

ACC 10000/147/399 ALCOM /S. 5/COMS

MAINTENANCE - GENERAL

JULY 1944 - DEC 1945

HEADQUARTERS ALLIED COMMISSION
APO 394
SIGNAL OFFICE

18 December 1945

SUBJECT : Stationary.
TO : Headquarters Supply Office.

1. It is requested :-

16	Pencils (soft)
6	Typewriter ribbons
3	Paper pads (middle size)
2	Boxes pins
6	Coloured pencils (red & blue)
1	Box pen points
1	Bottle of glue
1	Stapler
1	Box staples
1	Pencils sharper.
1	Box Thumbo Tacks

JOHN E. DURST 4485
Capt., Inf.
Communication Office.

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

December 11, 1945

SUBJECT : Stationary.
TO : Headquarters Supply Office.

1. It is requested ;-

2 books O.S. (Small size)
2 boxes pins
4 pencils.

JOHN E. DURST ⁴⁴⁸⁴
Capt., Inf.

Communications Officer.

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

4 December 1945

SUBJECT : Stationary.

TO ; Hq. Supply Office.

1. It is requested :-

1	Ream Paper	8-10g
1	" "	8-13
1	" manifold paper	8-10g
1	" " "	8-13
3	Pencils No 2	
2	Boxes pins	
1	Box pen points	
2	Typewriter ribbons	
2	Bottles of glue	
1	S.O. Book 129	
6	Paper Pads large size	
100	WD Envelopes	
6	Sealing wax.	

4482

JOHN E. DURST
Capt., Inf.
Communications Officer.

Subject :- Stat. Mary.

To :- HQ. Supply Office.

It is requested :-

4	Blue-Red Pencils
6	Lead Pencils No 2
4	Sheets blotting paper
2	Boxes pins
100	W.D. Envelops
1	Box pin points
1	S.O. Book 129 (large)

JOHN E. DURST,
Capt. Inf.
HQ. Signal Office.

4482

SIGNAL OFFICE
HEADQUARTERS ALLIED COMMISSION

November 20, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 2 boxes pen points
- 6 pencils
- 1 bottle ink
- 2 erasers soft
- 2 erasers hard
- 2 boxes pins
- 10 file covers
- 1 SO book 129
- 1 bottle glue
- 10 sheets graph paper

JOHN E. DURST
Capt. Inf.
HQ. Signal Officer

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

November 13, 1945

SUBJECT : Stationary
TO : HQ.SUPPLY OFFICER

1. It is requested:

- 1 sheet blottin paper
- 1 ream manifold paper large size
- carbon paper 10 $\frac{1}{2}$ x 8
- carbon paper large size.
- 1 SO Book large size
- 1 typewriter ribbon
- 1 box pen points
- 1 box pins
- 2 pen holders
- 50 WD envelops

JOHN E. DURST
Capt.+nf.
HQ.Signal Officer

SIGNAL OFFICE
HEADQUARTER ALLIED COMMISSION

November 6, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 200 file cards
- 50 envelopes small size
- 2 typewriter ribbons
- 1 bottle of glue
- 1 box pen points
- 4 erasers (soft)
- 1 box paper pins
- 40 sheets lined paper
- 12 paper pads medium size (6 lined - 6 w.o. lines)

JOHN E. DORTS
Capt. Inf.
HQ. Signal Officer

4479

SIGNAL SECTION
HEADQUARTER ALLIED COMMISSION

October 30 , 1945

SUBJECT : Stationary
TO : Hq. Supply Office

1. It is requested:

12 pencils #2
12 sheets carbon paper 8 x 10
50 yards string
2 erasers (soft)
1 box paper pins
1 box pen points
1 bottle ink

JOHN E. DURST
Capt. Inf.
Hq. Signal Officer

4478

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

October 23, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1) It is requested:

- 2 Reams white bond 8 x 10
- 1 Ream manifold paper
- 12 pencils #2
- 3 colored pencils (blue)
- 3 SO 129 Books
- 1 box paper pins
- 1 box pen points
- 1 typewriter ribbon

JOHN E. DURST
Capt. Inf.
Hq. Signal Officer

4477

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

October 16, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

12 pencils #2
1 bottle of glue
50 WD envelopes
2 erasers (soft)
1 S.O. Book 129
2 paper pads (medium size)
1 box paper pins

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
HQ. Signal Officer

4476

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

October 9, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 4 paper pads (large size)
- 1 bottle glue
- 12 lead pencils #2
- 50 WD envelopes
- 2 typewriter ribbons
- 1 box pen points
- 1 box thumb tacks
- 1 box paper pins
- 1 box paper clips

WILLIAM B. SIMMONS
1st.Lt.Signal Corps
HQ.Signal Officer

4475

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

October 2, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 1 Ream white bond 10 x 8 1/2
- 14 lead pencils #2
- 4 typewriter ribbons
- 4 erasers (soft)

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
HQ. Signal Officer

4474

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

September 25, 1945

SUBJECT : Stationary
TO : Hq. Supply Office

1)-It is requested

1 box paper pins
50 WD envelops
1 bottle of glue

WILLIAM B. SIMMONS
1st.Lt.Signal Corps
Hq.Signal Officer

4473

SIGNAL OFFICE
HEADQUARTERS ALLIED COMMISSION

September 18, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

24 lead pencils #2
50 WD envelops
1 ream white bond 8x10 1/2
1 box pen points
2 typewriter ribbons
1 S.O. Book 129
2 paper pads (medium)

WILLIAM B. SIMMONS
1st Lt. Signal Corps
HQ. Signal Office

4472

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

September 11, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

24 Manila fasteners
12 Pencils #2
50 WD envelopes
10 Pen points
1 *Bottle ink*

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
HQ. Signal Officer

4471

SIGNAD SECTION
HEADQUARTERS ALLIED COMMISSION

September 4, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 24 lead pencils #2
- 1 box paper pin
- 2 typewriter ribbons

WILLIAM B. SIMMONS
1st.Lt.Signal Corps
HQ.Signal Officer

4470

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

August 28, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 24 pencils #2
- 3 typewriter ribbons
- 1 ream white bond 8 x 10 $\frac{1}{2}$
- 1 ream manifold paper 8 x 10 $\frac{1}{2}$
- 4 paper pads (small size)
- 1 bottle glue

WILLIAM B. SIMMONS
HQ. Signal Officer
1st. Lt. Signal Corps

6469

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

August 21, 1945

SUBJECT : STATIONARY
TO : HQ. Supply Office

1. It is requested:

50 Envelops WD
24 Pencils
4 Typewriter ribbons
1 ruler
1 box paper pins.

WILLIAM B. SIMMONS
1st.Lt.Signal Corps
HQ. Signal Officer

4468

SIGNAL SECTION
HQ. ALLIED COMMISSION

August 15, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

4 Typewriter ribbons
24 pencils
50 Envelops WD
1 Ruler
4 Erasers soft
1 Bottle glue
1 Box pen points
1 Box pins
2 Sheet blotting paper
1 Bottle of ink

WILLIAM B. SIMMONS
1st.Lt. Signal Corps
HQ.Signal Office

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

August 7, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1. It is requested:

- 12 pencils
- 50 Envelopes W.D.
- 1 Ream white bond sulphite 8x13
- 4 Typewriter ribbons

WILLIAM B. SIMMONS
1st.Lt. Signal Corps

HQ. Signal Officer 4666

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

July 31, 1945

SUBJECT : Stationary
To : HQ. Supply Officer

1, It is requested:

24 lead pencils #2

4 typewriter ribbons

WILLIAM B. SIMMONS
1st.Lt. Signal Corps
HQ. Signal Officer

4465

SIGNAL OFFICE

HEADQUARTERS ALLIED COMMISSION

July 24, 1945

SUBJECT : Mop

TO : HQ. Supply Office

1. It is requeste one (1) mop.

WILLIAM B. SIMONS
1st.Lt.Signal Corps
HQ. Signal Officer

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

July 24, 1945

SUBJECT : Stationary
TO : HQ. Supply Officer

1. It is requested:

- 1 Ream manifold paper 3x10 1/2
- 1 Ream white bond "
- 4 Typewriter ribbons
- 24 lead pencils #2
- 1 mop

WILLIAM B. SIMONS
1st.Lt.Signal Corps
HQ.Signal Office

4463

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

July 17, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1) It is requested:

6 Typewriter Ribbons
15 Pencils # 2
4 erasers (2 soft & 2 Hard)
1 paper pin box
1 pen point box

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
HQ. Signal Officer

4462

SIGNAL OFFICE
HQ. ALLIED COMMISSION

July 3, 1945

SUBJECT : Stationary
TO : HQ. Supply Office

1.) It is requested:

12 lead pencils # 2
100 WD envelops
1 box thumb tags
2 S.O. Books 135
1 bottle of ink
2 Sheets blotting paper
1 box paper pins
1 box pen points

WILLIAM B. SIMMONS
1st.Lt. Signal Corps
HQ. Signal Officer

4461

SIGNAL OFFICE
HQ. ALLIED COMMISSION

June 25, 1945

SUBJECT : Stationary
To : HQ. Supply Office

1. It is requested:

12 lead pencils #2
100 WD envelops
2 paper pads (big size)
1 box paper pins

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
HQ. Signal Officer

4460

SIGNAL SECTION
HQ. ALLIED COMMISSIO

June 19, 1945

SUBJECT : Stationary
TO : Hq. Supply Office

1. It is requested:

- 4 paper pads (big size)
- 12 lead pencils #2
- 50 WD envelopes
- 1 bottle of glue
- 2 S.O. books 129
- 2 erasers soft
- 2 erasers hard

4459

WILLIAM F. SIMMONS
1st.Lt.Signal Corps
HQ.Signal Officer

*Supply
File*

Signal Section
HQ. ALLIED COMMISSION

June 12, 1945

Subject : Stationary
To : HQ. Supply Office

1. It is requested:
 - 1 Ream white bond (8" x 10 1/2")
 - 1 Ream manifold paper (large size)
 - 100 File cards (8" x 5")
 - 24 Pencils No.2
 - 1 box pen points
 - 1 box paper pins
 - 1 bottle glue
 - 50 envelopes WD size.

WILLIAM B. SIMMONS
1st Lt. Signal Corps
HQ. Signal Officer 4458

HEADQUARTERS ALLIED COMMISSION
SIGNAL SECTION

June 10, 1945

SUBJECT : Stationary
To : HQ. Supply Office

1. It is requested:

1 box pins
1 box pen points
1 box paper clips
24 pencils (Lead N# 2)
50 WD Envelops
4 erasers (2soft & 2ink)

4457

WILLIAM B. SIMMONS
1st.Lt.Signal Corps
HQ. Signal Officer

SIGNAL SECTION
HQ. ALLIED COMMISSION

June 5, 1945

SUBJECT : Stationary
To : HQ. Supply Office

1. It is requested:

- 24 lead pencils #2
- 10 pen points
- 50 envelopes 8 1/2" x 11 1/2"
- 1 box paper pins
- 1 box paper clips
- 1 bottle glue

WILLIAM B. SIMMONS
1st.Lt. Signal Corps
Hq. Signal Officer 6

HQ. SIGNAL SECTION
HQ. ALLIED COMMISSION

May 29, 1945

Subject : Stationary
to : HQ. Supply Office

1. - It is requested

- 1 Ruler
- 20 Lead Pencils #2
- 4 Paper Pads (small size)

WILLIAM B. SIMMONS
1st. Lt. Signal Corps,
HQ. Signal Officer

HQ. SIGNAL SECTION
HQ. ALLIED COMMISSION

MAY 22, 1945

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

1.- IT IS REQUESTED:

18 ~~6~~ LEAD PENCILS #2 1/2
6 COLORED PENCILS
1 BOX PEN POINTS
2 ERASERS SOFT
2 ERASERS HARD
1 BOX PAPER PINS
1 BOX PAPER CLIPS
~~4 TYPEWRITER PISONS~~ *W.P.S.*
1 BOX THUMB TAGS
1 BOX SAFE T FILE PAPER FASTENERS 2 3/4" CENTERS
100 WD ENVELOPS
1 PENCIL SHARPENER

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

6454

MAY 15, 1945

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

6 PENCILS #2

6 PENCILS #3

50 GUMMED LABELS

50 ENVELOPS (MD SIZE)

4 TYPEWRITER RIBBONS

100 PAPER PINS

2 ERAZERS (HARD)

10 PEN PONTs

2 PAPER PADS (BIG SIZE)

1 BOTTLE OF INK

WILLIAM B. SIMMONS
1ST. LT SIGNAL CORPS

HQ. SIGNAL OFFICER

4453

SIGNAL SECTION
HQ. ALLIED COMMISSION

1 MAY 1945

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

IT IS REQUESTED:

- 1 REAM MANIFOLD 8 X 10 1/2
- 1 REAM WHITE BOND SULPHITE 8 X 10 1/2
- 6 TYPEWRITER RIBBONS
- 6 PENCILS #2
- 100 LABELS FOR ENVELOPS
- 1 BOTTLE GLUE

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS 52
HQ. SIGNAL OFFICER

HQ. SIGNAL SECTION
HQ. ALLIED COMMISSION

APRIL 17, 1945

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

- 6 TYPEWRITER RIBBONS
- 6 LEAD PENCILS #2
- 4 COLORED PENCILS
- 2 BOXES PAPER CLIPS
- 2 S.O. BOOK 129
- 50 ENVELOPS
- 2 SOFT ERAZERS
- 10 PEN POINTS

WILLIAM B. SIMMONS 4451
H2ST.LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

SIGNAL SECTION
HQ. ALLIED COMMISSION

APRIL 10, 1946

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

- 6 PAPER PADS (LARGE SIZE)
- 6 TYPEWRITER RIBBONS
- 1 BOX PEN POINTS
- 2 BOXES PAPER CLIPS
- 1 REAM MANIFOLD PAPER 8 X 10 1/2

WILLIAM B. SIMMONS
1ST. LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

4450

HQ. SIGNAL SECTION
HQ. ALLIED COMMISSION

APRIL 3, 1945

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

50 ENVELOPS
6 TYPEWRITER RIBBONS
4 BOXES PINS
4 BOXES PAPER CLIPS
12 PENCILS #2
4 S.O. BOOKS 129
2 BOXES PEN POINTS
4 PAPER PADS (NORMAL SIZE)
2 COLOR PENCILS
1 FOLDER CARBON PAPER 8X10 1/2

4449
WILLIAM B. SIMMONS
1ST. LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

Signal office
Hq. ALLIED COMMISSION

march 27, 1945

SUBJECT: Stationari

To : Hq. Supply Office

1) It is requested:

- 4 boxes pins
- 2 erasers (soft)
- 2 erasers (ink)
- 50 envelops
- 2 boxes pen points
- 4 typewriter ribbons

WILLIAM B. SIMMONS 4448
1st.Lt., Signal Corps
Hq. Signal Officer

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

MARCH 20, 1945

SUBJECT : STATIONARY

TO : HQ. SUPPLY OFFICE

IT IS REQUESTED:

- 1 REAM PAPER WHITE SULPHITE
- 3 BOXES PAPER PINS
- 3 BOXES CLIPS
- 50 ENVELOPS
- 6 PENCILS

WILLIAM B. SIMMONS
1ST. LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

6447

HQ. SIGNAL OFFICER
HQ. ALLIED COMMISSION

MARCH 13, 1945

SUBJECT : STATIONARY

TO HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

- 4 TYPEWRITER RIBBONS
- 4 PAPER PADS BIG SIZE
- 50 ENVELOPS
- 1 BOX CLAMPS

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

4446

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

MARCH 6, 1945

SUBJECT : STATIONARY

TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

XXXXXXXXXXXX

- 6 BOXES PAPER PINS
- 2 BOTTLES OF GLUE
- 4 TYPEWRITER RIBBONS
- 4 ERASERS SOFT

4445

WILLIAM B. SIMMONS
1ST. LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

SUBRAL OFFICE
HQ. ALLIED COMMISSION

20 FEBRUARY 1945

SUBJECT : STATIONARY

TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

- 6 LEAD PENCILS #2
- 2 ERASER (SOFT)
- 1 BOTTLE OF GLUE
- 1 BOX PINS
- 1 BOTTLE INK
- 6 TYPEWRITER RIBBONS

4444

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

13 FEBRUARY 1945

SUBJECT : STATIONARY

TO : HQ. SUPPLY OFFICE

1. IT IS REQUESTED:

1 REAM WHITE PAPER SULPHITE 8 X 10 1/2
50 ENVELOPS
20 PEN POINTS
1 BOTTLE STAMP INK
4 ERASERS (SOFT)
4 TYPEWRITER RIBBONS

WILLIAM S. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

6 FEBRUARY 1945

SUBJECT : STATIONARY
TO : HQ. SUPPLY OFFICE

IT IS REQUESTED:

- 1 REAM MANIFOLD PAPER 8 X 10 1/2
- 1 REAM PAPER WHITE SULPHITE 8 X 10 1/2
- 6 PENCILS N.2
- 3 ERASERS (SOFT)
- 15 SHEETS HAND CARBON PAPER
- 24 SHEETS TYPEWRITER CARBON PAPER 8 X 10 1/2
- 2 YEARBOOKS
- 2 TYPEWRITER RIBBONS

4442

WILLIAM B. SIMMONS
1ST. LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

30 JANUARY 1945

SUBJECT : STATIONARY

TO : HQ. SUPPLY OFFICE

IT IS REQUESTED:

- 1 REAM MANIFOLD PAPER
- 1 REAM PAPER WHITE SULPHITE
- 2 BOTTLES OF BLUE
- 10 PENS *point*s
- 2 RUBBER ERASERS (FOR PENCIL)
- 1 RUBBER ERASER (FOR INK)
- 2 BOXES CLIPS
- 2 BOXES PINKS
- 1 BOTTLE INK
- 3 COLOR PENCILS

WILLIAM B. SIMONS
1ST.LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

HQ. Signal Office
HQ. ALLIED COMMISSION

23 January 1945

Subject : Stationary
To : Hq. Supply Office

It is requested:

6 typewriter ribbons (Woodstock type)
1 ream paper sulphite 8x10 1/2
50 envelopes
12 pencils

WILLIAM B. SIMMONS
1st. Lt; Signal Corps
Hq. Signal Officer

4449

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

15 JANUARY 1945

SUBJECT : CANDLES

TO : HQ. SUPPLY OFFICE

1. DUE TO THE FREQUENT CUT OUT OF COMMERCIAL POWER WE HEREBY REQUEST 1/2 DOZEN CANDLES FOR USE IN OUR SECTION. IT WOULD BE GREATLY APPRECIATED IF THIS REQUEST COULD BE REGARDED AS URGENT.

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

64.9

Signal Office
Hq. ALLIED COMMISSION

9 January 1945

Subject : Stationary

To : Hq. Supply Office

1. It is requested:
 - 2 Reams white paper sulphite 8x10
 - 3 Books N°129 (large size)
 - 1 Box Manila Holders
 - 12 Lead Pencils
 - 3 Color pencils
 - 50 Envelope
 - 4 Paper Pads large size
 - 1 Bottle of glue
 - 1 Bottle of ink
 - 4 Steel pens
 - 2 Rubber eraser

WILLIAM B. SIMONE S
1st. Lt. Signal Corps
Hq. Signal Officer

Communications Office
HQ. ALLIED COMMISSION

5 January 1945

Subject : BA - 30 Batteries

To : Hq. Supply Office (Att: Lt. Jones)

1. It is requested that four (4) BA-30 Batteries be furnished this office.

It would be greatly appreciated if this request could be regarded as urgent, being that the batteries will be used on Mr. Mac Millan's private telephone line.

WILLIAM B. SIMMONS
1st Lt. Signal Corps
Hq. Communications Officer

44-7

Communications Office
HQ. ALLIED COMMISSION

2 January 1945

Subject : Stationary

To : Hq. Supply Office

I. It is request :

~~500~~ Small Signal Center envelope M-40
typewriter
o type ribbon

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
Hq. Communications Officer

446

Communications Office
HQ. ALLIED COMMISSION

30 December 1944

Subject : Requisition

To : Hq. Supply

1. Request that this office be furnished with 1 roll
(1 mile) of Telephone Field wire, W-110, for Installation
Purposes.

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
Hq. Communications Office

4455

Communications Office
HQ. ALLIED COMMISSION

26 December 1944

Subject : Stationary
To : Hq. Supply Office

It is Requested ~~that~~

1 bottle of glue
6 paper pads large size
6 paper pads small size
6 lead pencils
50 envelope

WILLIAM B. SIMMONS
1st Lt. Signal Corps
Hq. Communications Officer

4434

Communications Office
HQ. ALLIED COMMISSION.

19 December 1944

Subject : Stationary

To : Hq. Supply Office

It is requested :

- 100 Envelope
- 12 Pencils N° 2
- 1 Box staples large size

WILLIAM B. SIMMONS
1st.Lt.Signal Corps
Hq. Communications Officer

4433

Communications Office
HQ. ALLIED COMMISSION

Rome, December 12, 1944

Subject : Stationary

To : Hq. Supply Office

Requested is :

50	Envelopes
1	Sheet Blotting-paper
200	file cards (big size)

WILLIAM B. SIMONS
1st. Lt. Sig. Corps
Hq. Communications Officer

4432

Communications Office
Hq. ALLIED COMMISSION

Rome, December 5, 1944

Subject : Stationary

To : Hq. Supply Office

Requested is :

- 100 Envelope
- 4 Paper Pads, small size
- 2 Boxes paper Pins
- 1 Ream paper white Bond sulphite 8x10 1/2
- 1 Ream manifold paper 8x10 1/2
- 2 Boxes Paper clips

WILLIAM B. SIMMONS
1st. Lt. Sig. Corps
Hq. Communications Office

Communications Office
Hq. ALLIED COMMISSION

Home, December 2, 1944

Subject : Telephone field wire

To : Hq. Supply Officer

Requisition

It is hereby requested that half a roll of W - 110
telephone field wire be furnished this office.

WILLIAM B. SIMMONS
1st Lt. Sig. Corps
Hq. Communications Office

4431

Communications Office
HQ. ALLIED COMMISSION

Rome, November 28, 1944

Subject : Stationary

To : Hq. Supply Office

It is requested :

2 pencils N° 1

2 boxes paper pins

1 bottle of glue

WILLIAM B. SIMMONS
1st. Lt. Sig. Corps
Hq. Communications Office

4420

Communications Office
HQ. ALLIED COMMISSION

Rome, November 24, 1944

Subject : Stationary

To : Hq. Supply Office

Request this office be furnished with 1 dozen N°2 lead pencils,
for the use in the Signal Center.

WILLIAM B. SIMMONS
1st Lt. Sig. Corps
Hq. Communications Officer

Communications Office
Hq. ALLIED COMMISSION

Rome, November 24, 1944

Subject : Requisition of flash-light batteries.

To : Hq. Supply Officer

1. May this office draw 10 new batteries BA-30 at once.
2. We are returning 6 discharged batteries at the time of this drawing and shall return 10 discharged batteries this afternoon.
3. The 10 that we shall return will cover the above request of 10, plus the 6 we drew two days ago.

WILLIAM B. SIMONS
1st.Lt. Signal Corps
Hq. Communications Officer

44-8

Communications Office
HQ. ALLIED COMMISSION

Rome, 21 Novembre 1944

Subject : Flashlight batteries

To : Hq. Supply Office

Requisition

It is requested that six (6) BA-30 flashlight batteries
be furnished this office.

William B. Simmons
WILLIAM B. SIMMONS
1st. Lt. Sig. Corps
Hq. Communications Office

*Sir:
The correct S.O.P. is to
return the old batteries
for new ones — we
but for your exception
will make Jan 1945
Cpl. [initials]*

Communications Office
Hq. ALLIED COMMISSION
APO 394

Home, November 16, 1944

Subject : Bulbs

To : ~~Hq. Commandant (Att. Capt. Sinclair)~~

*Hq Supply
Regimentation*

It is requested that four 50 or 60 Watts bulbs be furnished this office, *for lighting purposes*

WBS
WILLIAM B. SIMMONS
1st Lt. Sig. Corps
Hq. Communications Office

COMMUNICATIONS
HQ ALLIED COMMISSION

4 NOVEMBER 1944

SUBJECT: REQUISITION

TO : HQ SUPPLY, 2675 REGIMENT, HQ ALLIED COMMISSION

1. REQUEST THAT THIS OFFICE BE FURNISHED WITH AT LEAST ONE-HALF ROLL (SPOOL) W-110 FIELD TELEPHONE WIRE.

2. THIS WIRE IS NECESSARY FOR THE INSTALLATION AND MAINTAINANCE OF THE TELEPHONE SERVICE OF THIS HEADQUARTERS.

WILLIAM B. SIMMONS
1ST LT., SIGNAL CORPS
COMMUNICATIONS OFFICER

44 5

HEADQUARTERS
ALLIED COMMISSION

Rome, 31 October 1944

Subject : Stationary
To : HQ Supply

It is requested:

100 file cards (normal size)
6 paper pads
6 rubber eraser

WILLIAM B. SIMONS
1st Lt. S.C. 44-4
Communications Office

HEADQUARTERS
ALLIED CONTROL COMMISSION
COMMUNICATIONS OFFICE

18 October 1944

SUBJECT: Request for candles.

TO : Hq Supply Officer (Attention Lt Jones.)

It is requested that 4 (four) candles be furnished this office 1st Fl., Room 10, for Signal Purpose.

WILLIAM B. SIMONS
1st Lt Signal Corps
Communications Office

44-3

HEADQUARTERS
ALLIED CONTROL COMMISSION
COMMUNICATIONS OFFICE

SUBJECT: Teletype ribbons
TO : Hq Supply Officer (Attention Lt Jones)

Requisition

<u>Item</u>	<u>Quantity</u>	<u>Size</u>
Teletype ribbons	12	Standard

William E: Simmons
1st Lt Signal Corps
Hq Communications Office 64 2

HEADQUARTERS
ALLIED CONTROL COMMISSION

10 October 1944

Subject : Stationary
To : Hq. Supply Officer

Request:

- 2 Note Books (large size)
- 1 Gross N.2 led pencils (for use in the
Signal Center)

W.B. SIMMONS
1/Lt. Signal Corps
Hq. Communications Office

44-1

SIGNAL CENTER
HQ ALLIED CONTROL COMMISSION

6 October 1944

SUBJECT: Teletype Paper

TO : Hq Supply Officer (Attention Lt Jones)

1. Request this office be furnished with 12 rolls double sheet teletype paper.

WILLIAM B. SIMONS
1st Lt Signal Corps
o/c

6420

COMMUNICATIONS OFFICE

Hq Allied Control commission

26 September 1944

SUBJECT: Power Wire

TO : Signal Supply Officer, Rome Area Command.
(Attn: Maj Condon)

1. Request 50-60 feet cable for installation of emergency power generator at this Headquarters, generator necessary for the charging of telephone power batteries when commercial fails.

2. This request supersedes previous request which granted Spiral-4 cable for this purpose. Spiral-4 cable inadequate for power load of 22 amps. from generator.

3. The undersigned has checked with the 3197 Signal Co, Via Romania, Rome, who has adequate power cable of the type needed, pending approval this request.

WILLIAM B. SIMMONS
1st Lt., Signal Corps
Communications Office.

*Draw above Cable
26 Sept 1944
RBS*

4419

21 August 1944

TO : HQ. Supplies Officer
SUBJECT : Stationary

Request for:

4 boxes paper clips	- 0
4 boxes paper pins	- 2
6 paper pads	- 6
6 pencils N.2	- 0
4 Paper clip Trays	- 0
3 Typewriter ribbons	- 3
4 rulers	- 2

G.W. KNAUER
Major Sp. Res.
HQ. Communications Officer

66-8

15 August 1944

To : HQ. Supplies Officer
Subject: Stationary

Request for :

4 boxes paper clips — 2

4 boxes paper pins — 2

6 paper pads — 4

6 pencils no 2 — 6

6 rubber eraser (2 for typewriter) — 1 + 5

4- ~~PAPER~~ PAPER CLIP TRAYS — 0~~4-2 typewriter ribbon~~
George W. Knauer

Major Sp. Res.

HQ. Communications Officer

66-7

HEADQUARTERS
FIELD CONTROL COMMISSION
APO 394

8 August 1944

To : HQ. Supplies Officer
Subject : Stationaries

Request for:

2 boxes paper clips — 0
2 boxes paper pins — 0
6 paper pads — 4
2 reams paper, White, ^{manifold} sulphite. Size 8x10 $\frac{1}{2}$ — 2
25 sheets carbon paper. Size 8x10 $\frac{1}{2}$ — 25
12 pencils (6 colored) — 12
1 Typewriter ribbon (Remington, one color) — 1
1 bottle ink — 1
6 rubber/eraser (Two for typewriter) — 0
24 small size envelopes — 24 44-6

George W. Knauer
GEORGE W. KNAUER
Major Sp. Res.
HQ. COMMUNICATIONS OFFICER

HEADQUARTERS ALLIED COMMISSION
APO 394
SIGNAL OFFICE

22 December 1945

SUBJECT : Request for a key.

To : Office Space Section

1) It is requested that a cabinet key be issued for
Room 43, First Floor Annex.

JOHN E. DURST,
Capt., Inf.
Communications Officer.

HEADQUARTERS ALLIED COMMISSION
SIGNAL SECTION

16EX 21 DEC 45

Subject Request for work
To Office Space Section,

1. Request that the following work be performed for this section; This should complete the work necessary for the installation of the emergency electric system.

- 1 install the generator in the shed with secure belts
- 2 install an extension on the exhaust pipe to lead out of the shed
- 3 fix the lock of the shed and issue an key
- 4 repair the roof of the shed
- 5 ~~install a light in the shed~~ install a light in the shed fed by the generator current
- 6 furnish this section with the following bulbs
 - 4 100 watt
 - 3 50 watt

2. This will complete the installation and prompt action on this request will be appreciated. Any questions on this work will be answered by Mr. Tavelato who is located in Room 43 1st floor annex.

JOHN E DURST
Capt. Inf.
HQ Signal Officer

64 14

HEADQUARTERS ALLIED COMMISSION
APO 394
SIGNAL OFFICE

20 December 1945

SUBJECT ; Typewriter repairing

TO ; HQ. Commandant (Office of Space Section)

1) It is requested that a repairman be sent to Room 43,
1st Floor Annex, in order to repair the office typewriter.

JOHN E. DURST
Capt., Inf.
Communications Officer.

44.3

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

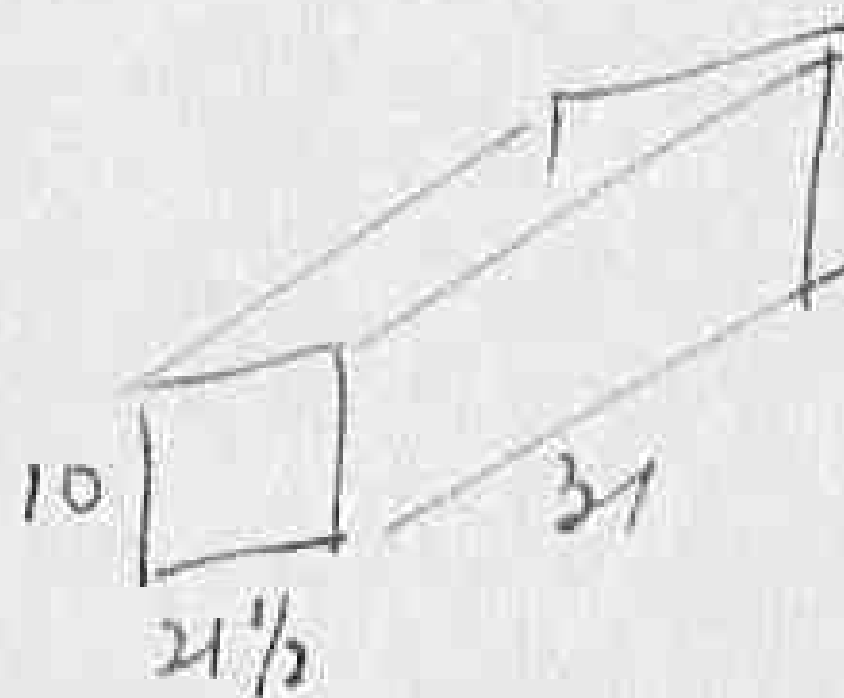
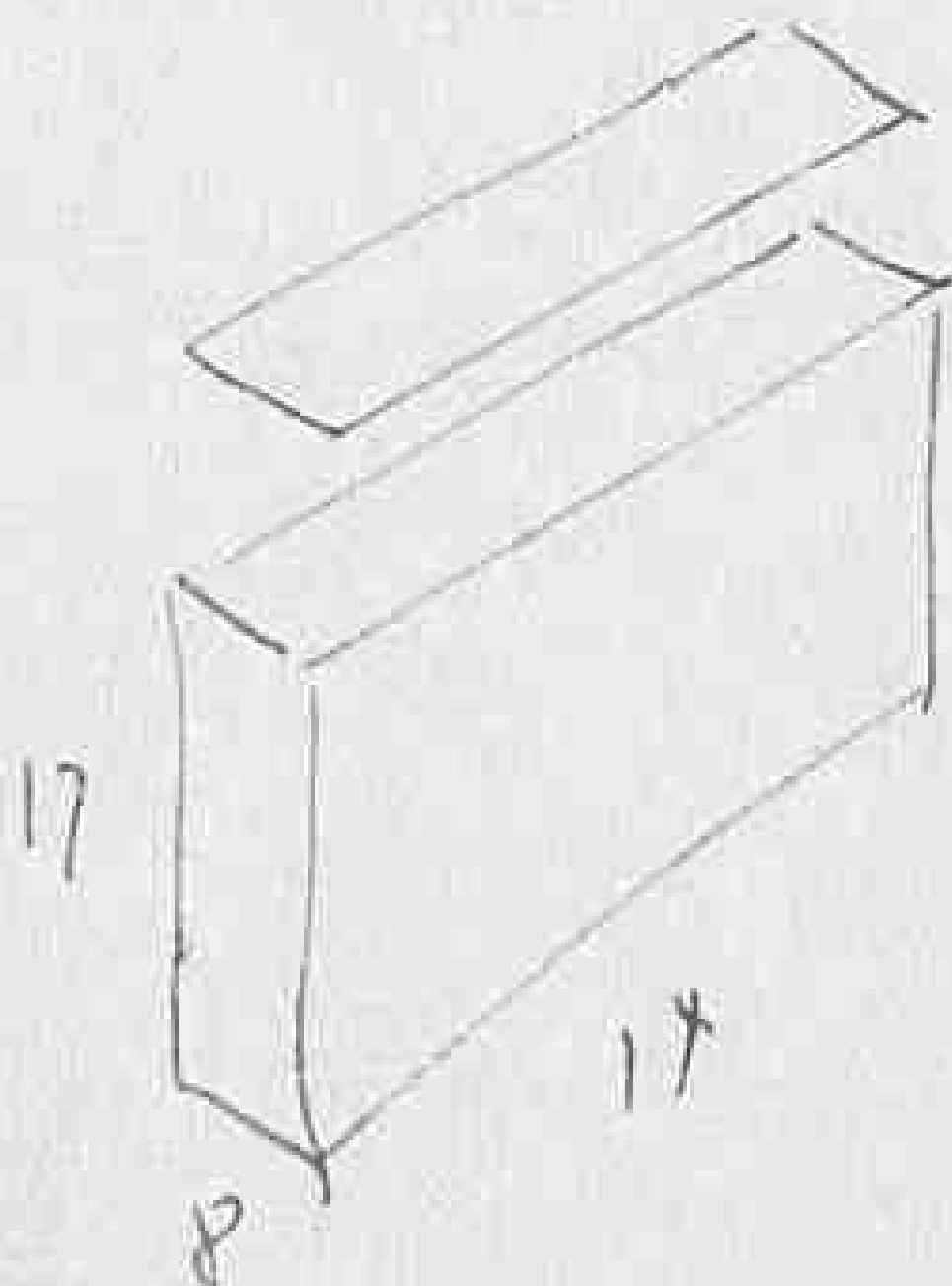
December 19, 1945

SUBJECT : Request for Materials

TO : Office Space Section

1) It is requested that two (2) small size electric switches be furnished to this office.

2) Furthermore it is requested that two (2) wooden boxes be built according to the specifications as shown below:
(internal measurements)



44.2

JOHN E. DURET
Capt. Inf.
HQ. Signal Officer

HEADQUARTERS ALLIED COMMISSION
SIGNAL CENTER

14 December 45

SUBJECT: Purchase of parts for the telephone generator
TO : PURCHASING OFFICER, ALLIED COMMISSION

1. Request that the following parts be purchased to repair the generator which charges the telephone batteries. These parts must be purchased in Milan as they are not available here in Rome. The address of the factory in Milan which handles these parts is as follows;

Costruzioni Meccaniche
Flli Guidotti
Via Frauli 9
Telephone 52741

2. The parts needed are for the generator made by the above concern Type 8. The exact nomenclature of the parts is not known but the parts are :

The two rubber circular clutches
The small ball bearing ~~XXXXXXXXXXXXXXXXXXXX~~
~~XXXXXXXXXX~~

The worn out parts are forwarded with this letter to be used for identification, if needed.

JOHN E. DURST

Capt., Inf.

HQ. COMM

HEADQUARTERS ALLIED COMMISSION

SIGNAL SECTION

28 NOV 45

Subject: Signal purchases

To : Purchasing Officer, Allied Commission

1. Request that the following items of signal equipment be purchased from the FATME Company, 572 Via Appia Nuova, Roma.

6 microphone cords for telephones	240 Lire apiece
6 box cords for telephones	240 Lire apiece
12 Bakelight dials FATME with numbers	100 Lire apiece

or
if the aluminum dial with numbers will fit on the sample dial accompanying this order substitute on the above order for Bakelight dials :

12 Aluminum dials with numbers	50 Lire apiece
--------------------------------	----------------

2. Approval for the above purchases has already been granted.

John E. Durst
JOHN E. DURST

Capt., Inf.

Hq. COMMO

641

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

November 16, 1945

SUBJECT : Electric bulbs
TO : HQ. Space Office

1. The electric bulbs now in use in the Telephone Exchange are not bright enough. Request that 2 (two) electric bulbs of 200 watts each be issued to this section.

J.E. DURST
Capt. Inf.
HQ. Signal Officer

4410

SIGNAL SECTION
ALLIED COMMISSION

13 November 45

Subject: Vehicle Assignment

To : Headquarters Commandant, Allied Commission

1. It is requested that a vehicle be assigned to this section. Recent experience has indicated that such a vehicle would be very helpful and would improve the section's efficiency.

2. The following examples are some of the ways in which a vehicle assigned to the section would be very helpful:

a. Transporting telephone superintendant and foremen to the T.E.T.I. Company. It is necessary for them to go to this company often on matters pertaining to the operation and maintenance of the headquarters telephone system.

b. Transportation to H&AC Headquarters and 3197th Signal Service Company on signal matters constantly coming up.

c. Transporting teletype personnel to the H&AC teletype switchboard in connection with teletype maintenance and operation.

d. Transportation of the Signal Center personnel to mess. This is very important as an acute shortage of personnel has made it necessary for these men to work extremely long hours and also made it necessary to close up the Signal Center for the men to eat. Transportation for the above personnel would increase actual operating time by at least one and a half hours daily and would greatly improve the efficiency and morale.

3. In view of the above and other uses to which such a vehicle could be used it is felt that assigning a vehicle to

this section would be very advantageous both to personnel in the section and to the efficiency of the section.

JOHN E DURST

Capt. Inf.

Signal Officer

4408

HEADQUARTERS ALLIED COMMISSION
SIGNAL SECTION

11 October 1945

SUBJECT: Repairs to Office Space

TO : OFFICE SPACE SECTION, Headquarters Commandant.

1. It is requested that workmen be sent to Ground Floor, Room 17, Telephone Switchboard, to repair a window that was broken by accident.

WILLIAM B. SIMMONS
1st Lt., Signal Corps
Hq Signal Officer

1447

File

SIGNAL SECTION
HEADQUARTERS ALLIED COMMISSION

October 5, 1945

SUBJECT : Typewriter cleaning
To : Hq. Commandant, Office Space Section

1. It is requested that somebody be sent in order to clean and oil the Office's typewriter.
2. The office is located 1st Floor, room 43

WILLIAM B. SIMMONS
1st Lt. Signal Corps
Hq. Signal Office

4416

Signal Office
Hq. Allied Commission

20 August 1945.

Subject: Window glasses

To : Hq. Comndt. (Office Space Section)

1. It is requested that two broken window glasses in our telephone central be replaced as soon as possible.
2. Please contact Signal Office, 1st. Fl. Annex, Rm. 43 for location information.

William B. Simmons
1st.Lt.Sig.Corps
Hq.Signal Officer

4405

SIGNAL SECTION
ALLIED COMMISSION

13 November 45

Subject: Request for printing

To : Printing Office, Allied Commission

1. Request the attached cards be printed similar to the sample card also attached.

2. It would be appreciated if this request could be treated as urgent.

JOHN E DURST
Capt., Inf.
Signal Officer

4434

SIGNAL OFFICE
HQ. ALLIED COMMISSION

July 18, 1945

SUBJECT: Work in Telephone Switchboard
TO : Office Space Section, Headquarters Commandant
Allied Commission

1. It is requested that a Mason be sent to Room 17, Ground Floor (Telephone Switchboard) to help install 3 wall telephone instruments.

2. It is further requested that a new lock be installed in the door of Room 17, Ground Floor, and a key furnished therefor.

WILLIAM B. SIMMONS
1st Lt., Signal Corps
Hq Signal Officer

4403

Hq. Signal Office
Hq. Allied Commission

25 June 1945.

Subject : Equipment for telephone work.

To : Hq. Comndt., Purchasing Officer.

It is requested that this Signal Office be furnished with 1/2 gross 1 inch length screws, 1/2 gross 3/4 inch length screws, and 180 feet No. 12 zinc wire to be used for telephone work.

William B. Simmons
1st. Lt. Sig. Corps
Hq. Signal Officer

4402

Signal Office
Hq. Allied Commission

16 June 1945

Subject: Key for telephone store room

To : Hq. Comndt., Office Space Section

1. It is requested that a key be made for room 27, ground floor, the telephone store room.
2. Please have locksmith report to room 43, 1st. floor annex.

William B. Simmons
1st. Lt. Sig. Corps
Hq. Signal Officer

4401

1st Ind

FROM HQ SIGNAL OFFICER, ALLIED COMMISSION, 29 April 1945
To: Headquarters Commandant, Allied Commission.

1. Reference basic communication attached, this office wishes to inform that we have only eight (8) table telephone instruments in stock for the use of Allied Commission Headquarters. It is felt that this office cannot afford to turn these eight instruments over to the Motor Transport Group when it is sure that they will be needed for essential communications within the headquarters.

2. Should the Headquarters Commandant desire to have manufactured nine telephone instruments as requested by the Motor Transport Group, the FATME Company, Via Appia Nuova #572, will manufacture them at a cost of approximately L. 2,750 each.

WILLIAM B. SIMMONS
1st Lt., Signal Corps
Headquarters Signal Officer

4400

ALLIED ~~CONTROL~~ COMMISSION
INTER OFFICE MEMO

From: Building Maintenance - Office Space Section

SUBJECT: Fuses

FILE No. BM/E/210

TO: Signal Office

April 2nd 1945

Fuses are supplied by the Purchasing Officer Major Sevell, Room 60, first floor. We have only sufficient fuses for the needs of this Building and Annexe therefore unable to supply you with them.

J H Pook Sergeant
Office Space Section
Building Maintenance

4338

HEADQUARTERS ALLIED COMMISSION
SIGNAL OFFICE

14 April 1945

SUBJECT: Carpenter's Work

TO : Headquarters Commandant

1. Request that a small frame of ordinary plywood be constructed according to the actual scale of the attached diagram. This frame is to be used in the telephone exchange of the Allied Commission for the purpose of constructing a frame of ten count-meters to be used in the determination of necessity for telephone lines.

WILLIAM B. SIMMONS
1st Lt., Sig C
Hq Signal Officer

4288

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

27 MARCH 1945

SUBJECT : KEYS

TO : HQ. COMNDT.

1. IT IS REQUESTED THAT THE KEY HERE ATTACHED BE ADJUSTED TO SERVE THE CABINET IN ROOM 10, 1ST. FLOOR.
2. IT WOULD BE GRATEFULLY APPRECIATED IF THIS REQUEST COULD BE REGARDED AS URGENT.

WILLIAM B. SIMMONS
1ST. LT. SIG. CORPS
HQ. SIGNAL OFFICER

4397

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

24 MARCH 1945

SUBJECT : KEYS

TO : HQ. COMNDT. (ATT: OFFICE SPACE SECTION)

1. IT IS REQUESTED THAT A KEY BE MADE FOR ROOM 12
1ST. FLOOR AS SOON AS POSSIBLE.
2. THE BRITISH CIPHER TEAM IS MOVING IN THE ABOVE
MENTIONED ROOM AND IT IS IMPERATIVE FOR THEM TO BE ABLE TO
LOCK THEIR OFFICE.
3. IT WOULD BE GREATLY APPRECIATED IF THIS REQUEST
COULD BE REGARDED AS URGENT.

WILLIAM B. SIMMONS
1ST. LT. SIG. CORPS
HQ. SIGNAL OFFICER 4396

HQ SIGNAL OFFICE
HQ ALLIED COMMISSION

13 March 1945

SUBJECT: Requisition

TO : Signal Officer, RAAC

1. It is requested that this office be granted permission to draw 500-1000 ft. 2 strand jumper wire from the 3197 Signal Service Company Wire Supply.

2. This wire is necessary for installations in our switchboard.

WILLIAM B. SIMMONS
1st Lt., Signal Corps
Hq Signal Officer

also 2 rolls of friction Tape.

4395

Headquarters Supply, A.C. No. of Sheets: 1 Sheet No. 1

To: _____

Requisition No: _____ Date: 12/4/45 Period: _____

Ship to: Signal Officer, Hq Allied Commission

APPROVED BY:

organization, destination, if different

from • Ship to • include address)

WILLIAM B. SIMMONS,
1st Lt., Signal Corps
Hq Signal Officer.

Stock Number	Articles	Unit	On Hand and Due	Consumed	Required	Approved
	Wire, Field, W-110B /////////////////////////////////Nothing below this line////////////////////////////////	hl.	----	---	1	

4294

4294

Hq. Signal Office
Hq. Allied Commission

10 March 1945

Subject : Door handle repair

To : Hq. Commandant

1. It is requested that the door handle of Rm. 10 1st. Fl. be repaired.
2. It would be greatly appreciated if this request could be regarded as urgent.

William B. Simmons
1st. Lt. Sig. Corps
Hq. Signal Officer

4333

HEADQUARTERS ALLIED COMMISSION
APO 394
Office of the Headquarters Commandant

3 March 1946

HQC/45/1

SUBJECT: Office Accommodation.

TO : Director, Land Forces Sub-Commission
Vice President, Economic Section
Vice President, Civil Affairs Section
Resident Representative, I.G.O.R.

1. Effective by Monday, 5 March 1946, the following re-allotment in office accommodation will take place:

- a. Inter Governmental Committee on Refugees will vacate present accommodation and will occupy offices in the IHA Building as allotted by this office.
- b. Monuments, Fine Arts & Archives Sub-Commission will vacate present accommodation and take over Rooms 41, 43, 45, 47 and 49 on 3rd Floor Annex.
- c. Labour Sub-Commission will vacate present accommodation and occupy Rooms 47, 49, 51, 53, 55, 76, 78, 80, 82, 84 on 2nd Floor Annex.
- d. Land Forces Sub-Commission will occupy accommodation on 7th floor vacated by Labour Sub-Commission.

2. Under no circumstances will furniture be moved from present offices.

3. Changes in telephone communication will be made direct to Communications Officer.

By order of the DEPUTY EXECUTIVE COMMISSIONER:


R. H. ROBERTSON
Hq. Commandant.

Colonel

4387

Copy to:

D/Executive Commissioner
Communications Officer

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

27 FEBRUARY 1945

Hq. Commandant

SUBJECT : PRINTING

TO : PRINTING OFFICER, HQ. ALLIED COMMISSION

1. REQUEST THAT 500 OF THE ATTACHED CARD DRAFT BE PRINTED ON THE CARDS FURNISHED.
2. THESE CARDS ARE TO BE USED IN THE KEEPING OF RECORDS FOR THIS OFFICE.

WILLIAM B. SIMMONS
1ST.LT., SIGNAL CORPS
HQ. SIGNAL OFFICER

4891

HQ. SIGNAL OFFICE
RM. 10, 1ST FL.

12 FEBRUARY 1945

SUBJECT : OFFICE FURNITURE

TO : OFFICE SPACE SECTION, RM. 33, 1ST FLOOR

1. REFERENCE HQC/45/2 DATED 10 FEBRUARY 1945,
THIS OFFICE SUBMITS THE FOLLOWING FURNITURE TO BE COLLECTED:

- 1 SOFT BACKED ARM CHAIR
- 1 STRAIGHT OFFICE CHAIR
- 1 FLAT TABLE (NO DRAWERS)

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

4330

HQ. SIGNAL OFFICE
H. ALLIED COMMISSION

2 FEBRUARY 1945

SUBJECT : LOCKSMITH WORK
TO : HQ. COMNDT. (ATT: CAPT. SINCB AIR)

IT IS REQUESTED THAT A LOCKSMITH BE SENT TO RM. 12
1ST. FL. TO MAKE A KEY FOR OUR ENGINE GENERATOR'S HUT, LOCATED
IN THE COURTYARD ADJACENT THE TELEPHONE EXCHANGE.

WILLIAM B. SIMMONS
1ST. LT. SIG. CORPS
HQ. SIGNAL OFFICER

4889

SIGNAL OFFICE
HQ. ALLIED COMMISSION

31 JANUARY 1945

SUBJECT : WHITE PAINT
TO : HQ. COMNDT.

IT IS REQUESTED THAT ONE GALLON OF WHITE PAINT BE
FURNISHED THIS OFFICE FOR USE IN THE TELEPHONE EXCHANGE.

WILLIAM B. SIMMONS
1ST. LT. SIG. CORPS
SIGNAL OFFICER

SIGNAL OFFICE
HQ. ALLIED COMMISSION

19 JANUARY 1945

SUBJECT : HQ. COMMANDANT (ATT. CAPT. SINCLAIR)

TO : BRICKLAYER'S WORK

1. IT IS REQUESTED THAT A BRICKLAYER REPORTS TO
ROOM 12, 1ST FLOOR, IN ORDER TO FIX A BRICK PIPE LEADING THE
BATTERED LINE OF OUR TELEPHONE EXCHANGE.

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

4387

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

18 JANUARY 1945

SUBJECT : ELECTRICAL MATERIAL

TO : HQ. COMMANDANT (ATTN: PURCHASING OFFICER)

1. IT IS REQUESTED THAT THE FOLLOWING ELECTRICAL MATERIAL ~~EQUIPMENT~~ BE FURNISHED FOR USE IN OUR TELEPHONE EXCHANGE:

- 10 LIGHT BULBS (3 AMPS - 33 VOLTS)
- 2 JUNCTION BOXES (30 AMPS - 220 VOLTS)
- 4 SWITCHES
- 3 SOCKETS
- 1 WALL PLUG
- 1 PLUG
- 4 WALL PLUGS (220 VOLTS)

4386

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

SIGNAL OFFICE
HQ ALLIED COMMISSION

ROME 16 JANUARY 1945

TO : HQ COMMANDANT (ATT. CAPT. SINCLAIR)

SUBJECT : CARPENTER'S WORK

IT IS REQUESTED TO FIX A MOR TO AN HANDLE.

THE MOR AND THE HANDLE ARE IN OUR SWITCH-BOARD.

WILLIAM B. SIMMONS
1ST. L.T. S.C.
SIGNAL OFFICER

4385

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

15 JANUARY 1945

SUBJECT : ELECTRICAL EQUIPMENT

TO : HQ. COMMANDANT (ATTN: PURCHASING OFFICER)

1. IT IS REQUESTED THAT THE FOLLOWING ELECTRICAL EQUIPMENT BE PURCHASED FOR USE IN OUR TELEPHONE EXCHANGE:

- A) 120 METERS DOUBLE LEAD WIRE, SIZE 1 SQUARE MM
- B) FIVE 3/4" JUNCTION BOXES
- C) SEVEN WALL PLUGS

WILLIAM R. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICER

4384

HQ. SIGNAL OFFICE
HQ. ALLIED COMMISSION

13 JANUARY 1945

SUBJECT : LOCKSMITH AND CARPENTER WORK
TO : HQ. COMMANDANT (ATT. CAPT. SINCLAIR)

1. IT IS REQUESTED THAT A LOCKSMITH BE SENT TO
ROOM 12, 1ST FLOOR, IN ORDER TO MAKE A KEY FOR A CABINET.

2. A CARPENTER IS FURTHERMORE REQUESTED TO FIX
THE SAME CABINET.

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ. SIGNAL OFFICE

4282

HQ SIGNAL OFFICE
ALLIED COMMISSION

13 JANUARY 1945

SUBJECT: REPAIR OF STORAGE BATTERY VENTILATING SYSTEM (TELEPHONE)
TO : HQ COMMANDANT (ATTN: CAPTAIN SINCLAIR)

1. THIS OFFICE HAS ON VARIOUS OCCASIONS DURING THE PAST THREE MONTHS REQUESTED IN WRITING OR VERBALLY THAT THE TELEPHONE STORAGE BATTERY VENTILATING SYSTEM OF THIS BUILDING BE REPAIRED. TO DATE NO PROGRESS HAS BEEN MADE TOWARD THIS END.

2. DURING THE MONTH OF OCTOBER 1944 THIS VENTILATING SYSTEM WAS DAMAGED WHEN THE MAIN ELEVATOR LIFT WENT OUT OF ORDER. OUR ORIGINAL REQUEST FOR REPARATION OF THE SYSTEM WAS DATED 14 OCTOBER 1944.

3. IT IS BELIEVED BY THIS OFFICE THAT A SECTIONAL ASBESTOS PIPE COULD BE INSTALLED OUTSIDE THE MAIN ELEVATOR LIFT SHAFT AND CONNECTED INTO THE EXISTING VENT AT VERY LITTLE REAL EXPENSE. IT IS POINTED OUT THAT THE FUMES DISCHARGED BY THE TELEPHONE STORAGE BATTERIES DURING CHARGING PRODUCE A HAZARD THAT MUST BE CORRECTED.

WILLIAM B. SIMMONS
1ST LT., SIGNAL CORPS
HQ SIGNAL OFFICER

HQ SIGNAL OFFICE
HQ ALLIED COMMISSION

13 JANUARY 1945

SUBJECT: EQUIPMENT FOR MAINTENANCE OF TELEPHONE EQUIPMENT
TO : HEADQUARTERS COMMANDANT (ATTN: PURCHASING OFFICER)

1. IT IS REQUESTED THAT A SMALL HAND VACUUM CLEANER BE PURCHASED FOR THE USE OF THIS OFFICE IN THE MAINTENANCE OF DELICATE AUTOMATIC TELEPHONE EQUIPMENT. THE CLEANING NOSE OF SUCH A CLEANER FOR THIS PURPOSE SHOULD NOT BE MORE THAN TWO TO THREE INCHES IN WIDTH.
2. IT HAS BEEN FOUND THAT ORDINARY CLEANING PROCEDURE ON THIS AUTOMATIC TELEPHONE EQUIPMENT IS NOT SUFFICIENT FOR CONTINUOUS AND PROPER MAINTENANCE. RECENTLY WE HAVE HAD TO CALL IN A SPECIAL STAFF OF TECHNICIANS FOR A COMPLETE OVERHAUL OF ALL THE EQUIPMENT, THUS LOSING MANY MAN HOURS BESIDES HAVING TO CONTEND WITH POOR TELEPHONE SERVICE IN MANY CASES.
3. IT IS URGED THAT THE PURCHASE OF THIS VACUUM CLEANER BE CONSIDERED AS A NECESSARY ITEM IN THE GIVING OF GOOD TELEPHONE SERVICE.

WILLIAM B. SIMMONS
1ST LT. SIGNAL CORPS
HQ SIGNAL OFFICER

4281

SIGNAL OFFICE
HQ ALLIED COMMISSION

ROME II/I/1945

TO : HQ Commandant (att. Capt. Sinclair)

SUBJECT: electrical work

it is requested that:

- 1) five plugs be installed in the locals of our switch-board as emergency light.
- 2) a line be strung from our engine generator to the above named plugs.
- 3) a line be strung from our engine generator to the Italian teletype (2d. floor A. room 00) as emergency light.

William B. Simmons
1st. L.T. S.O.
Signal Office

4380

Communications Office
HQ. ALLIED COMMISSION

5 January 1945

Subject : Painting

To : Hq. Commandant (Att: Capt. Sinclair)

1. It is requested that the ceiling of the batteries room be painted with antiscid paint.
Furthermore some spots on the walls of our frame room need to be repainted.
Please contact T/4 F. Smokvina, 1st Floor, Room 12 for details.

WILLIAM B. SIMONS
1st Lt. Signal Corps
Hq. Communications Officer

4379

Communications Office
HQ. ALLIED COMMISSION

5 January 1945

Subject : Bill for Long Distance Telephone Services

To : Headquarters Commandant

1. Attached is a bill and detailed report of Long Distance Telephone Calls made by the Allied Control Commission in Salerno during the months of June and July 1944.

2. This office has no record of any such calls. Our records date back to the beginning of this Headquarters in Rome only. I am passing this bill to your office for disposition.

WILLIAM B. SIMONS
1st Lt. Signal Corps
Hq. Communications Officer

4578

Communications Office
Hq. ALLIED COMMISSION

3 January 1945

Subject : Equipment for Telephone Central
To : Purchasing Officer (Att: Lt. Paquette)

1. Request for:

- 1 Brush medium size
- 2 Brushes small size
- 5 Litres aqua regia
- 5 Kilos white varnish

The above named items to be used for the maintenance
of our Telephone Exchange.

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
Hq. Communications Officer
4346

Communications Office
ALLIED COMMISSION

3 January 1945

Subject : Electricians Work

To : Hq. Commandant (Act: Capt. Sinclair)

1. It is requested that an electrician be sent to Room 12, 1st Floor, to install a wall plug in our Telephone Exchange Frame Room to be used to operate a soldering iron.

WILLIAM B. SIMONS
1st. Lt. Signal Corps
Hq. Communications Officer

4376

Communications Office
ALLIED COMMISSION

2 January 1945

Subject : Materials for Telephone Installation

To : Purchasing Office (Att: Lt. Paquette)

1. Request the following materials please be furnished for the maintenance of Telephone Equipment and premises as soon as possible :

- 2 Cans blue varnish For painting Frame
- 1 Can black varnish
- ✓ 1 Vacuum cleaner (small)
- ✓ 1 Soldering Iron, 110 Volt - 100 Watt
- 1 File (medium)
- ✓ 6 Sheets sandpaper (assorted textures)

WILLIAM B. SIMS
1st Lt. Signal Corps
Hq. Communications Officer

Communications Office
HQ. ALLIED COMMISSION

2 January 1945

Subject : Materials for Telephone Installation

To : Hq. Supply Office

1. Request the following materials please be furnished for the maintenance of Telephone Equipment and premises as soon as possible :

2 soft brooms

1 mop

WILLIAM B. SIMMONS
1st Lt. Signal Corps
Hq. Communications Officer

4874

Communications Office
HQ. ALLIED COMMISSION

22 December 1944

Subject : Materials for Telephone Installation

To : Hq. Commandant Section

1. Request the following materials please be furnished for the maintenance of Telephone Equipment and premises as soon as possible:

Supply

- 1 soft broom
- 1 mop
- 2 cans blue varnish For painting Frames
- 1 can black varnish
- 1 vacuum cleaner (small)
- 1 soldering iron, 110 Volt - 100 Watt
- 1 file (medium)
- 6 sheets sandpaper (assorted textures)

2. ~~The lower section of the frame room wall needs to be repainted.~~

WILLIAM B. SIMONS
1st Lt. Signal Corps
Hq. Communications Officer

4373

Purchasing Office (Attn: Lt. Payne)

Communications Office
Hq. ALLIED COMMISSION

2 January 1945

Subject : Floor Wax

To : Hq. Commandant (Attention: Capt. Sinclair)

1. Request that this office be furnished with the following items immediately:

2 gallon tins of Floor Wax

1 gallon of Floor Oil

a bundle of old cloth (Rags)

2. These items are necessary for the maintenance of the Telephone Switchboard Room.

WILLIAM B. SIMMONS
1st. Lt. Signal Corps
Hq. Communications Officer

4372

Communications Office
Hq. ALLIED COMMISSION

30 December 1944

Subject : Requisition

To : Signal Officer, RAAG

1. Request that this office be issued 5 lb (in 1 lb spools) solder, M.31, Signal Corps number 6 N 7531.

2. This solder is necessary for the overhauling job that is now in progress on the automatic equipment located in this headquarters.

WILLIAM B. SIMMONS
1st.Lt. Signal Corps
Hq. Communications Officer

4371

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION

Rome 16/12/1944

TO : HQ Commandant (attent. Capit. Sinclair)

SUBJECT : mason's Work

It is requested:

- 1) that a control-panel be installed in the generator-hut
- 2) the generator-hut is in the court-yard at the ground floor
between two windows of the switch-board
- 3) if it is possible, the work should be made Monday.

G. E. William B. Simone
1st. L. T. S. O.
Communications Officer

4270

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION

Rome 7/12/1944

TO : HQ Commandant (att. ten. Paquette)

SUBJECT : Electrical materials

In relation to our request of "SIX INSULATING TERMINALS" of
the 21th of november

1°) the two insulating terminals bought are of proper use.

2°) we need now four more terminals.

3°) they can be bought at firma Aldo Pozzi-via Manin-Rome.
The cost is L.28 each.

William B. Simmons
1st ten. S.C.
Communications officer

4269

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION

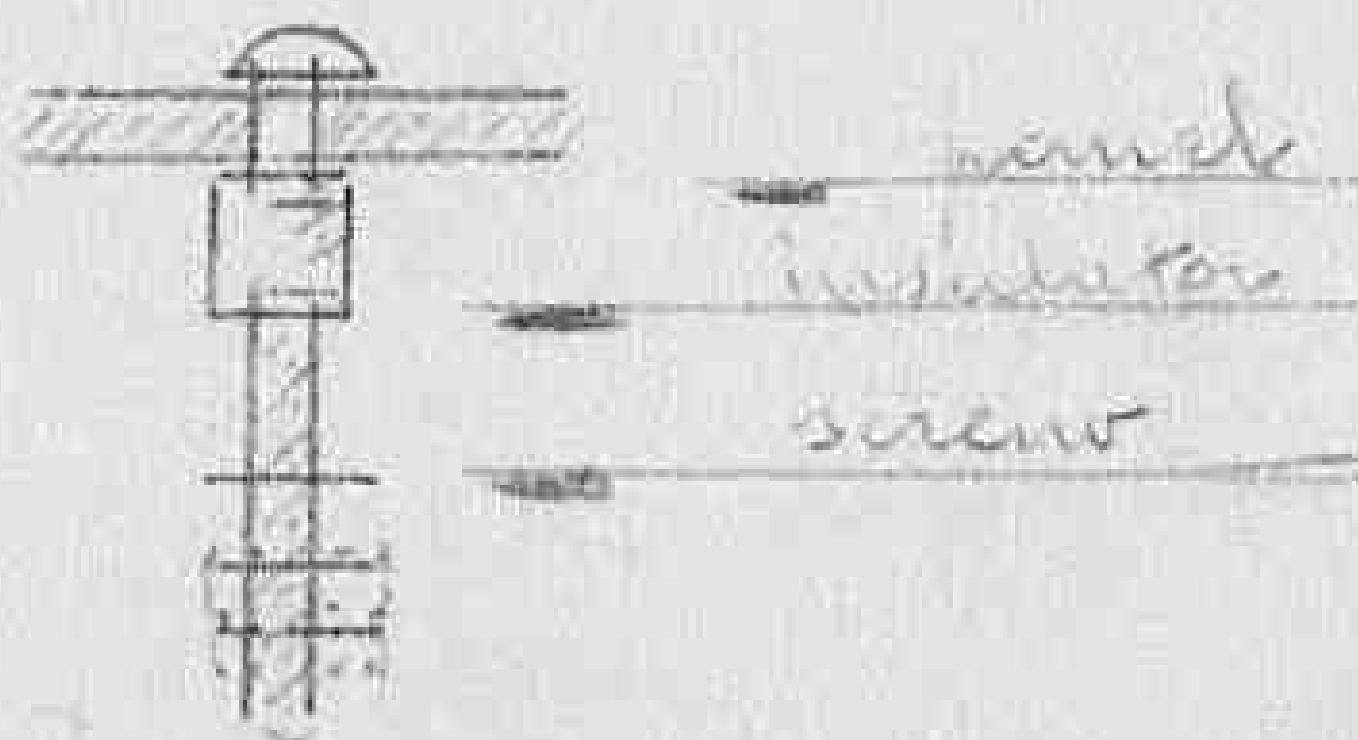
Rome 21 november 1944

TO : HQ Commandant (attent. Capt. Sinclair)

SUBJECT : Electrical material

It is requested:

- 1) Two insulating terminals to be mounted on a control-panel.
The current line is of V.100=amp.30
- 2) Four insulating terminals to be mounted on a control-panel.
The current line is of V.100=amp. 10

William B. Simmons
1st. Lt. S.C.
Communications Office

4568

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION==

ROME 20 november 1944

TO : HQ Commandant (attent. Capt. Sinclair)

SUBJECT : ELECTRICIAN WORK

It is requested:

- 1) That a control panel be mounted and installed in the generator-hut.
- 2) The panel and the electric instruments are on hand.
- 3) Install five plugs in the locals of our switch-board.

William B. Simmons
1st. Lt. S.C.
Communications Officer

4367

COMMUNICATIONS OFFICE
HQ. ALLIED COMMISSION

ROME, NOVEMBER 18, 1944

SUBJECT : TYPEWRITER REPAIR

TO : HQ. COMMANDANT & ATT. (CAPT. SINCLAIR)

IT IS REQUESTED THAT A TYPEWRITER REPAIRMAN BE SENT
TO ROOM 12, FLOOR 1TH. IN ORDER TO FIX OUR TYPEWRITER.

WILLIAM B. SIMMONS
1ST. LT. SIG. CORPS
HQ. COMMUNICATIONS OFFICE

4366

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION

14 NOVEMBER 1944

SUBJECT: HEATING SYSTEM

TO : ASSISTANT HQ COMMANDANT

1. IN ACCORDANCE WITH D.B. 292, THIS HQ, DATED 13 NOVEMBER 1944, THE FOLLOWING FAULTS WERE NOTED DURING THE TEST OF THE CENTRAL HEATING SYSTEM:

ROOMS 19, 21, AND 25, GROUND FLOOR, FAILED TO RECEIVE ANY HEAT AT ALL. NO LEAKS DISCOVERED.

WILLIAM B. SIMMONS
1ST LT., SIGNAL CORPS
COMMUNICATIONS OFFICER

4365

COMMUNICATIONS OFFICE

HQ ALLIED COMMISSION

17 NOVEMBER 1944

SUBJECT: HEAT FOR SIGNAL PERSONNEL

TO : HQ COMMANDANT

1. IT IS UNDERSTOOD BY THIS OFFICE THAT THE HEAT WILL BE BANKED OFF AT 2300 HOURS EACH DAY. IN VIEW OF THIS PROCEDURE, IT IS REQUESTED THAT FIVE ELECTRIC HEATERS, 110-120 VOLTS, BE SUPPLIED THE COMMUNICATIONS OFFICE FOR USE BETWEEN THE HOURS 2300-0700 DAILY. THE FOLLOWING OFFICES ARE ON DUTY TWENTY-FOUR HOURS:

SIGNAL CENTER--NEED 2 HEATERS
AMERICAN CIPHER--NEED 2 HEATERS
BRITISH CIPHER--NEED 2 (POSSIBLE TO DO WITH 1) HEATERS

2. WHILE IT IS REALIZED THAT THERE ARE ORDERS FORBIDDING THE USE OF ELECTRIC HEATERS IN THIS HEADQUARTERS, THE HEALTH OF PERSONNEL WORKING THE LATE NIGHT TOUR MAY EASILY BE IMPAIRED FROM LACK OF HEAT DURING THOSE HOURS. THE UNDERSIGNED IS FULLY AND PERSONALLY COGNIZANT OF THE EXTREME COLD EXPERIENCED IN THESE OFFICES AT NIGHT. DURING THOSE HOURS, THERE IS VERY LITTLE USE MADE OF COMMERCIAL POWER IN THIS BUILDING.

3. IF IT IS ABSOLUTELY IMPOSSIBLE TO GRANT SPECIAL PERMISSION FOR THE USE OF COMMERCIAL POWER DURING THESE HOURS, THERE IS WITH THIS OFFICE A SPECIAL EMERGENCY POWER UNIT THAT MAY BE USED FOR THIS PURPOSE.

4. IT IS REQUESTED THAT WE MAY HAVE ACTION ON THE ABOVE, SOONEST POSSIBLE.

WILLIAM B. SIMMONS
1ST LT., SIGNAL CORPS
COMMUNICATIONS OFFICER

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION

Rome 9 november 1944

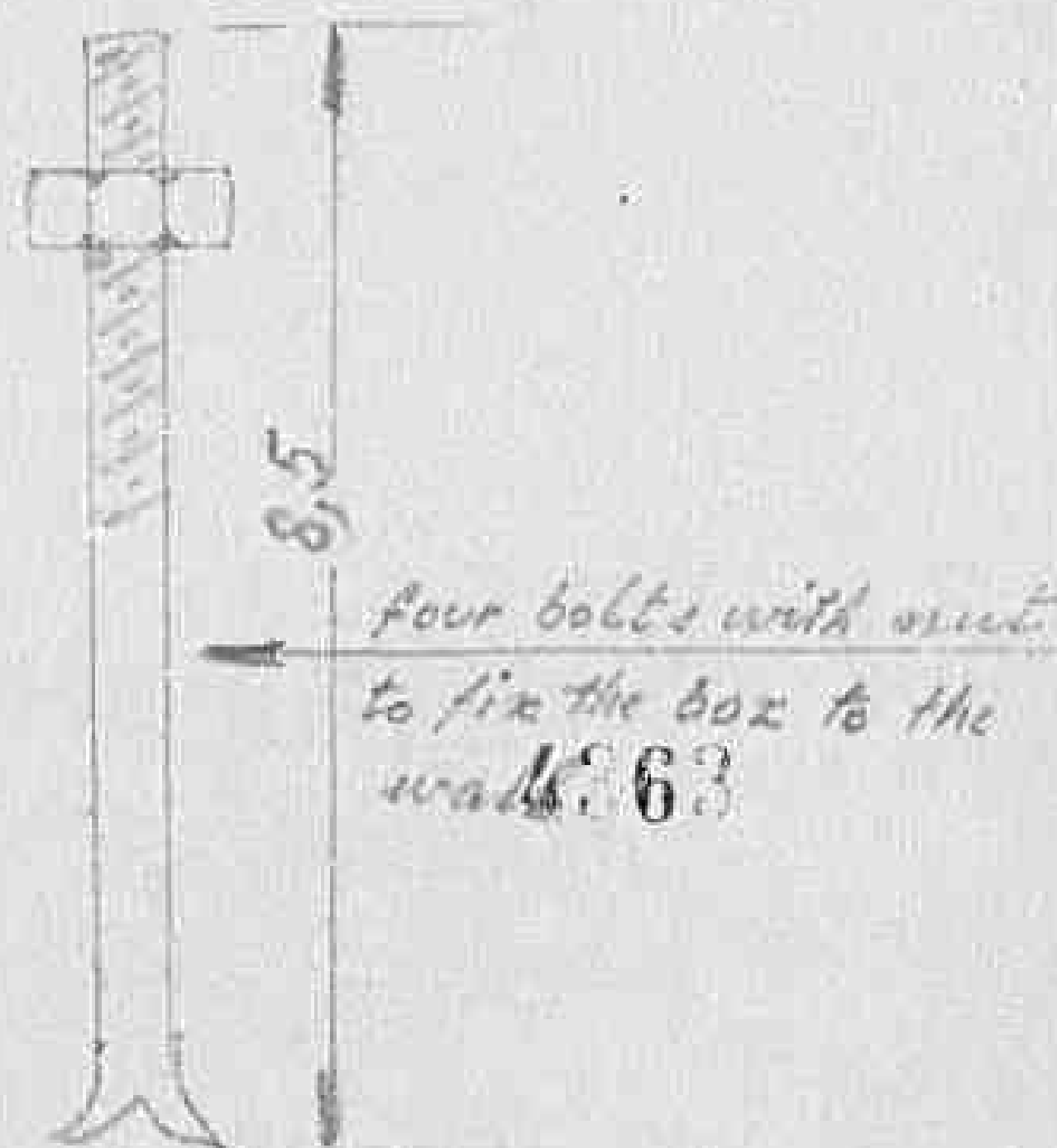
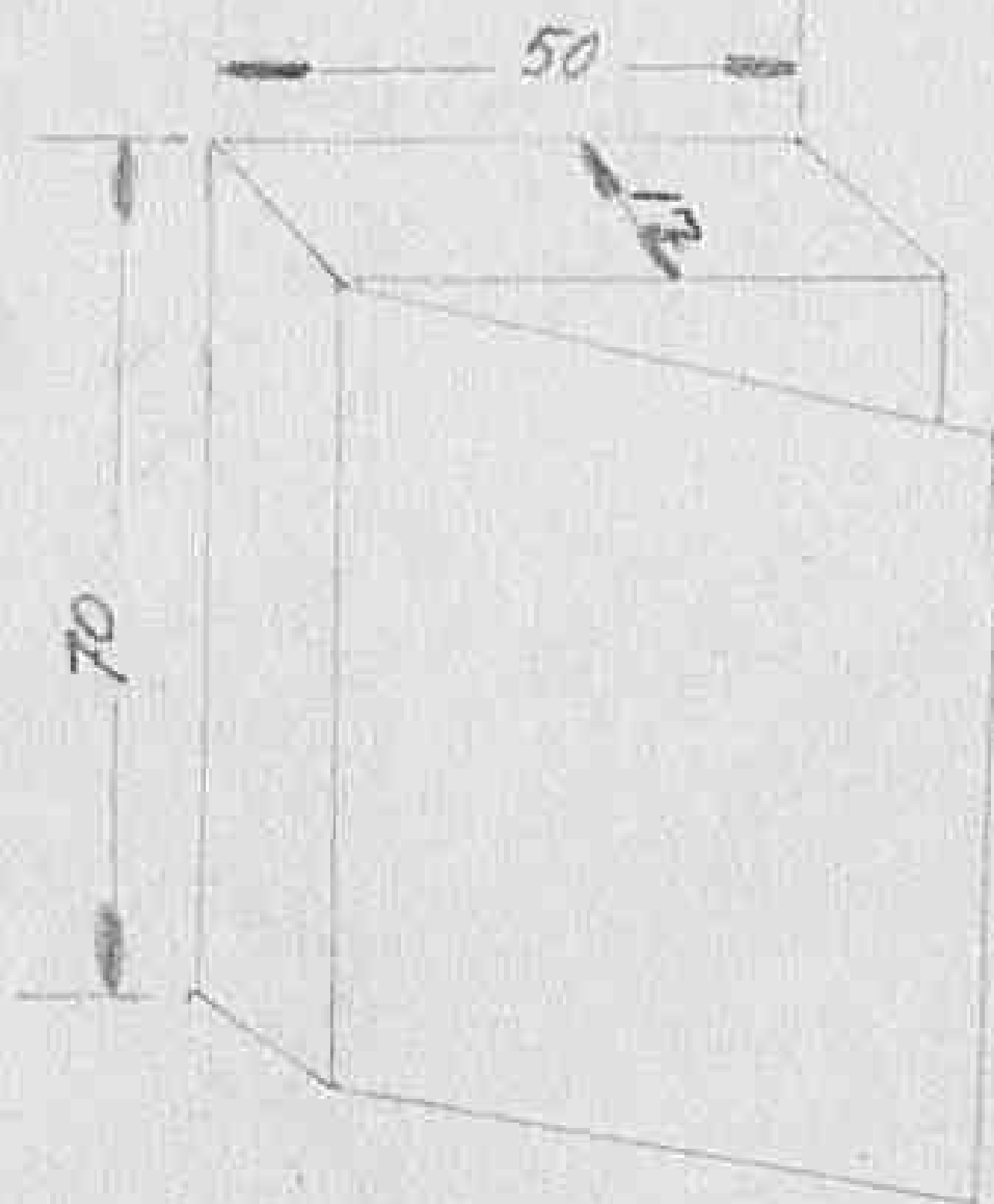
TO : HQ. Commandant (att. Capt. Sinclair)

SUBJECT: WOODEN BOX

It is requested:

That a wooden box, as per sketch, be furnished
to be installed as charging-panel in the generator's
hut.

William B. Simmons
1st. L.T. S.C. ---
Communications Office



HEADQUARTERS ALLIED COMMISSION
APO 394

Home, November 8, 1944

Subject: Bulbs

To: Purchasing Officer (Att. Lt. Paquette)

It is requested that three 50 V. & fifty 60 V.
bulbs be furnished to this office.

WILLIAM B. SIMMONS
1st Lt. Sig. Corps
Hq. Communications Office

4362

COMMUNICATIONS OFFICE
-- HQ ALLIED COMMISSION-----

Rome 7 November 1944

TO : HQ Commandant (attent. Capt. Siclair)

Subject: electrical material

Referring to our preceding request of the *1. nov*
we furthermore need:

- 1°) to exchange one two-positions switch(already bought)
with two one-positions switches
- 2°) the two-positions switch has been bought at TRANI
firm(Rome Via Gioberti 28)
- 3°)TRANI firm is willing to make the requested exchange.

William B. Simmons
1st. Lt. S.C.
Communications office

4561

COMMUNICATIONS OFFICE
HQ ALLIED COMMISSION

11 NOVEMBER 1944

SUBJECT: ELECTRICAL SUPPLIES

TO : HQ COMMANDANT (ATTN: BUILDING ELECTRICIAN)

1. UPON THE INSTITUTION OF AN ITALIAN CIPHER AND TELETYPE TEAM IN THE COMMUNICATIONS SYSTEM OF THIS HEADQUARTERS, IT IS FOUND NECESSARY TO FURNISH THEM WITH AN ADEQUATE COVERAGE OF EMERGENCY POWER FOR THE OPERATION OF THEIR MACHINE AND FOR LIGHTING PURPOSES. THIS CAN BE ACCOMPLISHED FROM OUR OWN EXISTING EMERGENCY TELEPHONE GENERATOR AND BY OUR OWN INSTALLATION MEN, PROVIDED WE ARE FURNISHED THE FOLLOWING ELECTRICAL SUPPLIES:

- 1 KNIFE-SWITCH (FOR SWITCHING TWO POSITIONS), 100 VOLT,
25-40 AMP
- 1 FUSE, 2 AMP
- 1 VOLTMETER, 0-100 VOLT
- 1 AMMETER, 0-40 ~~W&X~~ AMP
- 1 ADJUSTABLE BALLAST LAMP, 100 VOLT, 0-25 AMP
- 5 BULBS, 60-80 VOLT

2. THE ABOVE SUPPLIES ARE NECESSARY IF WE ARE TO EXPECT EFFICIENT OPERATION ON THE PART OF THE ITALIAN MILITARY PERSONNEL WE NOW HAVE WORKING ON THIS TEAM. SO FAR, THE NORMAL POWER FURNISHED BY COMMERCIAL MEANS SEEMS FAR FROM ADEQUATE, SINCE SO MUCH TIME IS LOST DUE TO LACK OF CURRENT. IT WOULD BE APPRECIATED IF THIS REQUEST COULD BE FILLED AS SOON AS POSSIBLE.

WILLIAM B. SIMMONS
1ST LT., SIGNAL CORPS
COMMUNICATIONS OFFICER

4260

for the motor-generator.

request for:

- 1) a adjustable ballast lamp.
Volt 100 - Amp. from 0 to 25
- ✓ 2) an ammeter from 0 to 25 Amp.
- ✓ 3) a knife-switch to two positions
Volt 100 - Amp. 25
- ✓ 4) a fuse two amp.

in order ~~to~~

2) to disconnect the current
from the dynamo to battery-
frame

6) to furnish directly c. c.
to the Italian teletype 2359

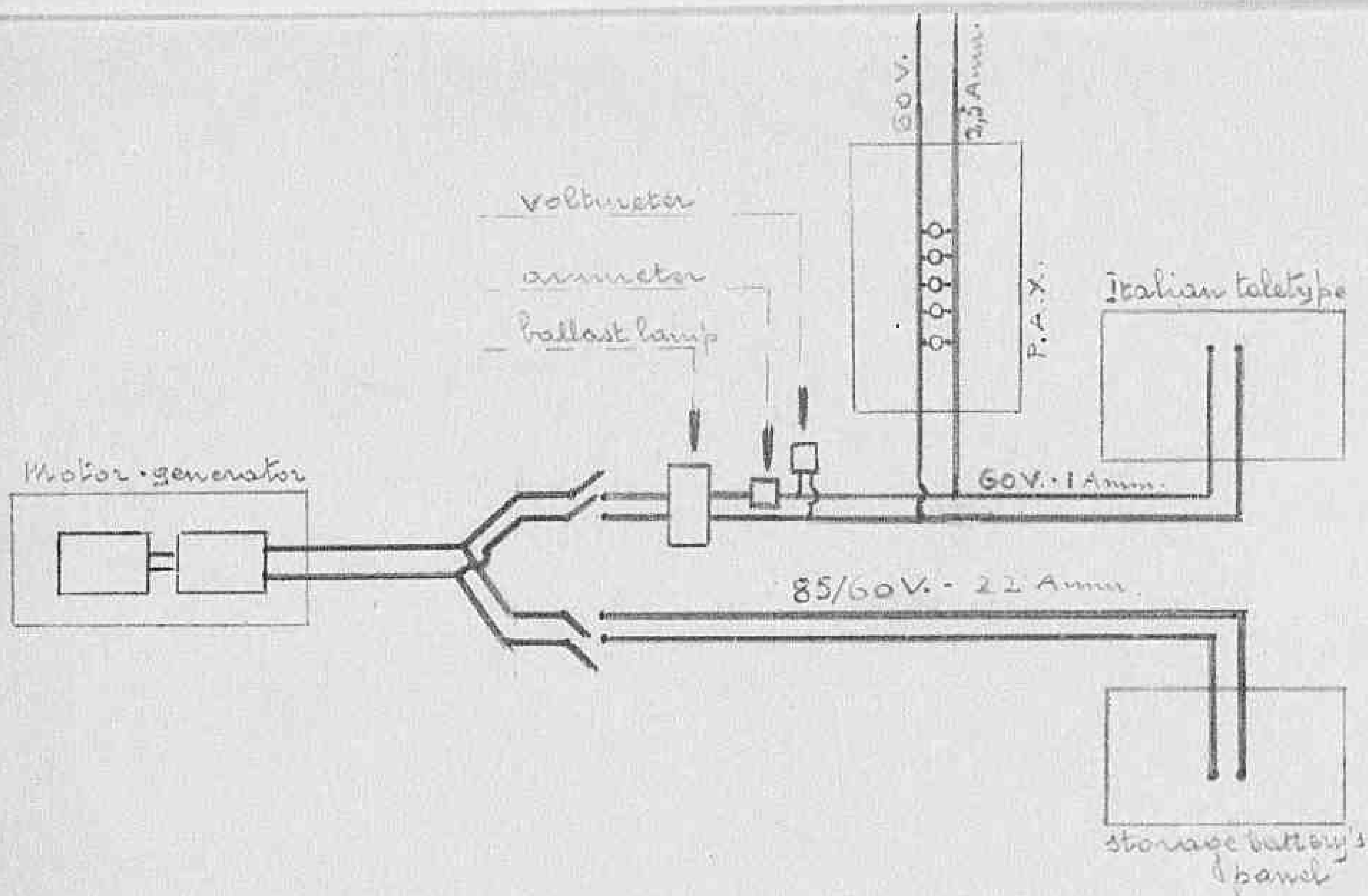
19/10/44

lamp

- 1° Lettera alla Sting. per richiedere
il nuovo preventivo per i materiali occor-
renti per l'istallazioni delle ulteriori
sette incoming lines.
- 2° pipe di tiraggio in eternit per il
ricambio dell'aria del storage battery's
local
- 3° Fornitura materiale occorrente per
l'impianto di emergenza in c. c.
per la carica batterie & accumulatori
(alimentazione della Italian teletype
illuminatione locali del switch-board)
 - ✓ 1 interruttore a due linee: 100 Volt - 40 Amp.
 - ✓ 1 resistenza in ferro regolabile 0 - 30 Volt
0 - 40 Amp.
 - ✓ 1 voltmetro 0 - 100 Volt
 - ✓ 1 amperometro 0 - 40 Amp.
 - 5 lampadine (bulbs) 50/80 Volt 4358

1/11/43

MAY



emergency power

for storage battery - teletype - emergency light in the P.A.X. Locals

1957

HEADQUARTERS
ALLIED COMMISSION

ROME, OCTOBER 28, 1944

SUBJECT : TYPEWRITER REPAIR
TO : HQ. COMDT. (ATT. CAPT. SINCLAIRE)

IT IS REQUESTED THAT A TYPEWRITER REPAIRMAN BE SENT TO
ROOM 12, 1ST FLOOR TO FIX THE RIBBON ENSAMBLE OF OUR TYPEWRITER.

W.B. SIMONS
1ST LT. SIG.C.
HQ. COMMUNICATIONS OFFICE

4856

Signal Officer, RAAC

1

1

2

October 25 1944

Current

Communications Sub-Commission, HQ Allied Control Commission

WILLIAM B/ SIMMONS
1st Lt., Sig. C.

H: H. SCUDDER
Lt. Col., Signal Corps
D/Director Communications Sub Com:

226303:1 Loudspeaker, LS-3 ea none none 6

CD 267 Cord, CD-267 & plug ea none none 6
/////////////////////////////////Nothing below this line/////////////////////////////////

BASIS: For purpose of setting up six regional Commissioners of ACC with proper receiving equipment. BC 312 receivers are on hand and ready for delivery. These items herewith requisitioned are necessary.

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

21 October 1944

SUBJECT: Telephone Directory

TO : Headquarters Commandant (thru Channels)

1. It is requested that 1500 copies of the attached draft of Telephone Directory be printed in the following manner:

a. Size 8" x 10" paper, good quality. It is understood that the printing office has on hand a sufficient quantity that was found in the headquarters building.

b. Margins of 1" on tops and bottoms of pages; margins of 1½" on each side.

c. The word "RESTRICTED" should appear at the top and bottom of each page.

d. Spacing should be given in accordance with the example shown, while indentation should be in accordance with the directory draft. It is perfectly satisfactory to print on both sides of the page in order to preserve existing paper supplies.

e. A good cover, of the design attached, would be desirable; however, if practicable, a simple cover should suffice.

2. It is desired that the undersigned be allowed to accompany the attached draft to the printers' and give advice as to our desires in the actual setting up of the print and to check the proof-reading of the directory before final printing.

3. An estimation of the cost of materials for the same job (with the exception of the cover) runs to \$25 for paper, \$9 for stencils and \$5 for ink, plus at least 80 man-hours work. It is pointed out, however, that a sufficient quantity of mimeograph paper is not available, and that a mimeograph job would have to be done on a very poor grade of Italian mimeograph paper, using one side of the paper only. The size of this paper is odd--being 8" x 13" in dimensions.

4. It is believed that the advantages of printing the directory will outweigh the disadvantages of mimeographing, i. e., compactness of size, legibility, life of a printed job, and the disruption of the Adjutant's office with a job of this size. Since this headquarters is supposed to have reached a more or less static organization, major changes in the directory are not contemplated for some time to come.

WILLIAM B. SIBBARD
1st Lt., Signal Corps

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

20 October 1944

TO: HQ COMMANDANT (attant. Capt. Sinclair)

SUBJECT : Electrician work

It is requested that five sockets with bulbs be installed
in the locals of our switch-board as emergency lights to
be connected to our engine generator.

Please have the electrician report to room 10, 1st floor.

William B. SIMMONS
1st L.T. Signal Corps
Communications Office

4353

HEADQUARTERS
ALLIED CONTROL COMMISSION
COMMUNICATIONS OFFICE

18 October 1944

SUBJECT: Work on engine generators' hut

TO : Hq Commandant (Attention Capt Sinclair)

1) It is requested that a drainage net of mesh wire be placed on the drainage opening which passes through the engine generator hut.

2) A second window for ventilation is needed to be opened on the wall opposite the existing window.

It will be greatly appreciated if this request could be regarded as urgent.

WILLIAM B. SIMMONS
1st Lt Signal Corps
Communications Office

4352

HEADQUARTERS
ALLIED CONTROL COMMISSION
COMMUNICATIONS OFFICE

17 October 1944

SUBJECT: Bricklayer's work

TO : Hq Commandant (Attention Capt: Sinclair)

It is requested that a hole be drilled in the wall of our engine generator's hut in order to fix the exhaust pipe of the same. The hut is located in the courtyard adjacent to our telephone exchange.

WILLIAM B. SIMMONS
1st Lt Signal Corps
Communications Office

4351

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

14 October 1944

SUBJECT: Repair of Telephone Storage Battery Local Ventilating System.
TO : HQ Commandant (Attention Capt. Sinclair).

1. It is requested that the damaged lead pipe, which provided ventilation for the storage batteries of the building telephone system be removed from the elevator lift panel in order to avoid further damage to the elevator.

2. It is suggested that a new asbestos sectional pipe be installed outside the elevator lift, connecting into the existing vent. The fumes from the charging of these storage batteries are particularly dangerous in case of accidental overcharge.

WILLIAM B. SIMMONS
1st Lt Signal Corps
Communications office

4850

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

11 October 1944

SUBJECT : Request for a carpenter

TO : Hq Commandant (Attention Capt Sinclair)

Request that a carpenter be sent to our P.A.X. (Telephone
Central) for about a half an hour.

WILLIAM B. SIMMONS
1st Lt Signal Corps
Communications Office

4349

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

10 October 1944

SUBJECT: Window Repair

TO : Hq Commandant (Attention Capt Sinclair)

1. It is requested that a man be sent to room 10, 1st Floor in order to repair the strap and curtain of a window shade.

W.B. SIMMONS
1st Lt, Signal Corps
Hq, Communications Office

HEADQUARTERS
ALLIED CONTROL COMMISSION
COMMUNICATIONS OFFICE

7 October 1944

SUBJECT: Needed equipment

TO : Hq Commandant (Attention Capt Sinclair)

It is requested that a broom be furnished for
use in the frame room of our telephone exchange.

WILLIAM B. SIMMONS
1st Lt S.C.
Communications Office

4347

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

5 October 1944

Subject: Electricians Work

TO : Hq Commandant (Attention Captain Sinclair)

1. It is requested that a socket and a plug be installed on the wall behind the main frame of our telephone exchange Room 23, Ground Floor.

It would be greatly appreciated if this request could be regarded as urgent.

4346
WILLIAM B. SIMMONS
1st Lt. Signal Corps

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

4 October 1944

SUBJECT: Charging of storage batteries.

TO : Hq Commandant

1. This office has six radio receivers, BC 312, for sending out to the Regional Commissioners. The placing into service of these radios will require the following:

a. Initial charging of twelve (12) six-volt storage batteries. These batteries are new and are now in the hands of the undersigned.

b. Supplying of six double-lead battery cables for the installation of the battery power supply to each radio. It has been found impossible to obtain these cables through the normal channels of supply.

2. It is requested that these batteries be charged by the 9th of October.

WILLIAM B. SIMMONS
1st Lt., Signal Corps

4345

2 October 1944

HEADQUARTERS
ALLIED CONTROL COMMISSION
COMMUNICATIONS OFFICE

SUBJECT: Repaire and additions to the Italian cipher Office
equipment

TO : HQ Commit (Attention Capt Sinclair)

1. It is requested that a 100 wats^{BULB} and chair ~~table~~ be furnished to Room 66, 1st Floor Annex. Furthermore the window lock in Room 65, same floor needs to be repaired.
2. It will be greatly appreciated if this request would be regarded as urgent.

W.B. SIMMONS
1st Lt
Signal Corps

4344

COMMUNICATION OFFICE
HQ ALLIED CONTROL COMMISSION

16 September 1944

Subject : varnish

TO : HQ Commandant (attent. Capt. Sinclair)

request :

1. a little box of blue-gray varnish to varnish a new
frame in the switch-board.

G.W. KNAUER
Major
ACC.HQ. Communication Office 243

COMMUNICATION OFFICE
HQ ALLIED CONTROL COMMISSION

15 september 1944

Subject : mason work for the switch board.

TO : Hq Commandant (attent. Capt. Sinclair)

request :

to make four holes in a wall and to settle in four bolts.

G.W. KNAUER
Major
ACC.HQ. Communication Officer

4342

COMMUNICATIONS OFFICE
HQ. ALLIED CONTROL COMMISSION

14 September 1944

Subject: Office Furniture

To: Hq. Commandant (Attn. Capt. Sinclair)

1. Request the following furniture be furnished as soon as possible for the establishment of Italian Communications in Room 66 and 66, 2nd Floor Annex:

- a. Three (3) desks or flat top tables (normal size),
- b. One (1) small desk (approx. two-thirds normal size),
- c. Five (5) chairs.

2. It will be noted that at present there are certain cabinets already located in these rooms. It is desired that keys be furnished for the cabinets in Room 66. These cabinets will be used to secure certain ciphers that will be in use there.

3. It is also requested that one (1) key for each of these rooms be furnished this office.

4. If the above furniture is immediately available, request that it be locked in room 66 for safekeeping for the next two or three days during the period of organization.

4341

W.B. SIMONS
1st Lt. S.C.
Communications Office

COMMUNICATIONS OFFICE
HQ. CONTROL COMMISSION

13 September 1944

Subject : Signal Supplies for ACC HQ Telephone Exchange

To : Signal Officer RAAC (Attn: Maj. Condon)

1. Request that this office be furnished with the following listed Signal Supplies:

- a. 500 ft. Triple Cross Connecting wire to install and connect the third P.A.X. position.
- b. 1500 ft. Duplex Cross Connecting wire foreuse on the third P.A.X. position.
- c. 75 ft. Power wire, insulation at least V. 125, Cross section 12 mm to connect outdoor emergency charging unit to indoor power board.

4340
J. L. HENDERSON
Director
Communications Sub-Commission

Lt Simmons

COMMUNICATION OFFICE
HQ ALLIED CONTROL COMMISSION

10 september 1944

SUBJECT / storage battery's local ventilating system.

TO : HQ COMMANDANT (atten. Capt. Sinclair)

request:

1. Take away the hurt lead pipe (his repairing is very dear and hard) and put at his place a new asbestos (eternit) pipe.
2. Connect another once existing vent to the new pipe.
3. For news, please call the civilian engineer of this office.

43.9

G.W. KNAUER
Major
ACC HQ Communication Officer

COMMUNICATION OFFICE
HQ. ALLIED CONTROL COMMISSION

9 september 1944

Subject: aerifiyng system

TO : HQ COMMANDANT - Building Superintendent Office.
(attention Capt. Sinclair)

The aerifiyng system of the storage battery's local is
not in good working order.

request:

1. visit of an electrician.
2. performance of the necessary repairs as soon as possible.
3. please call Signal Office's civilian engineer (main floor room 10) during the electrician visit.

G.W. KNAUER
major
HQ A.C.C. Communication Officer

43.8

Rome, September 7, 1944

To : Building Superintendent (Attention Capt. Sinclair)
Subject : Typewriter repair.

It is requested that the typewriter repairman be sent
in Room 12, 1st Floor.

GEORGE W. KNAUER
Major Sp. Res.
ACC. Hq. COMMUNICATIONS OFFICER

4357

COMMUNICATION OFFICE
HQ ALLIED CONTROL COMMISSION

30 August 1944

SUBJECT : Requisition of cable
TO : Requisition Division

1. It is requested that this office be granted authority to requisition 50 to 60 meters of one wire cable of the following specifications:

Wt. 22, cross section mm² 12

Insulation V. 125

2. We have been given the following addressees which may have stocks of this type cable:

MENCACCI - - Via Gregoriana 54-6

GERMINI - - Via Monte della Farina 54

TRANI - - Via Gioberti 28

MAGAZZINI MILANESI - - Via G. Belli 33

3. This cable is a necessary item for the installation of emergency power supply for telephone communications of this Headquarters.

43.6

WILLIAM B. SIMMONS
1st Lt. Signal Corps

MINISTERO DELLE CORPORAZIONI

Memorandum per

mt. 22 one wire cable

minimum section mm² 12

insulation V. 125

address:

Mencacci - Via Gregoriana 54-b

Germis - Via Monte della Farina 54

Trani - Via G. Gherardi 28

Magasini Milanesi - Via G. Belli 33

6 24/7

[Signature]
Il Ministro
43.5

Region IV

Industrial Controller

Palazzo Borsa
via Dei Burro

Palazzo Cologna

Maj Wilson
65704

HEADQUARTERS
ALLIED CONTROL COMMISSION
Communications Office
APO 394

HBS/mrh

19 August 1944.

SUBJECT: Printing of Telephone Directory

TO : Headquarters Commandant (Attn: Printing Officer)

1. Request 1500 copies of the attached draft of telephone directory, to be printed in the following manner.

- a. Size 8" x 10" on good quality paper.
- b. Margins of 3/4" on tops and bottoms of pages; margin of 1 1/4" on either side.
- c. The word "Restricted" should appear at the top and bottom of each page.
- d. Spacing should be given in accordance with example shown, while indentation should be in accordance with the directory draft.
- e. It is desired that only one side of a page be used in order to permit space for changes. The back of each page of the Sectional and Officer listings should be prepared as per example.
- f. It is desired that the "ACC HQ Telephone Service Order" form shown at the end of the draft be printed on both sides of a page, and two copies be included in the back of each directory. If possible, these should be perforated to aid in detaching for use.
- g. A two-tone cover of the design covering the draft would be desirable, if possible. If this is not possible, the same design, using whatever colors are available, would suffice.

2. Request also that 2000 extra ^{copies} of the "Telephone Service Order" be printed. It is desired that four colors be used, printing 500 on each color, utilizing both sides of the paper.

3. It is desired that the undersigned be allowed to accompany the attached draft to the printers' and be permitted to personally supervise

4333

the actual setting up and proof-reading of the directory before final printing.

WILLIAM B. SIMONS,
1st Lt, Sig C.

COMMUNICATIONS OFFICE
ALLIED CONTROL COMMISSION

16 August 1944

SUBJECT: Printing Job

To : HQ Commandant (Attn: Col. Robertson)

1. Request that we have printed for this office five hundred (500) of the attached card, on as nearly the same type paper as possible.

2. These cards are necessary for our Line Card File in connection with the telephone records of this headquarters.

3. We shall need these cards as soon as would be practicable.

William B. Simmons
WILLIAM B/ SIMMONS
1st Lt., Signal Corps

COMMUNICATIONS OFFICE
HQ ALLIED CONTROL COMMISSION

12 August 1944

SUBJECT: Information Queries

TO : Headquarters Commandant

1: The following is a listing of information queries that are most commonly asked of our telephone information office:

Correct HQ ACC-time
Hours offices open and close
Floor, room numbers of SubCommissions, Sections, etc.
Who & Where: Chief Commissioner, P.A.'s, HQ Commandant, Asst HQ Commandant, Billeting Officer, Purchasing Officer, Printing & Security Officer, Motor Officer, Adjutant, Dispensary, Co Commanders of 2675 Regt, 2675 Regimental Commander and Office Space Officer.
Addresses of: AA1, 59 Area, RAAC, Rome Region, Airports, MATS, Booking Office, Hotels occupied by ACC Officers and 2675 Companies, Restaurants, Italian Ministries, Command Supreme, etc.
Maps of city
Points of interest within the city.
How to arrange for transportation--local and long distance
Train schedules to Naples
The whereabouts and differences of Signal center, Message center, and Signal Office, our own and AMIA
What to do in case of air raid, fire, etc.
Procedure civilians being hired by ACC
Whom officers report to when arriving at ACC
Where to draw office supplies
To refer parties to 355 for Rome telephone numbers
APO number and hours it is open--location in building and Postal Officer's name
Rome Town Major, Asst Town Major and addresses
PX, days and hours of business
British NAFFI issue hours
How to get: Building Electrician, Plumber, Carpenter, Chief Watchman, Duty Officer, Duty Driver, Military Police--British American and Italian, Movies, Operas, Theatres, ENSA--and what's playing at them daily.

2. It is regretted that our personnel are not equipped for nor do they have time from more pressing duties to handle such information queries. All such queries will be referred to the Information Division and Information Desks for disposal.

WILLIAM B. SIMMONS
1st Lt., Signal Corps

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

8 August 1944

To : Building Repairs Office Space Section

Subject : Windows Shades fixing

It is requested that a man be sent in Room 10, 1st Floor,
in order to fix our windows shades.

GEORGE W. KANUER
Major Sp. Res.
HQ. COMMUNICATIONS OFFICER

HEADQUARTERS
ALLIED CONTROL COMMISSION
A.P.O. 394

August 1, 1944.

To : H.Q. Commandant
Subject : Passes.

Please issue H.Q. ACC building pass to

Petroselli Aldo Via Ottaviano 43

telephone technician working in our frame room and installation
of phones.

GEORGE W. KNAUER
Major Sp. Res.
HQ. Communications Officer

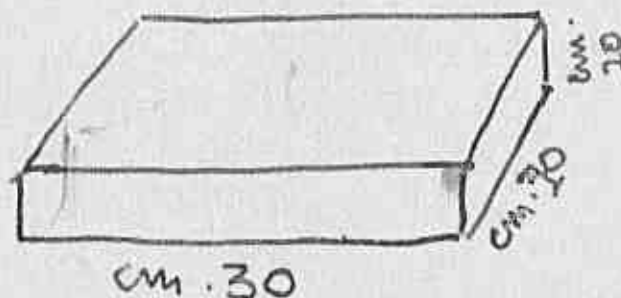
HEADQUARTERS
Allied Control Commission
A P O 394

August 1, 1944

To: Capt. Sinclair- Office Space Section.

Subject: Wooden-box

Please furnish us with a wooden-box without a top,
as per sketch:



George W. Knauer

Major Sp. Res.

Communications Office

43 7

ALLIED CONTROL COMMISSION
A.P.O. 324
COMMUNICATIONS SUB-COM.

GWK/tjc
28 July 1944

Subject: Passes

To : Hq Commandant

1. Please issue building passes to/

Zacchini Vasco
De Rosa Francesco

telephone Technicians working in our frame room and
installation of phones.

GEORGE W. KNAUER
Major A.V.S.
Communications Officer

45 6

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394
(COMMUNICATION SECTION)

22 July 1944

SUBJECT: Drilling.

TO : Office Space Section
(Attention Capt SINCLAIR)

1. In order to install some needed ACC telephone cabling there is required:

- a. Drill one inch (or less) circumference holes in partition walls between rooms 36 & 38 - 38 & 40 - 40 & 42 - 42 and adjacent room - in location to be designated (along outside walls) by the building telephone foreman.

GEORGE W. KNAUER
Major, AUS
Communications Office

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