr</i>	L. 225
2) BALDAZZI GIOVANNI	" 225
3) CAPPARUCCI FRANCO	" 225
4) DEL SETTE ELDA	" 225
5) GATTO TOMMASO	" 225
6) LATORRACA ONELIO	" 225
7) TOMASSETTI ROBERTO <i>fr</i>	" 225
- PANDOLFI MARCELLO <i>no</i>	" 120

L.1695

2591

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

/of

Ext. 204

Ref. : LSC/102

30 May 1945

SUBJECT: Civilian Mess - Office Employees
1-15 June 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 1-15 June 1945.

The amount of L. 2145 is forwarded as payment covering 9 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

*Recd 2145
G.A.*

2590

Listing of Italian civilian employees wishing to
partake in the mid-day meal for period.

1 - 15 JUNE 1945

1)	AMBROGI FRANCESCA	186	L.	225
2)	BALDAZZI GIOVANNI		"	225
3)	CAPPARUCCI FRANCO		"	225
4)	DEL SETTE ELDA		"	225
5)	GATTO TOMMASO		"	225
6)	GIUSTINIANI FRANCA		"	225
7)	LATORRECA ONELIO		"	225
8)	SARNO JANARIO		"	225
9)	TOMASSETTI ROBERTO	194	"	225

-	PANDOLFI MARCELLO	716	"	120
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L.2.145

IN THE NAME OF THE GOVERNMENT OF THE UNITED STATES

~~RESTRICTED~~ *Labor S/C*

HEADQUARTERS
ALLIED COMMISSION
AFC 394

24 May 1945

Adj: 300.4

SUBJECT: Travel Orders

TO : All Concerned

1. Sig. Saverio Morelli, Italian civilian driver, attached Labor Sub-Commission, this Headquarters, will proceed to Naples, Italy, on or about 24 May 1945 on temporary duty for a period of approximately three (3) days in connection with activities of the above-mentioned Sub-Commission and upon completion thereof will return to this station.

2. Rations will be provided for one (1) man for three (3) days.

3. Travel by government motor transport is authorized and will be furnished by Labor Sub-Commission.

BY COMMAND OF REAR ADMIRAL STONE:

Nicholas Piombino
NICHOLAS PIOMBINO
CWO, USA
Asst Adjutant

DISTRIBUTION:

2 - Civilian coned
1 - Labor Sub-Com
2 - Files

2588

~~RESTRICTED~~

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

/fg

Ext. 204

15 May 1945

REF : LSC/102

SUBJECT: Civilian mess - Office Employees
15 - 31 May 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 15 - 31 May 1945.

The amount of L. 1488 is forwarded as payment covering 9 employees, plus 1 heavy labourer.

T/5 A. PIRANI
Chief Clerk

*Recd 14882
G.D.*

2587

2586

Listing of Italian civilian employees wishing to partake in the
mid-day meal for period.

15 - 31 May 1945

1) AMBROGI FRANCESCA 326	L.	160
2) BALDAZZI GIOVANNI	"	160
3) GAPPARUCCI FRANCO	"	160
4) DEL SETTE ELDA	"	160
5) GATTO TOMMASO	"	160
6) GIUSTINIANI FRANCA	"	160
7) LATORRACA ONELIO	"	160
8) SARNO JANARIO	"	160
9) TOMASSETTI ROBERTO 329	"	160
- PANDOLFI MARCELLO 576	L.	148

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

/tg

Ext. 204

REF : LSC/102

27 April 1945

SUBJECT: Civilian mess - Office Employees
1 - 15 May 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 1 - 15 May 1945.

The amount of L. 1695 is forwarded as payment covering 11 employees, plus 1 heavy labourer.

T/5 A. Pirani
T/5 A. PIRANI
Chief Clerk

Recd 1695 L
PK 3/2

2585

Listing of Italian civilian employees wishing to partake in the
mid-day meal for period.

1 - 15 May 1945

1) AMBROGI FRANCESCA	292	L.	150
2) BALDAZZI GIOVANNI		"	150
3) CAPPAHUGGI FRANCO		"	150
4) DEL SETTE ELDA		"	150
5) GATTO TOMMASO		"	150
6) GIANOGGIO GIUSEPPE		"	150
7) GIUSTINIANI FRANCA		"	150
8) LATORRACA ONELIO		"	150
9) PESCARONA MARCELLA		"	150
10) SARNO JANARIO		"	150
11) TOMASSETTI ROBERTO	302	"	150

~ PANDOLFI MARCELLO	773	L.	45 - 773
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FILE

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB COMMISSION

REF : LSC/102

18 April 1945

SUBJECT: Italian Civilian Personnel - Dr. SALMERI

TO : Whom it may concern.

Dr. SALMERI was employed in this Sub-Commission from 1 October 1944 to 28 February 1945 as Senior Administrative Assistant, and worked on "Functions of the Uffici del Lavoro"

DAVID C. SACHS
Labour Sub-Commission

2583

HEADQUARTERS ALLIED COMMISSION

A P O 894

G-1 Section Civilian Personnel

File

LSC/102

18 April 1945

SUBJECT: Transfer.

TO : Transportation S/O
(Att: Lt.Col. Scoggins)

1. Reference your letter AG/133/9/Tn1 Dated 17 April 45
2. Approval is granted for the transfer of BARBILANI, Geltrude
employed in labor Sub-Commission, to Transportation
Sub-Commission.

3. Classification and wage rate to remain the same Jr. Admin. Asst. (7)
(Grade)
at 5050 to 5050 lire per month (Plus living bonus)

Copy to:
Internal Security
Labor S/O ✓
Files

J. P.
N. S. DRACHOFF
Lt. Col. AGO
G-1 American

Employee will be permitted to change from one Section to another without the agreement of the respective employing Sections

2582

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

File
ABP/pm

Ext. 204

17 April 1945

REF. : LSC/102

SUBJECT : Release of Mrs. G. BARBIANI.

TO : G-1 Civilian Personnel.

This is certification that the Labor Sub-Commission is willing to release Mrs. G. BARBIANI from her duties so that she may accept a position with the Transportation Sub-Commission.

JAMES O. BABCOCK
Lt. Colonel
Labor Sub-Commission

2581

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

ABP/fg

Ext. 204

17 April 1945

REF : LSC/102

SUBJECT: Allied Nationals

TO : Major Cunliffe - Allied Civilian Personnel

Reference to your memo of 17 April 1945, we inform you
that no Allied Nationals are employed in the Labor Sub-Commission.

Cpl. A. PIRANI
Chief Clerk
Labor Sub-Commission

23 2580

HEADQUARTERS ALLIED COMMISSION
APO 394
ESTABLISHMENT SECTION
ALLIED CIVILIAN PERSONNEL

File

Phone: 223

17 April 1945

MEMORANDUM

TO: Labor Sub-Commission
(Att: Cpl Pirani)

1. This office is constantly consulted by Postal Officers, Embassies and various agencies, in order to locate civilians of American, British and other nationality.
2. It would be in interest of all concerned if you will inform this office of any Allied Nationals in your Sub-Commission that are on the A.C payroll with Italian Civilians.
3. Please include floor, room and phone number of each.

OK R 17-4-45

J. Wm. Cunliffe
J. Wm. CUNLIFFE
Major. A.C.D.
Director.

2579

109
① Typist - 2 copies
urgently pl
② M. Starnam.

16th April, 1945

SUBJECT : Italian educational personnel employed
by Allied Organizations.

TO : Executive Commissioner, Allied Commission
(Attention: Education Subcommittee).

1. The following person, normally enrolled in the Ministry of Public
Instruction or in one of its subsidiaries (public school system, university,
etc.) is regularly employed by the undersigned Allied organization:

Name (in full)... **RIVA SANSEVERINO**

2. The a/m person has been employed by the undersigned Allied organization
from **8/8/44** 194..... (to 194.....)
{and is still so employed}.

Name of organization..... **LABOUR SUB-COMMISSION**

Name of official submitting form..... **M. A. Starnam**

Signed..... 

HEADQUARTERS ALLIED COMMISSION
APO 374
Office of the Executive Commissioner

EL/3B/1.0/CA

7 April 45

SUBJECT : Status of School and University
personnel employed by Allies.

TO : Sea Distribution

- 1 Various AC/AMG organisations are employing as civilian assistants, teachers and professors whose services are at present not required by the Minister of Public Instruction but who are in receipt of pay from the Italian Government.
- 2 Questions have been raised as to the present status of such employees in relation to the preservation of their civil service and seniority rights within the Ministry of Public Instruction.
- 3 These employees are drawing pay from the Italian Government as well as from the Allies.
- 4 There are attached copies of Instructions issued by the Ministry of Public Instruction dated 15 Aug 1944, 25 Jan and 29 Jan 1945 which in brief sets out the present position of these employees with regard to pay and pension.
- 5 It is necessary, however, that details of individuals who are employed and paid by AC/AMG and at the same time drawing pay from the Italian Govt should be given to the Ministry of Public Instruction so that their status may be regularised. For this purpose two copies of the attached form will be completed and returned to Education Sub-Commission in respect of each such employee. It is requested that these forms be returned as soon as possible.

BY COMMAND OF REAR ADMIRAL STONE :

W. S. Irvine Col
A/Executive Commissioner

Distribution list "A"

Group I and II - less serials 29-35, 61, 63.

SUBJECT : Italian educational personnel employed
by Allied Organizations.

16 April, 1945

TO : Executive Commissioner, Allied Commission
(Attention: Education Subcommittee).

1. The following person, normally enrolled in the Ministry of Public
Instruction or in one of its subsidiaries (public school system, university,
etc.) is regularly employed by the undersigned Allied organization:

Name (in full)... RIYA SANSEVERINA... LUISA... (MISS.)....

2. The a/m person has been employed by the undersigned Allied organization
from 8/8/44 194..... (~~to 1944~~)

{and is still so employed}.

Name of organization..... LABOUR... SUB-COMMISSION.....

Name of official submitting form..... M. A. Stassen.....

Signed.....

2577

LSC/4

HEADQUARTERS ALLIED COMMISSION
APO 374
Office of the Executive Commissioner

EL/3B/1.0/CA

7 April 45

SUBJECT : Status of School and University
personnel employed by Allies.

TO : See Distribution.

1. Various AC/AMG organizations are employing as civilian assistants, teachers and professors whose services are at present not required by the Minister of Public Instruction but who are in receipt of pay from the Italian Government.
 2. Questions have been raised as to the present status of such employees in relation to the preservation of their civil service and seniority rights within the Ministry of Public Instruction.
 3. These employees are drawing pay from the Italian Government as well as from the Allies.
 4. There are attached copies of Instructions issued by the Ministry of Public Instruction dated 15 Aug 1944, 25 Jan and 29 Jan 1945 which in brief set out the present position of these employees with regard to pay and pension.
- It is necessary, however, that details of individuals who are employed and paid by AC/AMG and at the same time drawing pay from the Italian Govt should be given to the Ministry of Public Instruction so that their status may be regularized. For this purpose two copies of the attached form will be completed and returned to Education Sub-Commission in respect of each such employee. It is requested that these forms be returned as soon as possible.

BY JOSEPH OF REAR ADMIRAL STONE :

W. E. Stone Col
A/Executive Commissioner

Distribution list "A"

Group I and II - Docs serials 29-35, 61, 63.

MINISTERO
DELLA PUBBLICA ISTRUZIONE

Prot. N. 376

Roma, 15 Agosto 1944

Al Reggenti le Direzioni Generali del
MINISTERO
e per conoscenza:

Alla Regione Centrale del
MINISTERO

: Dipendenti del Ministero, che prestano servizio alle dipendenze della Sottocommissione Alleata per l'Educazione.-

La Commissione Alleata di Controllo, Sottocommissione per l'Educazione, mi ha rappresentato la particolare condizione dei funzionari ed impiegati del Ministero, nonché degli insegnanti, che prestano servizio alle dipendenze della Commissione stessa, ed ai quali evidenti motivi di equità consigliano che sia reso possibile il normale sviluppo della carriera, nonostante la loro temporanea assenza dagli uffici, cui sono normalmente addeetti.

In considerazione dei suddetti motivi, dispongo che tutti i diritti di carriera di tali funzionari, insegnanti ed impiegati (ceda, promozioni, nomina, anzianità ecc.) non vengano in alcun modo pregiudicati dal fatto della loro temporanea assenza dagli uffici.

Vorrete attendervi a tale criterio e farvi intanto pervenire un buono di assicurazione al riguardo.

IL MINISTERO
f.to De Ruggiero

Per copia conforme
P. Il Capo di Gabinetto
f.to illeggibile

Translation

MINISTRY OF PUBLIC INSTRUCTION

Rome, 15 August, 1944

To the Acting General Directors
and for Information
To the Central Accountant of the
Ministry.

: Persons dependent on the Ministry, who are serving with the
Education Subcommittee.

La Commissione Alleanza di Controllo, Sottocommissione per l'Educazione, mi ha rappresentato la particolare condizione dei funzionari ed impiegati del Ministero, nonché degli insegnanti, che prestano servizio alle dipendenze della Commissione stessa, ed ai quali evidenti motivi di equità consigliano che sia reso possibile il normale sviluppo della carriera, nonostante la loro temporanea assenza dagli uffici, cui sono normalmente adetti.

In considerazione dei suddetti motivi, dispongo che tutti i diritti di carriera di tali funzionari, insegnanti ed impiegati (sesto, promozioni, nomine, anzianità ecc.) non vengano in alcun modo pregiudicati dal fatto della loro temporanea assenza dagli uffici.

Vorrete attenervi a tale criterio e farvi intento pervenire un cenno di assicurazione al riguardo.

Per copia conforme
p. Il Capo di Gabinetto
f.to illeggibile

IL MINISTRO
f.to De Ruggiero

Translation

Rome, 15 August, 1974.

To the Acting General Directors
and for information

To the Central Accountant of the
Ministry.

MINISTRY OF PUBLIC INSTRUCTION

: Persons dependent on the Ministry, who are serving with the
Education Subcommission.

The Education Subcommission, of the Allied Control Commission, has brought to my attention the special situation of the officials and employees of the Ministry, as well as the teachers, who are serving under the Commission and to the evident justice of making it possible for them to develop their careers normally, in spite of their temporary absence from office.

In consideration of this fact, I order that all career rights of such officials, teachers, and employees (post, promotions, appointments, seniority, etc) be not in any way prejudiced by the fact of their temporary absence from office.

Will you please adhere to such criterion and give me assurance to this effect.

ed/ - De Ruggiero.

257

Roma 29.1.1945

MINISTERO DELLA PUBBLICA ISTRUZIONE
Gabinetto

A TUTTE LE DIREZIONI GENERALI
e per conoscenza
ALLA RAGIONERIA CENTRALE DEL MINISTERO

OGGETTO : Insegnanti e impiegati in servizio
presso gli Enti Alleati. S E D E

Sciogliendo la riserva contenuta nella precedente circolare del 25 corr., n.1310, si informa che gli assegni che le Autorità Alleate corrispondono direttamente agli impiegati ed insegnanti in servizio presso gli Enti Alleati, ai quali deve essere sospesa la corresponsione degli stipendi da parte della Amministrazione Italiana, sono pagati al lordo.

Codeste Direzioni Generali esamineranno, quindi, come, senza alcun danno per gli interessati, possa essere risolta la questione relativa ai rilasci per la pensione e simili.

Si fa presente che sono state rivolte premure alla Sottocommissione Alleata per l'Educazione affinché venga rimesso a questo Ministero un elenco del personale comunque in servizio presso gli Enti Alleati, e ciò allo scopo di mettere codeste Direzioni Generali in grado di effettuare un controllo e un'integrazione dei dati posseduti e di dar corso alle comunicazioni necessarie per regolarizzare la posizione giuridica ed economica del personale dipendente che si trovi nella predetta posizione.

IL MINISTRO
F.to Arancio Ruiz

Translation

SUBJECT : Teachers and employees employed
by Allied Units.

Reference is made to the circular of 25 January 1945, No.1310.

It is made clear that allowances paid by Allied Authorities to employees and teachers working for Allied Units, are gross. The above mentioned teachers and employees must not appear on the payroll of Italian Administration.

The "Direzioni Generali" will therefore see how deductions (rilasci) should be made for pension and similar, trying to avoid any damage to the persons concerned.

The Education Subcommittee has been asked to give this Ministry a list of

pensione e simili.
Si fa presente che sono state rivolte premure alla Sottocommissione Alleata per l'Educazione affinché venga rimesso a questo Ministero un elenco del personale comune in servizio presso gli Enti Alleati, e ciò allo scopo di mettere codeste Direzioni Generali in grado di effettuare un controllo e un'integrazione dei dati posseduti e di dar corso alle comunicazioni necessarie per regolarizzare la posizione giuridica ed economica del personale dipendente che si trovi nella predetta posizione.

IL MINISTRO
f.to Arangio Ruiz

Translation

SUBJECT : Teachers and employees employed
by Allied Units.

Reference is made to the circular of 25 January 1945, No. 1310.

It is made clear that allowances paid by Allied Authorities to employees and teachers working for Allied Units, are gross. The above mentioned teachers and employees must not appear on the payroll of Italian Administration.

The "Direzioni Generali" will therefore see how deductions (rilasci) should be made for pension and similar, trying to avoid any damage to the persons concerned.

The Education Subcommittee has been asked to give this Ministry a list of the personnel now employed by Allied Units, to enable the "Direzioni Generali" to complete and check the data concerning same in order to regularize their economic and juridical situation.

2575

MINISTERO DELLA PUBBLICA ISTRUZIONE
Cabinetto

Roma 25 gennaio 1945

A TUTTE LE DIREZIONI GENERALI

e per conoscenza

ALLA RAGIONERIA CENTRALE DEL MINISTERO

Prot. No. 1310

S E D E

OGGETTO : Insegnanti e impiegati in servizio
presso gli Enti Alleati.

Con riferimento alle circolari del 15 agosto 1944, n. 376, e del 26 dicembre 1944, n. 366, si precisa che le istruzioni impartite valgono non soltanto per gli impiegati ed insegnanti che prestano servizi o alle dipendenze della Sottocommissione Alleata per l'Educazione, ma altresì per quelli che comunque si trovano in servizio o presso gli Enti del Governo Militare Alleato e presso le Forze Armate Alleate.

Resta fermo che, senza alcun pregiudizio per i loro diritti di carriera, verrà sospesa ai predetti impiegati e insegnanti la corrispondenza degli assegni in godimento da parte della Amministrazione italiana. Alla corrispondenza degli assegni provvederanno gli Enti Alleati, i quali faranno quanto prima conoscere se la corrispondenza avverrà al lordo ovvero al netto.

Mentre si prega di impartire le opportune istruzioni agli uffici dipendenti, si ricorda, con riferimento alla circolare del 26 dicembre l'invito già rivolto a codeste Direzioni Generali di far conoscere a questo Gabinetto il loro avviso in merito alla questione dei "rilasci" per la pensione e simili.

IL MINISTRO

f.to Arangio Ruiz.

translation

SUBJECT : Teachers and employees employed
by Allied Units.

Reference is made to circulars of 15 August 1944, No. 376, and 26 December 1944, No. 366. It is understood that these instructions apply not only to employees and teachers employed by Education Subcommission, but to those also employed by Allied Military Government and by Allied Units.

It is further understood that, without any prejudice to their career, the Italian Administration will suspend payment of allowances to above mentioned employees and teachers. Allied Units will provide for the payment of allowances and will let us know if the payment is gross or net.

While it is requested to give the necessary instructions to the offices under you, the Directors General are reminded (see circular of 26 August) of the request made to them to inform this Cabinet of their opinion on the question of the "rilasci" of pensions and similar.

MINISTRO
DELLA PUBBLICA ISTRUZIONE

Prot. N. 376

Roma, 15 agosto 1944

Al Reggenti le Direzioni Generali del
MINISTERO
e per conoscenza:

Alla Ragioneria Centrale del
MINISTERO

: Dipendenti del Ministero, che prestano servizio alle dipen-
denze della Sottocommissione Alleata per l'Educazione.

La Commissione Alleata di Controllo, Sottocommissione per l'Educazione, mi ha rappresentato la particolare condizione dei funzionari ed impiegati del Ministero, nonché degli insegnanti, che prestano servizio alle dipendenze della Commissione stessa, ed ai quali evidenti motivi di equità consigliano che sia reso possibile il normale sviluppo della carriera, nonostante la loro temporanea assenza dagli uffici, cui sono normalmente addeetti.

In considerazione dei suddetti motivi, dispongo che tutti i diritti di carriera di tali funzionari, insegnanti ed impiegati (scudo, promozioni, nomine, anzianità ecc.) non vengano in alcun modo pregiudicati dal fatto della loro temporanea assenza dagli uffici.

Vorrete attenervi a tale criterio e farvi intanto pervenire un cenno di assicurazione al riguardo.

Per copia conforme
P. Il Capo di Gabinetto
P. Per illeggibile

IL MINISTRO
F. to De Ruggiero

Translation

MINISTRY OF PUBLIC INSTRUCTION

Rome, 15 August, 1944

To the Acting General Directors
and for information
To the Central Accountant of the
Ministry.

: Persons dependent on the Ministry, who are serving with the
Education Subcommission.

The Education Subcommission, of the Allied Control Commission, has brought to my attention the special situation of the officials and employees of the Ministry, as well as the teachers, who are serving under the Commission and to the Ministry.

fici, cui sono normalmente assenti.

In considerazione dei suddetti motivi, dispongo che tutti i diritti di carriera di tali funzionari, insegnanti ed impiegati (scuole, promozioni, nomine, anzianità ecc.) non vengano in alcun modo pregiudicati dal fatto della loro temporanea assenza dagli uffici.

Vorrete attenervi a tale criterio e farvi intento pervenire un conto di assicurazione al riguardo.

Per copia conforme
p. Il Cajo di Gabinetto
p.to illeggibile

IL MINISTRO

p.to De Ruggiero

Translation

MINISTRY OF PUBLIC INSTRUCTION

Rome, 15 August, 1944

To the Acting General Directors
and for information

To the Central Accountant of the
Ministry.

: Persons dependent on the Ministry, who are serving with the
Education Subcommission.

The Education Subcommission, of the Allied Control Commission, has brought to my attention the special situation of the officials and employees of the Ministry, as well as the teachers, who are serving under the Commission and to the evident justice of making it possible for them to develop their careers normally, in spite of their temporary absence from office.

In consideration of this fact, I order that all career rights of such officials, teachers, and employees (post, promotions, appointments, seniority, etc) be not in any way prejudiced by the fact of their temporary absence from office.

Will you please adhere to such criterion and give me assurance to this effect.

sd/ - De Ruggiero.

Roma 29.1.1945

MINISTERO DELLA PUBBLICA ISTRUZIONE
CabinettoA TUTTE LE DIREZIONI GENERALI
e per conoscenza
ALLA RAGIONERIA CENTRALE DEL MINISTEROOGGETTO : Insegnanti e impiegati in servizio
presso gli Enti Alleati.S E D E

Sciogliendo la riserva contenuta nella precedente circolare del 25 corr., n.1310, si informa che gli assegni che le Autorita' Alleate corrispondono direttamente agli impiegati ed insegnanti in servizio presso gli Enti Alleati, ai quali deve essere sospesa la corresponsione degli stipendi da parte della Amministrazione Italiana, sono pagati al lordo.

Codeste Direzioni Generali esamineranno, quindi, come, senza alcun danno per gli interessati, possa essere risolta la questione relativa ai rilasci per la pensione e simili.

Si fa presente che sono state rivolte premure alla Sottocommissione Alleata per l'Educazione affinche' venga rimesso a questo Ministero un elenco del personale comunque in servizio presso gli Enti Alleati, e cio' allo scopo di mettere cofeste Direzioni Generali in grado di effettuare un controllo e un'integrazione dei dati posseduti e di dar corso alle comunicazioni necessarie per regolarizzare la posizione giuridica ed economica del personale dipendente che si trovi nella predetta posizione.

IL MINISTRO
f.to Arangio RuizTranslationSUBJECT : Teachers and employees employed
by Allied Units.

Reference is made to the circular of 25 January 1945, No.1310.

It is made clear that allowances paid by Allied Authorities to employees and teachers working for Allied Units, are gross. The above mentioned teachers and employees must not appear on the payroll of Italian Administration.

The "Direzioni Generali" will therefore see how deductions (rilasci) should be made for pension and similar, trying to avoid any damage to the persons concerned.

pensione e simili.

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IL MINISTRO
f. to Arancio Ruiz

Translation

SUBJECT : Teachers and employees employed
by Allied Units.

Reference is made to the circular of 25 January 1945, No. 1310.

It is made clear that allowances paid by Allied Authorities to employees and teachers working for Allied Units, are gross. The above mentioned teachers and employees must not appear on the payroll of Italian Administration.

The "Direzioni Generali" will therefore see how deductions (rilasci) should be made for pension and similar, trying to avoid any damage to the persons concerned.

The Education Subcommittee has been asked to give this Ministry a list of the personnel now employed by Allied Units, to enable the "Direzioni Generali" to complete and check the data concerning same in order to regularize their economic and juridical situation.

2572

MINISTERO DELLA PUBBLICA ISTRUZIONE
Gabinetto

Roma 25 gennaio 1945

A TUTTE LE DIREZIONI GENERALI
e per conoscenza

ALLA RAGIONERIA CENTRALE DEL MINISTERO

Prot. No. 1310

S E D E

OGGETTO : Insegnanti e impiegati in servizio
presso gli Enti Alleati.

Con riferimento alle circolari del 15 agosto 1944, n. 376, e del 26 dicembre 1944, n. 366, si precisa che le istruzioni impartite valgono non soltanto per gli impiegati ed insegnanti che prestano servizi o alle dipendenze della Sottocommissione Alleata per l'Educazione, ma altresì per quelli che comunque si trovano in servizio e presso gli Enti del Governo Militare Alleato e presso le Forze Armate Alleate.

Resta fermo che, senza alcun pregiudizio per i loro diritti di carriera, vergodimento da parte della Amministrazione Italiana. Alla corrispondenza degli aspecgni provvederanno gli Enti Alleati, i quali faranno quanto prima conoscere se la corrispondenza avverrà al lordo ovvero al netto.

Mentre si prega di impartire le opportune istruzioni agli uffici dipendenti, si ricorda, con riferimento alla circolare del 26 dicembre l'invito già rivolto a codeste Direzioni Generali di far conoscere a questo Gabinetto il loro avviso in merito alla questione dei "rilaschi" per la pensione e simili.

IL MINISTRO

f.to Arancio Ruiz.

translation

SUBJECT : Teachers and employees employed
by Allied Units.

Reference is made to circulars of 15 August 1944, No. 376, and 26 December 1944, No. 366. It is understood that these instructions apply not only to employees and teachers employed by Education Subcommission, but to those also employed by Allied Military Government and by Allied Units.

It is further understood that, without any prejudice to their career, the Italian Administration will suspend payment of allowances to above mentioned employees and teachers. Allied Units will provide for the payment of allowances and will let us know if the payment is gross or net.

While it is requested to give the necessary instructions to the offices under you, the Directors General are reminded (see circular of 26 August) of the request made to them to inform this Cabinet of their opinion on the question of the "rilaschi" of pensions and similar.

2571

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

FL
see/102
ABP/pm

15 April 1945

TO Whom it May Concern:

The bearer of this Letter Mrs. GELTRUDE BARBIANI was an employee of the Labor Sub-Commission, Allied Commission from 21 August 1944 to 15 April 1945, in the capacity of Supervisor of typist pool.

During this period she demonstrated to be very capable and conscientious in all her undertakings. Her loyalty to the Allied Armed Forces has been unquestionable, we recommend her most highly.

David C. Sachs
DAVID C. SACHS
Deputy Director
Labor Sub-Commission

2570

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

49
/cf

Ext. 204

REF. : LSC/102

14 April 1945

SUBJECT: Civilian mess - Office Employees
16 - 30 April 1945.

TO : Office of the Headquarters Commandant.

We attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 16-30 April 1945.

The amount of L. 1695 is forwarded as payment covering 11 employees, plus 1 heavy labourer.

Alfred L. Dorf
ALFRED L. DORF
Captain QMO
Executive Officer

2569

Listing of Italian civilian employees wishing
to partake in the mid-day meal for period

16 - 30 April 1945

32/1)	AMBROGI FRANCESCA	L. 150
2)	BALDAZZI GIOVANNI	" 150
3)	CAPPARUCCI FRANCO	" 150
4)	DEL SETTE ELDA	" 150
5)	GATTO TOMMASO	" 150
6)	GIANOGGIO GIUSEPPE	" 150
7)	GIUSTINIANI FRANCA	" 150
8)	LATORRACA ONELIO	" 150
9)	PESONONA MARCELLA	" 150
10)	SARNO JANARIO	" 150
33/11)	TOMASSETTI ROBERTO	" 150

455= PANDOLFI MARCELLO L. 45

*Recd. 1295 L
P. 331*

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

Staff *CS/02*

Ref/G-1/Civ.Pers./629

10 April 45

SUBJECT: Reclassification (De Chanaz, Ann)

TO : Labor S/C

1. Reference your Civ.Pers.Form 2, dtd 28 March 45, requesting reclassification of the A/M to the grade of Professional Worker.

2. From all indications, i.e., background, experience, and present duties, employee is in proper category as Senior Administrative Assistant.

3. Persons graded and paid as professional workers are regarded, in terms of the Italian Public service as equivalent to the highest grade of public servant, therefore should be specialists in the field in which employed. They should have at the least, five years of training, and experience.

4. Approval to request cannot be granted by this office.

N.W. Dragnett

N.W. DRAGNETT
Lt.Col. AGD
G-1 American.

2567

HEADQUARTERS ALLIED COMMISSION

APO 334

G-1 Section Civilian Personnel

Ref. G-1/Civ. Pers/368 4 April 1945

Subject. Civilian Personnel - Information.

To . Labor Sub-Commission.

1. This office desires to obtain a completed Civilian Personnel Form No. 1, (Application for Employment) from all Civilians employed locally by this Headquarters.
2. It will be noted that in most instances persons who have not had the occasion to fill the above mentioned form were employed by this Headquarters during the earlier days in Rome.
3. It is requested that employee be instructed to report to this office with attached slip, between the hours of 0830 to 1130 and from 1400 to 1700.

W. A. Uhler
 R. A. UHLER
 Lt. Col. AGD.
 G-1(A)

Incl. (1) Request Slip

<i>Diavoglio</i>	-	6 April 1945	✓
<i>Del Sesto</i>	-	6 April 1945	✓
<i>La Torraca</i>	-	6 April 1945	✓
<i>Quaranta</i>	-	7 April 1945	✓

2568

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3. It is requested that employee be instructed to report to this office with attached slip, between the hours of 0830 to 1130 and from 1400 to 1700.

T. Uhler
R. T. UHLER
Lt. Col. AGD.
G-1(A)

Incl. (Y) Request Slip

<i>Diary</i>	-	6 April 1945	✓
<i>Del Soto</i>	-	6 April 1945	✓
<i>La Torre</i>	-	6 April 1945	✓
<i>Picasso</i>	-	7 April 1945	✓
<i>Quintan</i>	-	7 April 1945	✓
<i>Ambruge</i>	-	7 April 1945	✓
<i>Car Senna</i>	-	7 April 1945	✓

OK
6 April 1945

2560

File

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

ABP/fg

Ext. 204

4 April 1945

REF : LSC/102

SUBJECT: Release of Italian Civilian Employees

TO : G-1 Civilian Personnel

This is certification that Miss Alessandra Fusarini will leave the staff of Labor Sub-Commission effective 5 April 1945.

Attached you will find supplementary payroll covering period from 1 April to 5 April.

ALFRED L. DORF
Captain OMC,
Executive Officer

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

55
/16

Ext. 204

REF : LSC/102

29 March 1945

SUBJECT: Civilian mess - Office Employees
1 - 15 April 1945

TO : Office of the Headquarters Commandant

We attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 1 - 15 April 1945.

The amount of L. 1845 is forwarded as payment covering 12 employees, plus 1 heavy labourer.

*Received 1845
pfe 830*

Alfred L. Dore
ALFRED L. DORE
Captain QMC
Executive Officer

2564

Listing of Italian civilian employees wishing to partake
in the mid-day meal for period

1 - 15 April 1945

1) AMBROGI FRANCESCA	300	L.	150
2) BALDAZZI GIOVANNI		"	150
3) CAPPARUCCI FRANCO		"	150
4) DEL SETTE ELDA		"	150
5) FUSARINI ALESSANDRA		"	150
6) GATTO TOMMASO		"	150
7) GIANOGGIO GIUSEPPE		"	150
8) GIUSTINIANI FRANCA		"	150
9) LATORRAGA ONELIO		"	150
10) PESCAMORA MARCELLA		"	150
11) SARNO JANARIO		"	150
12) TOMASSETTI ROBERTO	341	"	150

"	PANDOLFI MARCELLO	759	L.	45
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2563

Sent to:

A. C. C. CIVILIAN PERSONNEL G-1 SECTION CLASSIFICATION QUESTIONNAIRE

The form below is for use when employing a civilian as Junior Administrative Assistant or any higher position and also for use when requesting reclassification of a present employee to a higher position (in accordance with par. III and V Office Memorandum No. 15, this headquarters, dated 1 August 44). For reclassification, the form should be filled out by the employee in conference with the employing officer and signed by the latter. In filling a new position the employing officer fills out the form. After completion the form should be brought to Civilian Personnel, Room 11, Ground Floor, by the employee or applicant concerned. A carbon copy of this job description should be retained and future identical jobs described by quoting reference number, show below.

This form is for a job description only and should not include the incumbent's experience and education unless he is unavailable for local interview. The job description should include: 1. *The degree of supervision under which the employee will work.* 2. *Any supervision by the employee of other workers.* 3. *A factual word picture of the being done or to be done.* Avoid ambiguous words such as «assists», «handles», «difficult», «complex», etc. A sample job description of the position of interviewer (Junior Administrative Assistant) in Civilian Personnel follows: «Under general direction of the head of the Personnel Office interviews civilian applicants for employment. Supervises two civilian clerks who help applicants in filling out applications and one clerk who administers tests and keeps application files. Interviews applicants in English and Italian. Classifies them and refers clerical grades directly for placement. Refers applicants qualified for supervisory work to a Civilian Personnel Officer for check interview and placement referral».

Classification requested by Labor Sub-Commission

(Sub-Commission or Section)

Employee's or applicant's name Miss DE CHANAZ ANN

Present job title Sr. Adm. Assistant Proposed title Professional Worker

Job description Works independent of supervision directly for Director of Sub-Commission. Acts as confidential secretary and adviser in dealings with Italian Agencies. Carries on liaison work between Labor Sub-Commission, Italian Labor Unions and Italian Government.

Position calls for a high degree of efficiency particularly on technical labour issues and Miss. DE CHANAZ has proven more than

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Classification requested by Labor Sub-Commission
(Sub-Commission or Section)

Employee's or applicant's name Miss DE CHANAZ ANN

Present job title Sr. Adm. Assistant Proposed title Professional Worker

Job description Works independent of supervision directly for Director of Sub-Commission. Acts as confidential secretary and adviser in dealings with Italian Agencies. Carries on liaison work between Labor Sub-Commission, Italian Labor Unions and Italian Government. Position calls for a high degree of efficiency particularly on technical labour issues and Miss. DE CHANAZ has proven more than capable of assuming the heavy responsibilities entrusted to her.

Use back of sheet for additional remarks

Date 28 MARCH 1945 Signature

Sub Commission or Section Head.

Reference number

Civ Pers Form 2

Aug 44

HEADQUARTERS ALLIED COMMISSION

APO 394

G-1 Section Civilian Personnel

*FL**LC/102*

16 March 45..... 19.....

SUBJECT: Transfer.

TO : Economic Section
(Att: Maj Doe)1. Reference your letter Civ. Pers. Form 2 dated 28 Feb. 45.....2. Approval is granted for the transfer of SALMIERI, Orlando.....employed in Labor..... Sub-Commission, to Economic.....

Sub-Commission.

3. Classification and wage rate to remain the same Sr. Admin. Asst. M......
(Grade)at to 7430..... lire per ~~month~~ month. (Plus living bonus)

Effective as of 1 March 45

J.C.
R.T. URLER
Lt. Col. AGD
G-1 American+ No employee will be permitted to change from one Section to another without the
agreement of the respective employing Sections

Copy to:

Labor S/C ✓

Internal Security

Civ. Pers. Form 6

Nov. 44

2561

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

2f
/pm

Ext. 204

12 MAR. 1945

REF. : LSC/102

SUBJECT : Civilian mess - Office Employees -
15 - 31 March 1945

TO : Office of the Headquarters Commandant.

With reference to Daily Bulletin No. 69 - para 2 -
dated 10 March 1945, we attach herewith a list of our Italian
civilian employees wishing to partake in the mid-day meal for
period 15 - 31 March 1945

The amount of L. 2128 is forwarded as payment cover-
ing 13 employees, plus 1 heavy labourer.

ALFRED L. DORF
Captain, QMC
Executive Officer

*Received 11.21.45
H. J. G.*

2560
1049

Listing of Italian civilian employees wishing to
partake in the mid-day meal for period

16 - 31 March 1945

1) AMBROGI FRANCESCA ¹²⁵	L. 160
2) BALDAZZI GIOVANNI	" 160
3) CAPPARUCCI FRANCO	" 160
4) DE CHANAZ ANNA	" 160
5) DEL SETTE ELDA	" 160
6) FUSARINI ALESSANDRA	" 160
7) GATTO TOMMASO	" 160
8) GIANOGGIO GIUSEPPE	" 160
9) GIUSTINIANI FRANCA	" 160
10) LATORRACA ONELIO	" 160
11) PESCARONA MARCELLA	" 160
12) SARNO JANUARIO	" 160
13) TOMASSETTI ROBERTO ¹²⁷	" 160
	<u>2080</u>

= PANDOLFI MARCELLO = Messenger = L. 48 ⁵⁴⁵
L. 2128

2559

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

File
ABP/fg

Ext. 204

6 March 1945

REF : LSC/102

SUBJECT: Employment of Italian Civilian

TO : G-1 Civilian Personnel

Request that Miss Mirella Perin, an Italian civilian be employed for the Labour Sub-Commission as a general clerk, effective 7 March 1945.

W. H. Braine

W. H. BRAINE
Director,
Labour Sub-Commission

2558

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

File
ARP/tg

Ext. 204

1 March 1945

LSC/102
TO : Whom it may concern

This is certification that Mr. Corrado Carigiet has been employed by the Allied Commission, Labor Sub-Commission in the capacity of translator-interpreter, for a period of seven months. He has rendered loyal and valuable services during these months, and it is with regret that we release him, at his own request, so that he may better serve his country as a member of the Italian Armed Forces.

JUNIUS R. SMITH
Colonel OMC,
Deputy Director
Labor Sub-Commission

255b

2557

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

ANP/EG

Ext. 204

REF : LSO/102

28 February 1945

SUBJECT: Release of Italian Civilian Employees

TO : G-1 Civilian Personnel

1. This will serve to inform you that the following named Italian Civilian Employees of the Labour Sub-Commission, are released from duty, without prejudice, effective February 28th, 1945:

Mr. LA LOGGIA Enrico
Mr. SIMONETTI Adriano
Mr. SALMERI Orlando (*Trans. to E/S - card not turned in*)

2. Attached you will find their individual A.C. identification cards, which we are turning in as per issued instructions.

W. H. Braine

W. H. BRAINE
Director,
Labour Sub-Commission

P. S.

*We are also attaching identification card of
Mr. Corrado Carignat who has left our Sub-
Commission to go into the Italian Navy as of 15 March*

2556

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOUR SUB-COMMISSION

36
/26

Ext. 204

REF : LSC/102

27 February 1945

SUBJECT: Civilian Mess - Office Employees -
1 - 15 March 1945

TO : Office of the Headquarters Commandant

With reference to Daily Bulletin No. 54 - para 8 - dated 23 February 1945, we attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 1 - 15 March 1945.

The amount of L. 2145 is forwarded as payment covering 14 employees, plus 1 heavy labourer.

W. H. Braine
W. H. BRAINE
Director,
Labour Sub-Commission

*Received 2145 list
H. H. Braine*

2553

Listing of Italian civilian employees wishing
to partake in the mid-day meal for period

1 - 15 March 1945

211) AMBROGI FRANCESCA	L. 150
2) BARBIANI GELTRUDE	" 150
3) BALDAZZI GIOVANNI	" 150
4) CAPPARUCCI FRANCO	" 150
5) DE CHANAZ ANNA	" 150
6) DEL SETTE ELDA	" 150
7) FUSARINI ALESSANDRA	" 150
8) GATTO TOMMASO	" 150
9) GIANOGLIO GIUSEPPE	" 150
10) GIUSTINIANI FRANCA	" 150
11) LATORRACA ONELIO	" 150
12) PESCARMONA MARCELLA	" 150
13) SARNO JANNARIO	" 150
214) TOMASSETTI ROBERTO	" 150

648 = PANDOLFI MARCELLO = Messenger = L. 45

256

~~50/607~~
LSC/102

Office of the American Provost Marshal
Headquarters Rome Area, MTOUSA
APO 794, US Army

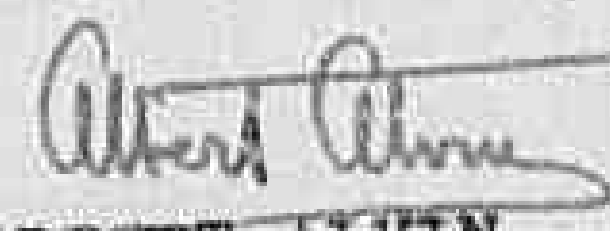
WPH/AA/jsl
24 February 1945

Subject: Investigation.

To : Commanding Officer, Labor Sub-Commission, ALCOM,
APO 394, US Army.

The attached report (No. 1224) by Special Investigation Section of this office is forwarded for your information.

For the American Provost Marshal:


ALBERT ALVIN
1st Lt. Inf.
Administrative Officer

G. 1 (A)

You will wish to note that
investigation has cleared the character
of ELDA DEL SETTE, employee of Labor
Sub Commission. 2553

Noted


W. H. Eraine
W. H. ERAINE 26/2/45
Heck
LSC

Office of the American Provost Marshal
Headquarters Rome Area, MTOUSA
APO 794, US Army

WPH/AA/js1
24 February 1945

Subject: Investigation.

To : Commanding Officer, Labor Sub-Commission, ALCOM,
APO 394, US Army.

The attached report (No. 1224) by Special Investigation Section of this office is forwarded for your information.

For the American Provost Marshal:

ALBERT ALVIN
1st Lt. Inf.
Administrative Officer

2552

1224

21 Feb. 1945

Alleged Sale of Allied Blankets.

Report from Labor Sub-Commission Office, Via Vittorio Veneto, Rome, that Elda Del Sette, Via Fucino 6, Rome an employee of that organization had been heard to remark that she had U.S. Army blankets for sale.

Elda Del Sette was kept under surveillance for two weeks. A neighborhood check was made with a view to determining her general character. Fellow employees at the Labor Sub Commission Office were questioned regarding her. activities. Finally a search of her apartment was made.

No evidence to support the said report was uncovered.
Case closed.

R. W. King

2807

HEADQUARTERS ALLIED COMMISSION
 APO 394
 LABOR SUB-COMMISSION

JOB/THH

21 February 1945

LSC/102

MEMORANDUM FOR MR. BRADLEY

Subject: Dismissal of Palmari.

1. In re above person, Captain Wolenberger informs he has had no contacts, knows nothing of the work and person remains to him a mystery man.

2. Mr. Di Bede informs that person has been working on job classifications with Captain Buckwell, has prepared a new dictionary with some 1,500 entries, said dictionary to be used by employment offices. In addition has probably helped Mr. Laoglia prepare other materials. Palmari remains in the office all the time.

3. Cpl. Firani has been instructed to give notice to Palmari today effective 1 March. It is customary, but not a matter of regulation in this organization, to give two weeks notice. Hence Palmari will close up business as of 1 March and probably receive about a week's pay for the month of March since notice is being given today.

4. Cpt. Firani has been instructed to instruct Palmari to turn all papers over to Miss de Chanez.

JAMES O. BABCOCK
 Lt. Col., Gen.
 Labor Sub-Commission

2550

ALLIED COMMISSION
OFFICE OF THE HEADQUARTERS COMMANDANT

LSC/102

SUBJECT: *FUSARINI, ALESSANDRA.*
TO : *LABOR S/C.*

16 Feb. 1945

Above named has been screened by this office and is judged:

- ☒ suitable for employment.
- ☐ not suitable for employment.
- ☐ may be employed subject to further checking.
- ☐ employment held in abeyance for further investigation.

Albert Detelice, Jr.
C. A. BONGARZONE
1st LT. *AJSV*
Internal Security Officer

2549

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

#19

/of

Ext. 204

REF. : LSC/102

13 February 45

SUBJECT: Civilian Mess - Office Employees -
16-28 February 1945

TO : Office of the Headquarters Commandant.

With reference to Daily Bulletin No 43 - para 5 -
dated 12 February 1945, we attach herewith a list of our
Italian civilian employees wishing to partake in the
mid-day meal for period 16-28 February 1945.

The amount of L. 1820 is forwarded as payment
covering 14 employees.

Please also issue, in addition to the above, a
booklet for Marcello Pandolfi classified as a heavy
labourer.

W. H. BRAINE
Director
Labour Sub-Commission

*Received the sum of £1820
in respect of 14 booklets*

14/2/45 R. Sinclair

2548

Listing of Italian civilian employees wishing
partake in the mid-day meal for period

16-28 February 1945

1)	AMBROGI FRANCESCA	85	✓
2)	BARBIANI GELTRUDE	86	✓
3)	BALDAZZI GIOVANNI	87	✓
4)	CAPPARUCCI FRANCO	88	✓
5)	DE CHANAZ ANNA	89	✓
6)	DEL SETTE ELDA	90	✓
7)	GATTO TOMMASO	91	✓
8)	GIANOGGIO GIUSEPPE	92	✓
9)	GIUSTINIANI FRANCA	93	✓
10)	LATORRACA ONELIO	94	✓
11)	PESCARMONA MARCELLA	95	✓
12)	RIVA SANSEVERINO LUISA	96	✓
13)	SARNO JANNARIO	97	✓
14)	TOMASSETTI ROBERTO	98	✓

= PANDOLFI MARCELLO = Messenger = # 806 ✓

12 February 1945

TO : Labor S/C
(Att: Mr. Sachs)

2. Approval is given to the employment of FUSARINI, Alessandra

3. The minimum rate which is 3365 Lire per day/month will

4. Your attention is directed to Office Memo N- 15, this Headquarters, dated 1 August 1944.

5. Please have applicant report to Room 11 as soon as possible with ID and necessary

INDEX

L. W. STEARNS
Major, AGD
G-1 American

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

File
LS-102

8 February 1945

Ref. Civ Pers/40

Subject. Exemption from Call Up of Italian Personnel.

To . Labor Subcommittee, Hq. Allied Commission.

1. Transmitted herewith "Certified True Copy" of Certificate of Exemption from Call Up of Italian Personnel pertaining to the below listed civilian;

Tomassetti, Roberto

2. Original Certificates retained in our files.

R. T. Uhler
R. T. UHLER
Lt. Col. AGD.
G-1(A)

18 FEB. 1945

Enclosure

28

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

Ext. 204

REF. : LSC/102

6 February 1945

SUBJECT: Civilian Mess - Office Employees

TO : Office of the Headquarters Commandant.

With reference to your letter HQO/5/4 dated 3 February 1945, we attach herewith a list of our Italian civilian employees wishing to partake in the mid-day meal for period 8-15 February 1945.

The amount of £. 1280 is forwarded as payment covering 16 employees.

Please also issue, in addition to the above, a booklet for Marcello Pandolfi classified as a heavy labourer.

W.H. Braine

W.H. BRAINE
Director
Labor Sub-Commission

*Received this
10th 1945
Payment for 2544
Books.*

Pfe 2.7.45

Listing of Italian civilian employees wishing
to partake in the mid-day meal for period

8-15 February 1945

Received the booklet

507 1)	AMBROGI FRANCESCA	Francesca Ambrogi
508 2)	BARBIANI GELTRUDE	Geltrude Barbiani
509 3)	BALDAZZI GIOVANNI	Giovanni Baldazzi
510 4)	CAO-PINNA VERA	Cao Pinna
511 5)	CAPPARUCCI FRANCO	Francesco Capparucci
512 6)	DE CHANAZ ANNA	Anna de Chanaz
513 7)	DEL SETTE ELDA	Elde Del Sette
514 8)	GATTO TOMMASO	Tommaso Gatto
515 9)	GIANOGGIO GIUSEPPE	Giuseppe Gianoglio
516 10)	GIUSTINIANI FRANCA	Giustina Franca
517 11)	LATORRAGA ONELIO	Onelio Latorraga
518 12)	LAURO GIOVANNI	Giovanni Lauro
519 13)	PESCARONA MARCELLA	Marcella Pescarona
520 14)	SARNO JANNARIO	Jannario Sarno
521 15)	SALMERI ORLANDO	Orlando Salmeri
522 16)	TOMASSETTI ROBERTO	Roberto Tomasetti

523 PANDOLFI MARCELLO - Messenger - Pandolfi Marcello

2543

2542

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

WES/js

Ref. : LSC/102

Tel. 489081
2 February 1945SUBJECT: Leave of Absence for
Miss Riva Sanseverino

TO : Director, Labor Sub-Commission

1. Request approval of temporary leave, without deduction of pay, to Miss Sanseverino to go to Pisa for a period of approximately 5 days, commencing on or about 7 February 1945, to arrange for retention of her professorship at the University of Pisa.

2. Travel orders for Miss Sanseverino and other members of the Faculty of the University of Pisa, resident in Rome, have been provided by Education Sub-Commission, which considers the matter of concern to the education program. The trip is necessary to enable Miss Sanseverino to continue her valuable services to this Sub-Commission without sacrificing her right to her permanent teaching post, which was declared vacant by the Fascist Republican Government during its period of control of University.

3. Attached is a proposed letter for your signature, addressed to the Rector, University of Pisa, explaining the nature and value of Miss Sanseverino's employment with us, to enable her to arrange a leave of absence.

II
Approve 5 days leave
of absence.

W. E. Solenberger
W.E. SOLENBERGER
Captain, S.R.

2542

I am unable to approve
continuance of pay during absence
unless there is authority from Establishment Sec.
Please enquire & report to me.

W. H. Hume ¹⁴/₂ per

Rover 2
WES/tr

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

Tel.: 478828

REF : LSC/102

2 February 1945

SUBJECT: Luisa Riva Sanseverino

TO : The Rector, University of Pisa.

Prof. Luisa Riva Sanseverino is currently employed in the Labor Sub-Commission, Allied Commission, specializing in the fields of social insurance, social legislation and collective labor contracts.

Her services in an advisory and research capacity have proved extremely valuable and it is hoped that she will find it possible to make some arrangement with respect to her professorship at the University of Pisa so that she may continue for the present as a member of the civilian professional staff of this Sub-Commission.

WILLIAM H. BRAINE
Director
Labor Sub-Commission

2541

PROVINCIAL LABOR OFFICE

A M C - LIVORNO

Toscana Region

31 January 1945

REF. : LSC/33 - 29 Dec.44 to Super Garage -

SUBJECT: Payment of Civilian Driver BORIS BATTELS =

TO : Capt. A.I.DORE, Exec.O, Labor S/C, A.C.Hq. AFO 394 -

1. With regard to payment of Boris Battels, civilian driver, assigned to this Sub-Commission, who is at present on temporary duty in Livorno, Toscana Region, he should receive the pay of 8 hours per day overtime for the period 1 January to 15 January 1945.
2. Boris Battels has not been doing any extra overtime beyond para 1 above, and is not entitled to any other overtime pay for the period mentioned.

JAMES O. BABCOCK

Lt.Col., SR.

Labor S/C, A.C.HQ.

JOB/cps

2540

LSC/33

1st Ind.

10 February 1945

LABOR SUB-COMMISSION - HQ AC.

TO Capt. R.F. WILEY, Transportation Section Super Garage

TO : Capt. A.L.DORF, Exec.O, Labor S/C, A.C.Hq. AFO 394 -

1. With regard to payment of Boris Batrels, civilian driver, assigned to this Sub-Commission, who is at present on temporary duty in Livorno, Toscana Region, he should receive the pay of 8 hours per day overtime for the period 1 January to 15 January 1945.
2. Boris Batrels has not been doing any extra overtime beyond para 1 above, and is not entitled to any other overtime pay for the period mentioned.

JAMES O. BARCOCK

Lt.Col., SR.

Labor S/C, A.C.HQ.

2540

JOB/cps

LSC/33

1st Ind.

10 February 1945

LABOR SUB-COMMISSION - HQ AC.

TO Capt. R.F. WILEY, Transportation Section Super Garage

1. Forwarded for your attention and payment.

ALFRED L. DORF
Captain, Q.M.C.
Executive Officer

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

ABP/js

LSC/102

Ext. : 204
REF. : LSC/102

23 January 1945

SUBJECT: Labor S/C Employees' Social Insurance
TO : G-1 Section Civilian Personnel

With reference to your letter Civ.Pers./297,
dated 19 January 1945, we submit herewith a complet
listing of our Italian Civilian employees and request-
ed information.

W.H. BRAINE
W.H. BRAINE
Director
Labor Sub-Commission

Attachment: 1.

2539

LABOR SUB-COMMISSION EMPLOYEES' LIST

Employee's Last Name	FIRST NAME	Father's Name	DATE OF EMPLOYMENT
AMEROGI	Francesca	fu Igino	21 July 1944
BALDAZZI	Giovanni	fu Luigi	3 August 1944
BARBIANI-LINOLI	Geltrude	fu Giovanni	21 August 1944
CAO-PIENNA	Vera	fu Gerolamo	1 August 1944
CAPPARUCCI	Franco	Andrea	11 December 1944
CARIGIET	Corrado	fu Salvatore	2 August 1944
DE CHANAZ	Anna	Gianpiero	10 September 1944
DEL SETTE	Elda	Enrico	23 August 1944
GATTO	Tommaso	fu Fimone	21 August 1944
GIANOGGIO	Giuseppe	Enrico	15 July 1944
GIUSTINIANI	Franca	Giustiniano	19 July 1944
LA LOGGIA	Enrico	Luigi	1 August 1944
LATORRACA	Onelio	fu Giuseppe	9 July 1944
LAURO	Giovanni	Giuseppe	19 December 1944
PANDOLFI	Marcello	Giuseppe	24 October 1944
PESCARMONA	Marcella	Luigi	21 July 1944
RIVA-SANSEVERINO	Luisa	fu Lodovico	8 August 1944
SALMERI	Orlando	fu Diego	12 October 1944
SARNO	Jannario	Fiorante	8 September 1944
SIMONETTI	Adriano	fu Francesco	28 December 1944
TOMASSETTI	Roberto	Giuseppe	16 October 1944

2538

LSC/102
even LSC/3.7

HEADQUARTERS ALLIED COMMISSION
APO 394
G-1 Section Civilian Personnel

Ref Civ Pers/297

19 January 1945

Subject: Worker's Social Insurance.

To : Labor S/C.

1. In order to give employees benefit of Social Insurance coverage for the entire period of employment with Allied Commission is necessary that this Section be furnished as soon as possible a list of Italian Civilians in your employment with the following information; Employee's Last Name, First Name, Father's Name, actual commencing date of employment and pay periods missed, if any.

R. T. Uhler
R. T. UHLER
Lt. Col. AGD.
G-1 (A)

2537

LABOR SUB-COMMISSION
A.C.
Routing Slip

	Initials	Date
Mr. BRAINE	WNY	2/1
Colonel SMITH	EB	
Lt.Col. BABCOCK		
Major SCICLUNA		
Capt. DORF		
Capt. TOPLISS		
Capt. SOLENDERGER	2536	
Mr. SACHS		
Mr. DI FEDE		
Mr. CERRITO		
Dr. LA LOGGIA		
Chief Clerk		

Cpl.
Pirani

Please prepare the list and for
Mr Braine's signature
EB

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

/fs

Tel. : 478809

7 January 1945

REF : LSC/102

TO : Whom it may concern

Sig. Paolo Donelli has been employed as a driver for this Sub-Commission, from 26 September 1944 until 12 December 1944, and his work has been satisfactory.

ALFRED L. DORF
Captain QMC,
Executive Officer

2586

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

/fg

Tel. 478809

7 January 1945

REF : LSC/102

TO : Whom it may concern

Sig. Lorenzo Bensl has been employed as a driver for this Sub-Commission, from 22 June 1944 until 18 December 1944, and his work has been satisfactory.

ALFRED L. DORF
Captain QMC,
Executive Officer

23

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

ABP/fg

Ext. 204

4 January 1945

REF : LEO/102

SUBJECT: Reissue of A.C. Pass

TO : Hq. Commandant (att. Internal Security)

Miss Francesca Ambrogi an employee of our Sub-Commission has lost her A.C. pass, and we ask that she please be issued a new one.

ALFRED L. DORF
Captain QMC,
Executive Officer

HEADQUARTERS ALLIED COMMISSION
APO 394
LABOR SUB-COMMISSION

File

LSC/102

Tel. 478904
3 January 1945

SUBJECT: Transportation Permit

TO : Adjutants' Department (Att. Mr. PATE)

Request that a permit for travel to and from work at the Allied Commission, in military vehicles, be issued to Miss Ann De Chanaz, (NO. 8913726) an employee of the Labor Sub-Commission.

JUNIUS R. SMITH
Colonel QMC
Acting Director

2552

0 2 5 2

0252