

acc 10000/148/74

18/A/TN/1

RED CROSS - GENERAL

NOV. 30, 1944 - SEPT. 8, 1945

18

File

TRANSPORTATION SUB-COMMISSION, A. C.
(Rail Division)
% TRANSPORTATION (ER) MAIN, C. M. F.

Tel. 843238
Ref. AC/176/Tn4

8 September 1945

SUBJECT : American Red Cross - Freight Charges.

TO : Administration Division, Accounts Branch.

KY8357
Granger.

1. Reference is to your letter of 9 August 1945.
2. General Direction, ISR by reference C.213/11091/41 of 7 September 1945, advise us that instructions have been given to the Sezione Commerciale of Florence to refund the sum of 215,001 to the Federazione at Leghorn, as a special case.

acting may
for Director
Chief, Rail Div.

Copy to: Movements Division, Rail Section

1 Copy of this letter please.

[Signature]
8/13

ED COMMISSION
Sub-Commission
394

OSW/lp

To : - A.M.G. Naples Commune. (M. Major Bowes).

SUBJECT: - Road Transportation Charge - American Red Cross.

18/A/Tn.2.

- FILE

13th August 1946

1. Ref. telephone conversation Major Wyatt - Sgt. Simpson.
2. Herewith accounts brought to us by a representative of U.T.C. Rome (Sig. D'Ambrosio) on behalf of Sig. Puteo of the same office. It appears that these accounts were received by them from the U.T.C. Naples who had been instructed by someone at Naples Commune that these accounts must be signed by Major Wyatt before they could be paid.
3. In view of the fact that the accounts have been already approved by Lieut. Clark we see no reason why Major Wyatt's endorsement is necessary.
4. Will you please take the necessary action to get this matter settled. So far as we can ascertain, these charges are no concern of Allied Commission.

For the Director,


(C.S. WYATT) Major R. A.
Accountant

6642

INTER - OFFICE MEMO

CSW/lp

To : - Warehouse 676, Naples (attn. Major Martin & Capt. Ramsay).
 From : - Transportation Sub-Commission.

SUBJECT : - Handing over Accountability to Federazione dei Consorzi Agrari

1/A/Tn.1.

24th May 1945

1 Since the handing over of the A.C. Depot, Naples to the Federazione, this H.Q. has continued to maintain detailed records of day-to-day transactions as done prior to the transfer date.

2 It is now felt that the time has come when the Accounts Office at Naples is working sufficiently well for us to dispense with duplicate records.

3 Therefore, as at 24.00 hrs, May 31st you will discontinue forwarding Accounts documents to this H.Q. with the following exception:-

- (a) Receiving Reports in respect of direct imports.
- (b) Two copies of all Receiving Reports, both copies to be signed by the accredited representative of the Federazione and/or I.C.E., as hitherto. (N.B. See our Appendix "G" dated 22nd May).
- (c) 10-day stock reports. The final stock report in each month should be based on physical inventory and agreed with records, as hitherto.
- (d) Abstract of Rail - Freight Warrants together with No 4 copies of AF 497 A (in cases where I.S.R. way-bills are not used.) See our 32/A/Tn.1. dated 28th April 1945
- (e) Ship OUT-TURN Reports.
- (f) Transfer Notes and Receiving Reports in respect of all Transfers FROM the Federazione MILAN. The chance of such transfers occurring is somewhat remote, but this instruction is included to cover the contingency.
- (g) The following documents should be forwarded direct to Major Klein:-
 - i Daily Stock Reports (o)
 - ii 10 - daily " " (o)
 - iii Monthly " " (Inventory) (o)
 - iv Rail and Shipping Despatch Advices (your FORM V. 2.)
 - (o) one extra copy of each for Food Sub-Commission (Lt. Col. Imrie)

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- iv Rail and Shipping Despatch Advices (your FORM V. 2.)

(o) one extra copy of each for Food Sub-Commission (Lt. Col. Marie)

5 As regards U.N.R.R.A. supplies, it is no longer necessary to submit U.N.R.R.A. documents to this H.Q.. Copies of all Receiving Reports, Transfer Notes, 10-day Stock Reports etc., should be forwarded direct to U.N.R.R.A. ROME, as hitherto.

6 In the event of your receiving any Red Cross supplies in the future, accounting documents should be sent to the American Red Cross, Accounts Branch, ROME and marked "attention Mr. Ford."

0041

7 Please acknowledge and notify us of any points which are not clearly understood.

For the Director,

Ch

(C. S. WYATT) Capt. R. A.
Accountant

Copy to : - Finance Sub - Commission	(attn. Chief Accountant)
Food " "	(" Lt. Col. Lurie)
Transportation " "	(" Major Klein)
AMC Commissioner Naples	(" Supply Accountant)
U. N. E. R. A. Rome	(" Director Finance & Admin.)
" "	(" " of Supply)
American Red Cross Rome	(" Mr. Ford)

File 35/A/Tn.1.

" 18/A/Tn.1.

- File

HEADQUARTERS
ALLIED COMMISSION
Transportation Sub-Commission
Administration Division
Accounts Branch
A.P.O. 394

CSW/1b

To : American Red Cross, Rome (attn. Mr. Ford)

SUBJECT : Stockpile at Leghorn.

File 18/A/Tn.1.

31 March 1945

1. Our stockpile at Leghorn was transferred to Federazione dei Consorzi Agrari as at 12.00 hours 15th March 1945.

2. Herewith handing over inventory, signed by an accredited representative of Federazione, in respect of all supplies owned by you as at that date.

For the Chief Commissioner,


(C. S. Wyatt) Capt. R. A.
Accountant.

Copy to: Transportation S/C (attn. Major Klein)

2640

HEADQUARTERS
ALLIED COMMISSION
Transportation Sub-Commission
Administration Division
Accounts Branch

CS#1b

TO : American Red Cross, Rome (attn. Mr. Ford)

SUBJECT: ALCOM Depot, NAPLES.

33/A/Tn.1.

13 March 1945

1. As at 24.00 hrs. 28th February ALCOM Depot at NAPLES was turned over to Federazione Consorzi Agrari as agents of the Italian Government.

2. We enclose for your information a copy of the Handing-over Inventory, signed by an accredited representative of Federazione, in respect of all supplies owned by you as at that date.

For the Chief Commissioner,


MERRITT H. TAYLOR
Director

Copy to: File 1/A/Tn.1.

" 18/A/Tn.1. 

6639

INTER - OFFICE MEMO

CSW/lb

To : Warehouse N°576, NAPLES (attn. Capt. Ramsay)
From : Transportation Sub-Commission, Administration Division,
Accounts Branch.
SUBJECT : Accounting Procedure

1/2/Tn.1.

12 March 1945

1. Ref. our even N° dated 3rd March and your V.31 dated 8th March .
2. In view of the fact that I.C.E. representatives are now available to accept miscellaneous supplies, please arrange that they sign all future Receiving Reports in respect of miscellaneous supplies and that the Receiving Reports are made out to show I.C.E. as the recipient i.e. the name of the Federazione should not appear on the form.
3. As regards any miscellaneous supplies received by the Federazione on behalf of I.C.E. since 28th February and for which Federazione has signed Receiving Reports, such Receiving Reports must now be countersigned by I.C.E.'s representative. Our copies of these Receiving Reports and three copies of the handing - over Inventory are enclosed herewith for countersignature and stamping by I.C.E.'s representative and return to this office as early as possible.
4. It should be clearly understood that all such supplies should be shown in your accounts as having been received by I.C.E. at the time of receipt into warehouse i.e. they were never owned by Federazione but were merely signed for by Federazione pending the arrival of I.C.E.'s representative.
5. All issues of miscellaneous supplies should be shown as "Transferred from I.C.E." and the words "Allied Control Commission" should be deleted from all "Transfer Notes". Please ensure that this has been done in all cases with effect from 28th February.

8038./.

- 2 -

6. Rail Freight Warrants and Shipping Manifests should NOT show the name of "Allied Commission" as Consignors, otherwise we shall be charged with freightage.

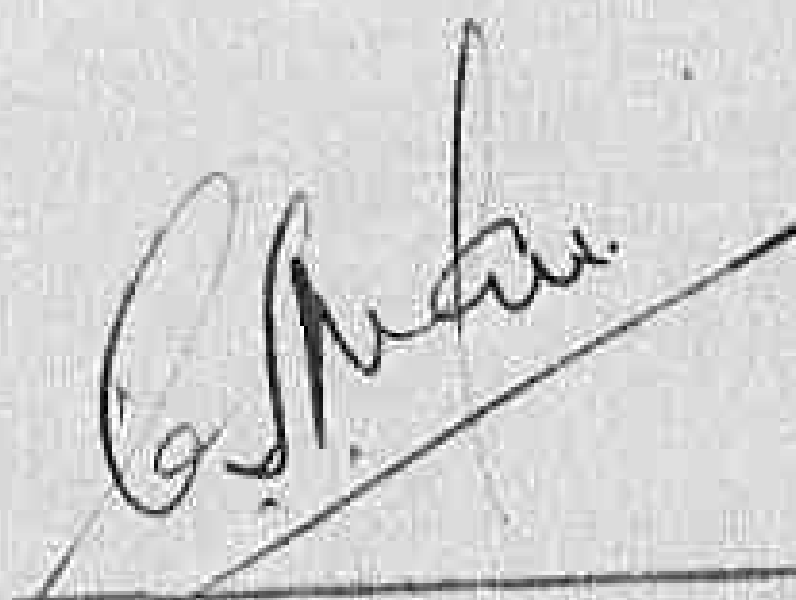
7. Accounting staff should be reminded that foodstuffs and miscellaneous supplies will NOT be shown on the same Receiving Report or Transfer Note i.e. Federazione and I.C.E. transactions must each be shown on separate documents.

8. It is now no longer necessary to send copies of Transfer Notes to Regional or Army Supply Accountants.

9. All medical supplies should go into Warehouse 675 and be received by 2665 C.C.M.D. (ovhd.) on behalf of A.P.E.Q. (O.I/c Capt. Mc Donald).

10. You should not be receiving any coal or P.O.L. but in the event of your doing so and having received no previous disposal instructions, please refer to Ports Warehouse Division.

11. As regards the "Unallocated Goods" shown in your inventory. The fieldjackets should be returned to the Quartermaster and the gas burners turned over to Warehouse 675. The blankets belong to Commerce Sub-Commission.


C.S. WYATT

Captain R.A.
Accountant

Copy to: Finance S/C (attn. Chief Accountant)
Transportation S/C (attn. Major Klein)
HQ. Southern Region (attention Regional Supply Accountant)
File 4/A/2n.1. *File*

Encl. 1.

8537

	<u>IMPORTS</u>	<u>DATE</u>	<u>Nº</u>
DRILLING MACHINE	2.994	1st MARCH	02
EMPTY SACKS	9.936	1st "	02
EMPTY SACKS	705	1st "	02
EMPTY SACKS	16.655	1st "	02
EMPTY SACKS	11.934	1st "	02
EMPTY SACKS	204	1st "	02
EMPTY SACKS	14.833	1st "	02
STEEL PLATE	1.078	2nd "	07
NEWSPRINT	2.320	2nd "	08
NEWSPRINT	972440	3rd "	012
DRILLING MACHINE	347	3rd "	014
PICK HAMMER	740	3rd "	015
CROWBAR	245	5th "	024
POW. POTASSIUM SALT	3.144	6th "	032
TEXTILE MACHINERY PARTS	345	6th "	032

I. O. M.

8 Mar. 45.

PLEASE QUOTE.

V. 7.

SUBJECT : ACCOUNTING FORMS - AMERICAN RED CROSS GOODS.

FROM : Capt. T.E. RAMSEY - Tn.Acct.

TO : Transportation S/C Accounts Br. (Capt. WYATT).

1. Please furnish an additional of ledger cards, receiving and shipping forms for American Red Cross goods.

Copy: File.

Mr. Ford has promised to send these Ramsey direct to Capt. Ramsey
Ch/3
T.E. RAMSEY.
Capt. Spec. Res.
Transp. Acct.

478357

Exl-218

6035

WAGONS N° DR.4203LIST OF PACKAGES
(Distinta dei colli)

Bales	9	Overalls Boys(R-21)	Pieces	1355	Total	1b.1197	Nw.
					"	" 1243	Gw.
Cartons	1	"	"	75	"	" 68	Nw.
					"	" 80	Gw.

E. Merenda
E. MERENDA
SHIPPING CLERK.

18

6531

HEADQUARTERS
ALLIED COMMISSION
TRANSPORTATION SUB COMMISSION
PORT AND WAREHOUSING DIVISION
ANCONA DEPOTS

Phone : 2202

SUBJECT: Pilferage from Railcar

2 March 1945

TO : P & W Div (Major KLEIN)
P & W Div (Capt WYATT)
R.T.O. Ancona

Ref. : TN/6/DE

Attached copy of report from 68.S.I.B. Ancona is
forwarded for information.

W Webb Jds
WILLIAM C. BOYD
Capt., C.M.P.
i/o Ancona Depots.

0003

R E S T R I C T E D

Ref N° 2- SIB68/LI/45/23

68 Section.
Special Investigation
Corps of Military Police
Central Mediterranean Forces

SUBJECT: Pilferage of American Red Cross Clothing from
Rail Waggon N° D.R. 17626.

No: D.A.F.F.

61 Section

76 Section

S.I.D. C.M.F.

The accompanying report, under even reference,
by Sergeant SPENCER of this Section, relative to the above subject,
is forwarded for your information, and furthermore of enquiries,
please.

A.L. FAIREY, Captain
D.A.P.H.
68 Section,

Special Investigation Branch,
Corps of Military Police,

In the Field.

1st Mar. 45.

Copy to: D.P.H. 1 District (2)

D.P.H. 61 Area,

Officer i/c A.C.C. Warehouse Ancona

File

6532

RESTRICTED

Our ref. - SIB 68/M/45/23

68 Section,
Special investigation
branch,
Corps of Military
Police,
Central Mediterranean
Forces

Subject :- Pilferage of American Red Cross Clothing from
Railway Waggon no D.R. 17626.

To :- D.A.P.M.

68 Section
Special investigation Branch,
Corps of Military Police.

READ & SUBMITTED

D.A.P.M. SECTION

DISTRIBUTION
Reports.

D.P.M. 1 Dist. (2)
A.P.M. 61 Area.
D.A.P.M. 61 S.I.S.
D.A.P.M. 76 S.I.S.
Officer i/c A.C.C.
Warehouses ANCONA

File.

On Thursday 15th February 1945, a telephone message was received at this Section Office from the R.T.O. AM-CONA Station, to the effect that Railway Waggon no D.R. 17626, consigned to A.C.C. ANCONA, ex NAPLES, had been pilfered.

Upon receipt of this information, I immediately went to the Railway Station, and there saw the waggon in question. A hole had been made in the roof sufficiently large enough to allow the free passage of a human body. There was also a smaller hole, which had been made some considerable time previously, and undoubtedly was already there when this waggon was loaded. Through the smaller hole, the person responsible had been able to ascertain the contents of the waggon, obvious proof to this was the fact the corner of a packet, directly beneath the hole had been torn open and a shirt pulled out. Strewn about the waggon were boy-shirts, and womens night-gowns. Each bore a small tag, reading, "AMERICAN RED CROSS", in red letters.

It has been ascertained that the extent of the loss is 45 boy-shirts, and 30 womens night-gowns.

Five waggons in all were consigned to A.C.C., and two Carabinieri, GIGLI Sante and PAOLETTI Luigi, of the COMPAGNIE TRIBUNALE, NAPLES, had escorted the waggons throughout the journey. Upon arrival at ANCONA, the pilfered waggon was next to the one in which the escort was travelling, but it had not been in that position all the time.

To: -D.A.P.M.

68 Section

Special Investigation Branch,
Corps of Military Police.READ & SUBMITTEDD.A.P.M. SECTIONDISTRIBUTION
Reports.

D.P.M. 1 Dist. (2)
 A.P.M. 61 Area.
 D.A.P.M. 61 S.I.S.
 D.A.P.M. 76 S.I.S.
 Officer i/c A.C.C.
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When questioned by me, the Carabinieri stated that from NAPLES to ROME, three waggons were in the centre of the train and the other two including the pilfered waggon, were at the end. When asked why they had not separated

C.C.I.

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in order to guard these waggons, they stated they could not get into either of them as they were wired, it was also revealed that this train was two days at ROME.

Obviously this theft occurred when the train was stationary, and it can also be assumed during the hours of darkness. Therefore, had the escort performed their duties, appropriately, and in relationship with these waggons, separated accordingly, it is doubtless that the pilferage would not have occurred.

From the attached correspondence, it will be seen, that the escorts thought the pilferage to have occurred between NAPLES and ROME. In view of this may copies of this report be forwarded to the appropriate S.I.B. Section for the necessary action.

In the, Field
26th. Feb. 45

A.E. SPENCER, Sergeant,
68 Section, Special Investigation
Branch, Corps of Military Police.

INTER OFFICE MEMO

Tel. 478700

Ref. W/2.4/370/TW6

23 February 1945.

Subject: Red Cross Clothing Discrepancies - Rail Shipments.

To : Alcom Depot 676, Naples, Maj. Martin.
Alcom Depot, Ancona, Capt. Boyd.

1. Listed below are discrepancies of Red Cross Clothing rail shipments received recently at Ancona, from Depot 676, Naples:-

Car No's	Naples-Shipped		Ancona Received	
	No. of cases, bales	No. of units	No. of cases, bales	No. of units
FS-7104865 - 121264				
1021025 - 185210				
134000 - 186640				
K-4 Sweaters, Men's slip ons	35	4092	20	2167
R-26 Nightgowns, child's heavy	0	0	1	270
R-29 Dresses, women woolen	27	2326	33	3950
FEA Women's spring coats	307	18598	307	17598
FEA Girls sweaters	29	4700	29	9700
FEA Jackets, men's	20	1181	30	1181
FEA Coats, woolen ladies	0	0	9	301
Car No.s				
77193347 - 1014087				
122375 - 1021780				
1022801				
R-17 Skirts, heavy woolen	72	14500	73	14700
FEA Skirts, heavy woolen	1	200	0	0

2. Request a thorough check be made of your records and advise this office of results.

	cases, bales	units	cases, bales	units
1021025 - 185210 134000 - 186640 K-4 Sweaters, Men's slip ons	35	4092	20	2167
R-26 Nightgowns, child's heavy	0	0	1	270
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FEA Girls sweaters	29	4700	29	9700
FEA Jackets, men's	20	1181	30	1181
FEA Coats, woolen ladies	0	0	9	301
Car No. B 77193347 - 1014087 122375 - 1021780 1022801				
R-17 Skirts, heavy woolen	72	14500	73	14700
FEA Skirts, heavy woolen	1	200	0	0

2. Request a thorough check be made of your records and advise this office of results.

ROBERT H. ZLEIN
Maj. Med. Adm. C.
Port & Whse. Div.

18
6029

INTER OFFICE MEMO

Feb. 21, 45

Phone : 2202

Sub : Shortage on Rail Shipment
from Naples.To : P. & W. Division
(Major Klein)

Ref : RC/Y

On the 20 Feb. 45 the following railcars with
Red Cross supplies arrived from Naples :-

1007247
75466
169313
39225

On Railcar no 39225 there were four open cartons
with the following shortages :-

Girls shoes	3 pair
Womens "	1 "
Mens "	1 "

This railcar was sealed on arrival, it was unloaded
under military supervision.

Amel ps.
W.B. BOYD Capt. CMP
Officer in charge
Ancona Depots.

Copy to :-

Capt. W.B. BOYD

Ref : RC/I

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W.B. Boyd

W.B. BOYD Capt. CMP
Officer in charge
Ancona Depots.

Copy to :-

Capt. WYATT.

6628

HEADQUARTERS ALLIED COMMISSION
TRANSPORTATION SUB-COMMISSION
PORT AND WAREHOUSE DIVISION
ANCONA DEPOTS.

To : Port and Warehouse Div.
(Att. Major Klein)

Feb 17, 45

Sub : Pilferage

On the 14 Feb '45 the below listed cars loaded with red cross clothing, arrived at Ancona rail yards :

D.R.	17626
F.S.	112347
F.S.	131250
F.S.	1007561
D.R.	26974

Above cars remained in railyard overnight guarded by the carabinieri who had escorted them from Naples :

GICLI SANTE }
PAOLETTI LUIGI } Compagnia Tribunali NAPOLI

On the morning of the 15 Feb '45 the rail-cars were placed in position for unloading, it was then found that rail car: No. D.R. 17626 Label No 6291 - Lead seal No 7-16 had its roof smashed in and 3 cases had been pilfered, the articles missing were :

45 Boys shirts Code R-20
30 Women's nightgowns Code R-32

The carabinieri stated that they believed the cars were broken into between Naples and Rome.

The 68 S.I.B. were informed immediately, and they were requested to make an investigation.

S/

W.C. BOYD Capt. CMP
Officer in charge
Ancona Depots

clothing, arrived at Ancona rail yards:

D.R. 17626
F.S. 112347
F.S. 131250
F.S. 1007661
D.R. 26974

Above cars remained in railyard overnight guarded by the carabinieri who had escorted them from Naples:

CIGLI SANTE)
PAOLETTI LUIGI) Compagnia Tribunale NAPOLI

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S/ W.C. BOYD Capt. CMP
Officer in charge
Ancona Depots

COPY TO:
68 S.I.B.
R.F.C. Ancona
P.& W. Div (Att. Capt. Wyatt)
ALCOM 676 Naples

18/A/Tw.1

6027
COPY

FORM V. 2.

S. P. & W. DIV. Tn. S/C. A. C.
WAREHOUSE 676.

2 Feb.

45.

Ref. No. Out. 23 S.O. No. 462 Bid No. 4218 Freight Warrant No. 433.

CONSIGNEE: ALGOM DEPOT

Despatched on: 2 Feb. 45. TO: ANCONA

Wagon No.	GOODS.	TONS.	Label Nos.	Lead Seal Nos.	Details of Packages
FS. 134000	A.R.C. CLOTHING	7.5	6266	21-58	137 BALESS
FS. 185210	" "	"	6268	41-42	143 "
FS. 186640	" "	"	6267	29-30	127 "
FS. 1021025	" "	"	6269	43-44	144 "

Copy to:

1-H.Q.A.C. Tn. S.C.
 1-H.Q.A.C. A.R.C. CLOTHING-ATTN-MR. FORD
 1-File. No. Out. 23

W. T. MARTIN, Major R. Signals.
 for D. S. ADAMS. Col. C.E.,
 Director, Tn. Sub-Comm.

8626

18

DISTINTA DEI COLLI CARICATI NEL VAGONE No. 134000

<u>Qualità della merce</u>		<u>Quantità</u>		<u>Unità</u>		<u>Peso</u>
K. 4	Colli	18	Nº	1887	Lbs.	1936
R. 29	"	15	"	1925	"	2913
Boys Shirt	"	18	"	486	"	1494
Mens coats	"	12	"	2010	"	4998
Mens jackets	"	15	"	810	"	1754
Womens walter	"	4	"	539	"	463
Girls Sweater	"	18	"	6400	"	2009
R 39	"	1	"	100	"	153
R 23	"	6	"	700	"	880

Totali	137	No.	14857	Lbs.	16650
--------------	-----	-----	-------	------	-------

Napoli, 2 Feb. 945
Warehouse 676.

Bevilacqua
V. BEVILACQUA
Shipping clerk.

6624

DISTINZIONE DEI COLLI CARICATI NEL VAGONE No. 185210

<u>Qualità della merce</u>	<u>Quantità</u>	<u>Unità</u>	<u>Peso</u>
Women's Spr. Coats	balle 142	No. 8179	Lbs. 16384
Ladies Used Spr Coats	" 1	" 60	" 110
Totali.....	143	No. 8239	Lbs. 16.494
	=====	=====	=====

Napoli, 2 Feb. 945
Warehouse 676

Bevilacqua
V. BEVILACQUA
Shipping Clerk.

6025

DISTINTA DEI CONTI CARICATI NEL VAGONE No. 186640

<u>Qualità della merce</u>	<u>Quantità</u>	<u>Unità</u>	<u>Peso</u>
Women's apr Coats	21	no 1227	Lbs. 2384
Leaves used apr coats	2	" 100	" 37
Mens coats	49	" 1754	" 5876
K. 13 child sweater	1	" 2250	" 576
Womens sweater	1	" 55	" 125
K. 4 (maglioni)	2	" 280	" 290
Girls sweaters	11	" 3300	" 1149
R 4 (vestiti per bimbi)	3	" 850	" 586
R 20 camicie per bambini	6	" 1950	" 1077
R 26 (vestiti bambini)	1	" 270	" 110
R 27 (camice bambini)	2	" 650	" 350
R 9 (Pigiama bambini)	2	" 410	" 322
R 15 (bluse)	1	" 325	" 130
Mens jackets	4	" 311	" 472
R 20	18	" 2025	" 2738
Totals.....	127	No. 15757	Lbs. 16392

Napoli, 2 Feb. 945
Warehouse 676.

Bentacque
V. BEVILACQUA
Shipping Clerk.

Distinzione dei colli caricati nel vagone n°1021025

<u>Qualità della merce</u>	<u>Quantità</u>	<u>Unità</u>	<u>Peso</u>
Womens Spr Coats Balle	144	n°8192	Lbs. 16.599

Napoli, li 2 Febbraio 1945

WAREHOUSE 576

Bevilacqua
V. BEVILACQUA
Shipping Clerk

6523

INTER - OFFICE MEMO~~HEADQUARTERS ALLIED COMMISSION~~

CSW/ab:

~~WFO 394.~~~~Transportation Sub-Commission~~

Tel.: 478305

Our ref.: AC/18/A/Tn.1 *File*

2 February 1945

SUBJECT : Red Cross Supplies.

TO : ALCOM Warehouse, N°. 676 Naples
(Attn. Major Martin and Capt. Ramsay.)

1. Special attention is drawn to our letter even N°. dated 29th Jan. enclosing "Memorandum of Accounting Procedure-Appendix C", and its connection with Port and Warehouse Division letter ref. W.20.160/Tn.6 dated 20th Jan.

2. In view of the fact that these shipments will be made by you over a period of approximately 15 days, please ensure that transfer notes are prepared and send to us daily in respect of each daily transfer.

C.S. WYATT.
Capt. R.A.
Accountant.

8822

INTER OFFICE MEMO

CSH/er

Phone: 478092

31 Jan 45

Ref : 18/A/TN.1 *File*

SUBJECT : Red Cross Supplies

FROM : Trans. S/C, Administrative Div. (Accounts Branch)

TO : ALCON Warehouse, AFCONA (Att. Capt. Kelly & Cdm. Webb)

1. Special attention is drawn to our letter even No. dated 29th January enclosing Memorandum of Accounting Procedure (Appendix "C") and its connection with Port & Warehouse Division letter ref. #/20/160/TN6 dated 20th January.

2. In view of the fact that these shipments will be received by you over a period of approximately 15 days the following procedure will be adopted in order to obtain an accurate initial inventory:-

- (a) Daily receipts will be checked physically by the piece against the manifest in the rail cars.
- (b) Daily receipts will be reported to this office by Daily Receiving Reports.
- (c) Until the transfer from Naples is completed all daily Receiving Reports will be marked "EX NAPLES". PART INITIAL INVENTORY".
- (d) Any losses in Transit will be dealt with by Transfer Note and a full explanation given of all known circumstances.
- (e) When all shipments from Naples are completed a consolidated inventory will be prepared shewing all receipts ex Naples and this should agree with the total of all daily Receiving Reports rendered, less any issues made during the transfer period.
- (f) The usual physical inventory to be made at the end of the month must be carried out with great care so that an accurate statement is made of the total of existing stocks and Transfer from Naples.

W. E. HOGGETTS
W. E. HOGGETTS, Major
Accountant

6521

www.a-cy700.htm

05/03/2011

10/11/2017

F. 12

09: 50m 48

Summary: Red Cross Report - Accounting Procedure.

PRO: Mr. J. J. Administration Division (Accounts Branch)

20
: ALLEN, ARTHUR, ALLEN (Atty. Gen. Kelly & Gen. 70th)
" 1250, ALLEN (Atty. Gen. Kelly & Gen. 70th)
" 676, ALLEN (Atty. Gen. Kelly & Gen. 70th)

[illegible]

3. Attention is drawn to para 11 in which directs that all shed dress clothing supplies will be accounted for by the place and NOT in terms of cases, boxes etc.

This is necessary owing to the fact that baled and
comes out of varying places and the baled rubber that such com-
position are of a highly palisole nature.

3. It is most important that individual depots and their headquarters have accurate, up-to-date information of stocks-in-hand and this can be obtained only by preparing Stock Movement Reports as laid down in para 11(c) and sub-para (i) and (ii) of the main text. It is emphasized that this will cause extra work in the initial stages but after a few days the procedure will level out.

Johnson is already rendering those reports.

• Two apical points arise in connection with the principal inventory taken at the end of each month.

(a) Any discrepancy between ledger and stock-taking on revealed by physical check must be investigated immediately and action taken in accordance with para III of Appendix "A" and "B" Adjustment, percentage adjustments are required that may such

1. Recent reports indicate a certain dissimilarity in accounting practice at Red Cross depots and to ensure uniformity, the procedure will be adopted forthwith as detailed in the attached copy of Appendix "C" to our directive "Procedure Warehouse Accounting" forwarded under cover of our VII.4/1-1 dated 13 Jan.

2. Attention is drawn to para 11 in which directs that all "Red Cross" clothing supplies will be accounted for by the Issue and Use in terms of cases, boxes etc.

This is necessary owing to the fact that boxed and cases are of varying sizes and the added reason that such conditions are of a highly pilferable nature.

3. It is most important that individual depots and this Headquarters have accurate, up-to-date information of stocks-in-hand and this can be obtained only by preparing Stock Movement Reports as laid down in para 111c and sub-para C(1) and C(11) of the main text. It is appreciated that this will cause extra work in the initial stages but after a few days the procedure will level out.

Leghorn is already receiving these reports.

4. Two special points arise in connection with the physical inventory taken at the end of each month:-

- (a) Any discrepancy between ledgers and stock-taking as revealed by physical check must be investigated immediately and action taken in accordance with para 111 of Appendix "A" "Dr. and Cr. Adjustment". Warehouse accountants are reminded that any such adjustments will be posted to ledger cards straight away so that absolute reconciliation is obtained between books and stocks-in-hand before the commencement of the next accounting period.
- (b) If there is any doubt as to the accuracy of inventory figures, then the physical check must be made again.

Copy to: Finance S/C (Attached Accountant)

To: S/C (Att. Maj. Klein)

File 1/4/25.1.

6. J. J. ROBERTS 0520
Major Accountant

RED CROSS WAREHOUSES

The following instructions set-out the accounting procedure to be adopted for all supplies received and issued at Red Cross Warehouses.

I General

The standard procedure for dealing with ISSUES and RECEIPTS will be adhered to, as set out in the main text.

II Exceptions to standard Procedure.

(a) All "Red Cross" supplies will be accounted for separately and A.C. and Red Cross records will be kept strictly apart. All "Red Cross" clothing supplies will be accounted for by the piece and NOT in terms of bales, cases etc. This is necessary owing to the fact that bales and cases are of varying sizes and for the added reason that such commodities are of a highly pilferable nature.

(b) With the exception of "Receiving Reports" and "Transfer Notes" (see para d(e) of this Appendix) the same forms will be employed that are at present in use for A.C. supplies, but separate sheets will be prepared for all "Red Cross" transactions. ALL copies of ALL forms will have the words "RED CROSS" written at the top in large, block capitals. All forms will be numbered serially, each number being prefixed by the letters "RC".

(c) Separate files will be maintained to hold all warehouse copies of "Red Cross" forms.

(d) Receiving Reports - To cover all receipts, will be made out on the Red Cross "Shipping and Receiving Form" and NOT on the Receiving Report form used for A.C. supplies. These forms must be numbered serially and distributed in accordance with the instructions printed at the foot of the last page of the form. One extra copy will be prepared and forwarded to "Transportation Sub-Commission (Accounts Branch)".

N.B. The "Received" column only will be used and "Issues" will NOT be shown on the same form, notwithstanding the fact that a column marked "shipped" is provided for that purpose.

(e) Transfer Notes - To cover all Issues, will be made out also on the Red Cross "Shipping and Receiving Form". These forms must be numbered serially and distributed in accordance with para (d) above.

the piece and NOT in terms of bales, cases etc. This is necessary owing to the fact that bales and cases are of varying sizes and for the added reason that such commodities are of a highly pilferable nature.

- (b) With the exception of "Receiving Reports" and "Transfer Notes" (see para d(e) of this Appendix) the same forms will be employed that are at present in use for A.C. supplies, but separate sheets will be prepared for all "Red Cross" transactions. ALL copies of ALL forms will have the words "RED CROSS" written at the top in large, block capitals. ALL forms will be numbered serially, each number being prefixed by the letters "RC".
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N.B. The "Received" column only will be used and "Issues" will NOT be shown on the same form, notwithstanding the fact that a column marked "shipped" is provided for that purpose.

- (e) Transfer Notes - To cover all Issues, will be made out also on the Red Cross "Shipping and Receiving Form". These forms must be numbered serially and distributed in accordance with para (d) above.

N.B. The "Shipped" column only will be used and Receipts will not be shown on the same form, notwithstanding the fact that a column marked "Received" is provided for that purpose.

- (f) The Red Cross Authorities use a "Requisition Form" which constitutes a release authority. This "Requisition Form" should be retained at the warehouse and filed with the 6074 warehouse copy of the Transfer note (see para (e) above).

(g) The Red Cross has its own "Ledger Cards" and these will be used in accordance with established procedure.

(h) Daily and 10-day Stock Movement Reports.

Separate reports will be prepared for "Red Cross" supplies. Reports will be made up in accordance with para III C. and sub-para C(i) and C(ii) of the main text.

It is important that the Stock Movement Report which embraces the physical inventory for the final 10-day period of each month, shall be in the form as laid down in our memorandum ref. Tn/A/1-1 dated 7th December 1944, enclosing a specimen monthly report.

RHL/er

INTER OFFICE MEMO

29 Jan 45

Ref : W/20/160/TMG

SUBJECT: Red Cross Clothing

FROM : Port & Warehouse Division

TO : Officer in Charge, ALCOM Depot 676, Naples
(Att. Maj. Martin)

1. Enclosed is Shipping Order for 15 tons per day by rail of Red Cross clothing to Ancona ALCOM Depots, beginning 5 Feb 45. It is expected additional accepted rail bids will be sent shortly to enable complete clearance of Red Cross clothing depots in Naples.

2. Request that following arrangements be made at once:

- a. Securing necessary trucks from Southern Region to haul clothing from Depot 682 to 676 for rail loading.
 - b. Securing necessary guards from Public Safety Section, SO. Region to protect movement in a. above.
 - c. Securing necessary guards from Public Safety Section, SC. Region to protect rail cars from Naples to Ancona.
3. Place a manifest in each rail car to indicate contents both in number of packages and contents of packages by number of units.
4. Send 2 copies of manifest to this office, one of which mark for American Red Cross, Rome, Att. Mr. Ford, which we will deliver.

ROBERT H. KILSH
Maj. Med. Adm. C.
Port & Warehouse Div.

of Red Cross clothing to Ancona ALCON Depots, beginning 3 Feb 44. It is expected additional accepted rail bids will be sent shortly to enable complete clearance of Red Cross clothing depots in Naples.

2. Request that following arrangements be made at once:

- a. Securing necessary trucks from Southern Region to haul clothing from Depot 682 to 676 for rail loading.
- b. Securing necessary guards from Public Safety Section, So. Region to protect movement in a. above.
- c. Securing necessary guards from Public Safety Section, So. Region to protect rail cars from Naples to Ancona.

3. Place a manifest in each rail car to indicate contents both in number of packages and contents of packages by number of units.

4. Send 2 copies of manifest to this office, one of which mark for American Red Cross, Rome, Att. Mr. Ford, which we will deliver.

ROBERT H. KLEIN
Maj. Med. Adm. C.
Port & Whse. Div.

Copy to :- ARC, (Att. Mr. Ford)
Officer i/c ALCON Depot, ANCONA (Att. Capt. Kelly)
Tn.S/C (Att. Capt. Wyatt)
Southern Region (Public Safety Section)
" " (Transp. Section)

8018

81

SECRET

RHK/er

INTER OFFICE MEMO

Ref: W/19/20/11/TN6

23 Jan 45

SUBJECT : Red Cross Clothing

FROM : Port & Warehouse Division

TO : Officer in Charge, ALCOM Depot Ancona
(Att. Capt. Kelly)

1. Beginning 5 Feb 45 it is planned to ship 15 tons per day (2 rail wagons) Red Cross clothing from ALCOM Depot 676, Naples to ALCOM Depots, Ancona. Total to be shipped is approximately 220 tons, consisting of such items as sweaters, trousers, coats, shoes, etc.

2. This merchandise needs special handling because it is bulky (about 7 1/2 tons fills a rail car and 1 1/2 tons fills a 3 ton truck). Far more serious is its highly pilferable character. It requires best available security.

3. For these reasons it is suggested that the upstairs rooms of the tobacco warehouse would be a good place to accommodate these goods after the roof and windows have been made waterproof.

4. This clothing is mainly intended for Northeast Italy. Movement from Ancona will be made accordingly.

5. Warehouse records on Red Cross clothing will be kept by the piece - not by the bale or carton. Receiving and shipping records and inventories will be forwarded to this office in duplicate - one marked for Account Section and the other for Red Cross - Att. Mr. Ford.

6. Make all necessary arrangements at once. Trucks hauling from railroad to depot must be guarded. Rail wagons will be specially guarded. When outgoing shipments by rail or truck are made, Guards must be provided by DMS or Regional Commissioner.

1. Beginning 5 Feb 45 it is planned to ship 15 tons per day (2 rail wagons) Red Cross clothing from ALCOM Depot 676, Naples to ALCOM Depots, Ancona. Total to be shipped is approximately 220 tons, consisting of such items as sweaters, trousers, coats, shoes, etc.

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5. Warehouse records on Red Cross clothing will be kept by the piece - not by the bale or carton. Receiving and shipping records and inventories will be forwarded to this office in duplicate - one marked for Account Section and the other for Red Cross - Att. Mr. Ford.

6. Make all necessary arrangements at once. Trucks hauling from railhead to depot must be guarded. Rail wagons will be specially guarded. When outgoing shipments by rail or truck are made. Guards must be provided by DMRS or Regional Commissioner.

7. Advice of detailed forwarding will be sent subsequently.

ROBERT H. KLEIN
Maj. Med. Adm. C.
Port & Whse. Div. 6017
for MERRITT H. TAYLOR
Director Ph. S/O.

Copy to: Officer i/c ALCOM Depot 676,
Naples (Att. Maj. Martin)

Tn. S/C Accts. Sect (Att. Capt. Wyatt)

Mr. Ford, Am. Red Cross, Albergo, Barberini - Rome

18

205 L/18

1st Ind.

Alcom Depots, Transportation Sub-Commission, A.P.O. 394,
U. S. Army. 14 December 44

← TO : Hq. Alcom, Transportation Sub-Commission,
Shipment Port & Warehouse Division, A.P.O. 394, U.S. Army.

WCB

W.C.B.
Captain, C.M.P.
Officer i/c Warehouses

8616

December 11, 1944

SUBJECT: A.R.C. Clothing (12L53)

TO: Capt. Boyd

The following represents total stock received at 12L53 Depot.

- (1) On the 30th November, 1944 total stock in warehouse was as follows:

<u>BALES</u>	<u>CASES</u>	<u>CARTONS</u>
<u>637</u>	<u>339</u>	<u>1665</u>

- (2) On the 5th and 6th December, 1944 the following stock was received from the "S.S. Ousel."

<u>BALES</u>	<u>CASES</u>	<u>CARTONS</u>
<u>1880</u>	<u>649</u>	<u>2128</u>

As of this date the inventory of A/M has not been taken but will be submitted as soon as possible.

Shipping tickets for issues from 30th November forward will be submitted.

Sam W. Smith

Sam W. Smith
American Red Cross (A.S.O.)
Civilian War Relief

INTER OFFICE MEMO

BHA/er

Phone : 478700

Ref : 20/80/TH/A.

30 Nov 44

SUBJECT : Transfer of Clothing Section, Medical Supply Branch, Public Health Sub-Commission, to Warehousing and Forwarding Section, Transportation Sub-Commission

FROM : Shipment, Port & Warehouse Division

TO : Officer in Charge ALCON Depot 682, Naples (Att. Capt. R.C. Marks)

1. Enclosed is copy of Executive Order No. 15, HQ ALCON, 21 Nov 44, subject title.
2. Also enclosed are sufficient number of copies of extract Special Order No. 301, para. 4, 28 Nov 44, HQ AC, for distribution to the personnel stationed in Naples.
3. Copy of this letter is being forwarded to Depot 12151 with appropriate enclosures.
4. No change will be made at this time in the functioning of the activities of the Clothing Section, except copies of reports of receipts and disbursements will be sent to this office.

Robert W. Smith
 ROBERT W. SMITH

Capt. R.C. Marks
 Shipment, Port & Warehouse Div.

for

D.S. ADAMS

Warehousing and Forwarding Section, Transportation Sub-Commission

FROM : Shipment, Port & Warehouse Division

TO : Officer in Charge ALCON Depot 682, Naples
(Att. Capt. R.C. Marks)

1. Enclosed is copy of Executive Order No. 15, HQ ALCON, 21 Nov 44, subject title.
2. Also enclosed are sufficient number of copies of extract Special Order No. 301, para. 4, 28 Nov 44, HQ AG, for distribution to the personnel stationed in Naples.
3. Copy of this letter is being forwarded to Depot 12553 with appropriate enclosures.
4. No change will be made at this time in the functioning of the activities of the Clothing Section, EXCEPT copies of reports of receipts and disbursements will be sent to this office.

Robert W. Smith
ROBERT W. SMITH
Capt. M.A.C.
Shipment, Port & Warehouse Div.

for

D.S. ADAMS
Colonel, C.T.
Director Tn. Sub-Comm.

Copy to : Depot 12553, Leghorn (Att. Sgt. Finziaro) 6012
Maj. Modestini
Mr. Crooks
Mr. Ford, American Red Cross, Albergo Barberini-Roma

Incl - 1 (Ex. Ord. No 15)
(Spec. Ord. No 201)

