

ACC 10000/148/93

30/A/TN/1

PRINTING - ACCOUNTING FORMS

opened. Aug. 22, 1944. Closed. Dec. 7, 1945

INTER OFFICE MEMO

/lp

7 December 1945

TO : H.Q. Co. Supply Officer
FROM : Transportation S/C Statistics & Account Branch
SUBJECT : STATIONERY AND SUPPLIES.

The following is a list of supplies necessary to carry on the functions of this office:

2 Boxes by clips X
12 Black pencils with eraser
6 Red pencils
8 Green pencils
1 Bottle ink
3 Boxes clips X
4 " pins X
8 Large pads X
8 Small pads
4 Bottle glue X
10 Pencils rubber

X

X

X

MILTON STEINBERG
Capt. Accountant.

INTER OFFICE MEMO

30 A/Tn.1.

9 November 1945

SUBJECT : Stationery and Supplies.

TO : H.Q.CO. Supply Officer.

From : Transportation S/C Accounts Branch.

1. The following is a list of supplies necessary to carry on the functions of this Office.

18 Black pencils with rubber
 6 Red pencils
 6 blue
 5 Green
 Erasers
 2 Glue paste
 1 Ream long second sheets
 1 " " first
 Black ink
 pins
 pins clips
 blotting paper
 2 dozen large size pads
 1 ball of twine
 20 file folders (large size)

For the Director :

MILTON STINEBAUGH
 Capt. Account Br.

INTER OFFICE MEMO

30A/Tn.1.

26 October 1945

SUBJECT: Stationery and Supplies.
TO : Hq. CO. Supply Officer.
FROM : Transportation S/C Accounts Branch.

1. The following is a list of supplies necessary to carry on the functions of this Office.

~~1 Roll of Copy~~
1 Adding Machine Tape.
6 Red and Blue pencils.

For the Director

A. A. Di Chello
A. A. DI CHELLO
Accountant

MILTON STEINBERG
CAPT, Accounts BR.

INTER OFFICE MEMO

30/A/Tn.1.

19 October 1945

SUBJECT: Stationery and Supplies.

TO : Hq. Co. Supply Officer.

From : Trans. S/C Accounts Branch.

1. The following is a list of supplies necessary to carry on the functions of this Office.

- 2 Paste jars
- 6 Boxes clips
- 6 Large sheets blotting paper
- Small " "
- 1 Box pins
- 1 " nibs
- 1 " thumb tacks
- 1 Bottle black ink
- 1 " red ink
- 12 Black pencils with rubber
- 12 Red "
- 12 Blue
- 6 Green
- 30 File Folders (large size)
- 1 Ream letter size first sheets
- 1 " " " second "
- 1 Dozen large lined pads.
- Eraser

A. A. Di Chello
A. A. DI CHELLO
Accountant

Federazione Italiana dei Consorzi Agrari

FONDATA NEL 1892 — SEDE CENTRALE ROMA — REGISTRO IMPRESE ROMA

SERVIZIO DISTRIBUZIONE ALIMENTARI

Per telegrammi:
FEDERCONSORZI-ROMA

TELEFONI: 43251 - 44180

TO : HQs. ALLIED COMMISSION
A.P.O. 394
Transportation Sub-Commission
Administration Division
Accounts Branch

COPY TO : Capt. T. B. Ramsey
P.L.O., Naples

Ref. No 1802 = DR. = Depot 575.

RRMA Naples, 29th September 1945
XX

SUBJECT : PRINTED FORMS.

1. Reference is made to yours 4/A/TN/1 of 20 Sept. 45.
2. Five bags of printed forms despatched by you were duly received by us and we thank you very much for same.

FEDERAZIONE ITALIANA DEI CONSORZI AGRARI
UFFICIO INTERREGIONALE DI NAPOLI
GESTIONE DEPOSITI
IL DIRETTORE

335

Ref.30/A/TW/1

21 Sept. 1945

INTER OFFICE MEMO

Subject: Stationery and Supplies

To : Hq. Co. Supply Officer

From : Transportation Sub-Commission, Accounts Branch

1. The following is a list of supplies necessary to carry on the functions of this Office.

1. Brown Wrapping Paper
2. 6 red and Blue pencils
3. 1 Bundle of Cord
4. 6 large Pads-ruled

W.E. Baylis
for (W.E. Baylis) Major, R.A.S.C.

INCOMING MESSAGE

HEADQUARTERS ALLIED COMMISSION

Originator's Reference: 17/8-1
Date/Time of Origin: SEP 131600B

Message Centre No: F/7556
Date Time Rec'd: SEP 140900B
Precedence: ROUTINE

FROM HQ AMG 13 CORPS
TO : HQ ALCOM

ACTION

UNCLASSIFIED

For Tptn accounts. Request supply forms dally list of
commodities received. Urgent.

Dist

Action - Tn SC 2
Info - Chief Commissioner
Econ Sec 2
File 2
Float

30
Forms Dispersed
for the office 14/9/45
AASA

333

Ref. 30/A/TN/1

14 Sept. 1945

INTER OFFICE MEMO

Subject: Stationery and Supplies

To : Hq. Co. Supply Officer

From : Transportation Sub-Commission, Accounts Branch

1. The following is a list of supplies necessary to carry on the functions of this office.

1. 6 Large lined Pad
2. Erasers
3. 1. S.O. Book 129
4. 1 Adding Machine Paper
5. Wrapping Paper
6. 1 Adding Machine Ribbon

W. E. Daylis
for (W. E. Daylis) Major, R.A.S.C.

331

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INTER - OFFICE MEMO

WEB/lp

SUBJECT : - Stationery and Supplies.

From : - Transportation Sub-Commission Statistics Section.

To : - H.Q. Supplies Officer.

20/A/In.1.

14th Sept. 1945

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the Warehouse dependent upon it for this operation.

12 Pencils with rubber tip.
2 Paste jars.
6 Large pads.
Black Ink.
Nibs.


(W.E. BAYLIS) Major RASC.

INTER-OFFICE MEMO

Ref. 30/A/Tn.1.

3rd August 1945

SUBJECT : Stationery and Supplies.

From : Transportation Sub-Commission, Statistic Section.

To : H.Q. Supply Officer.

1. The following is a list of Supplies needed to carry on the normal functions of this office, and the Warehouse dependent upon it for this operation.

- 6 Large Size adding machine rolls
- 6 Small " " " "
- 4 Paste jars.
- 6 Boxes paper clips
- 6 " staples
- 12 Large sheets blotting paper
- 60 " carbon paper sheets
- 1 Box pins
- 1 " nibs
- 6 Red pencils
- 6 black "
- 1 Bottle black ink
- 1 Box fasteners
- 3 Dozen Folders
- 1 Ruler with inches

(C.S. WYATT) Major R.A.
Accountant

INTER - OFFICE MEMO

CSW/lp

To : - H.Q. Supply Officer.
From : - Trans. S/C Statistics Section.
SUBJECT : - Stationary and Supplies.

30/A/Tn.1.20th July 1945

1. The following is a list of supplies needed to carry on the normal functions of this office and the Warehouse dependent upon it for this operation.

- 36 Folders
- 1 Box Fastener
- 12 Pencil red soft
- 12 " blue "
- 12 " with rubbers soft
- 6 Ink rubbers
- 1 Box staples
- 36 Large paper (Squares) for graphics
- 36 Small " " " "
- 6 Adding machine rolls small size
- 6 " " " large "
- 2 Typewriter ribbon
- 1 Box carbon paper long size
- 2 Rulers with inches measurement
- 2 Small rulers
- 6 Large pads for Notes
- 1 Box assorted nibs


C. S. WYATT) Capt. R.A.
Accountant

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Ref 30/A/TN/1

INTER OFFICE MEMO

20 July 1945

Subject: Stationery and Supplies

From : Transportation Sub-Commission Accounting Section

To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations.

- (1) 1 Dozen large lined pads
- (2) Ink
- (3) 1 Ream letter size second sheets
- (4) Pins
- (5) Wrapping Paper

[Signature]
G. S. WYATT
Captain
Accountant

30

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations.

- (1) 1 Dozen large lined pads
- (2) Ink
- (3) 1 Ream letter size second sheets
- (4) Pins
- (5) Wrapping Paper

[Signature]
WYATT
Captain
Accountant

30

INTER OFFICE MEMO

REF: 30/A/TN/1

13 July, 1945
30/A/TN/1

Subject: Stationery and Supplies
From : Transportation Sub-Commission Accounting Section
To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this Office, and the warehouse dependent upon it for their operations.

- (1) 1 Dozen large lined pads
- (2) 2 dozen Manila Files
- (3) 1 dozen soft pencils with erasers



C.S. WYATT
Captain
Accountant

INTER - OFFICE MEMO

To : -H.Q. Supply Officer.
From : -Transportation Sub-Commission Statistics Section
SUBJECT: -Stationery & Supplies.

30/A/Tn.1.

6th July 1945

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouse dependent upon it for their operation.

- 3 Dozen Folders large size.
- 3 " " small "
- 3 Boxes Carbon paper. (long size)
- 6 Block Notes.
- 1 Box Nibs.
- 3 Boxes Fasteners.
- 6 Pencils with rubber tip.
- 1 Box Pins.
- 1 Box Clips.
- 1 Box Pastejars.
- Paper for typewriter long and short size, thick and thin.
- 50 Long sheets paper (small squares). (For graphic work).
- 1 Inkwell.
- 6 Large Lined Pads.
- 6 Large Adding machine rolls.
- 6 Narrow " " "

C.S. WYATT Capt. R.A.
Accountant

6 July, 1945
Ref: 30/A/TN/1

INTER OFFICE MEMO

Subject: Stationery and Supplies
From : Transportation Sub-Commission Accounting Section
To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations.

- (1) Wrapping Paper
- (2) 5 dozen Manila Files
- (3) 1 Dozen large lined Pads
- (4) 1 dozen lead pencils, No.2 lead with erasers
- (5) Pins.

C.S. Wyatt
C.S. WYATT
Captain
Accountant

INTER OFFICE MEMO

Ref. 30/A/TW/1
29 June 1945

Subject: Stationery and Supplies
From : Transportation Sub-Commission Accounting Section
To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office; and the warehouses dependent upon it for this operations.

- (1) 12 Large lined pads
- (2) Wrapping paper
- (3) 2 dozen Manila folders
- (4) 6 soft pencils with erasers

W. S. Wyatt
W. S. WYATT) Captain
Accountant

INTER OFFICE MEMO30/A/TN/1
22 June 1945

Subject: - Stationery and Supplies
From : - Transportation Sub-Commission Accounts Section
To : - Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouse dependant upon it for their operations.

- (1) 2 Boxes of clips
- (2) 1 box of Fasteners
- (3) 1 " " Pins
- (4) 1 " " Nibs
- (5) 6 large adding machine rolls
- (6) 6 Narrow " " "
- (7) 1 typewriter ribbons
- (8) 24 Pencils with erasers No.2 lead
- (9) 6 Large blotting paper sheets
- (10) 1 Package of legal size carbon paper
- (11) 1 ruler inches
- (12) 1 " black
- (13) 3 Paste Jars
- (14) 1 Bottle ink for stamping pad
- (15) 6 Pencils erasers
- (16) 1 " sharpner
- (17) 6 Ink erasers
- (18) 1 Inkwell
- (19) 12 large lined pads
- (20) Wrapping Paper

Case
fr (C.S. WYATT) Capt. R.A.
Accountant

INTER - OFFICE MEMO

CSW/lp

To : - Warehouse 676 MAPLES (attn Capt. Ramsay)
From : - Transportation Sub-Commission.
SUBJECT : - Stationery Supplies.

File 3/A/Tn.1.

2nd June 1945

1 Ref. your prot. No. 237/VDR dated 30th May .

2 We are forwarding under separate cover supplies of forms for such accounting data as we still require. However we feel that the Federazione should now provide their own forms for internal accounting, and we would ask you to notify them accordingly.

For the Director,

C.S. Wyatt

(C.S. WYATT) Capt. R.A.
Accountant

Ref. 30/A/Tn/1

file

1 June 1945

Inter Office Memo

Subject: Stationery and Supplies

From : Transportation Sub-Commission, Accounting Section

To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations.

- (1) 2 Adding Machine Ribbons
- (2) 4 Adding Machine Paper Rolls
- (3) 100 Sheets of large graph paper
- (4) 2 Dozen pencils with erasers, No. 2 lead
- (5) 1 Box of Staplers
- (6) 2 Boxes of paper fasteners
- (7) 1 Typewriter ribbon, red and black
- (8) 2 Bottles of Leerite (stencil correction fluid)
- (9) 4 Pencil sharpeners
- (10) 1 Package of letter size carbon paper
- (11) 1 Package of legal size carbon paper
- (12) 1 Box of thumb tacks
- (13) 1 Ream of second sheets
- (14) Wrapping Paper

for *W. S. Wyatt*
C. S. WYATT
Captain
Accountant

Federazione Italiana dei Consorzi Agrari

FONDATA NEL 1892 - SEDE CENTRALE ROMA - REGISTRO IMPRESE ROMA

SERVIZIO DISTRIBUZIONE ALIMENTARI
GESTIONE DEPOSITIPer telegrammi:
FEDERCONSORZI-ROMA

TELEFONI: 43251 - 14150

TO : TRANSPORTATION SUC-COMMISSION
Accountant Branch
(Attn: Capt. WYATT). Rome

FROM: FEDERAZIONE ITALIANA DEI CON-
SORZI AGRARI = Whses Management

COPY TO: Capt. T. E. RAMSAY.

Prot. No. 237/VDR.

ROMAX Naples, 30th May 1945.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

SUBJECT : REQUEST OF FORMS.

1. Hereunder are shown the forms and their quantities
we are in need of for the month of June 1945 :

_____ a)	Stores Ledgers.....	<u>VERY URGENT</u>	:	No	1.000 - 500
_____ b)	Imports Ledgers.....	<u>VERY URGENT</u>	:	"	1.000 - 500
_____ c)	Consignees Ledgers.....	<u>VERY URGENT</u>	:	"	1.500 - 500
	d) Loading Records and Receipts	<u>blocks</u> :	"		150
	(F/F 55)				
X e)	Transfer Notes (F/F 53=A)		:	"	10.000
_____ f)	Warehouse Receiving Report (F/F 54)..		:	"	10.000 - 2000
X g)	Register of Receiving Reports.	<u>blocks</u> :	"		30
X h)	Commodities Loaded off S.S	<u>blocks</u> :	"		30
X i)	Register of Transfer Notes for	<u>Blocks</u>	"		20
X l)	Summary of Imports into Whses	<u>blocks</u> :	"		20
X m)	Daily of Commodities received				
	at Warehouse... <u>VERY.URGENT</u> ...	<u>blocks</u> :	"		150

2. Will you please send the above forms by courier,
as some of them are needed urgently.

FEDERAZIONE ITALIANA DEI CONSORZI AGRARI
UFFICIO INTERREGIONALE
GESTIONE DEPOSITI
IL DIRETTORE

Repley.

[Signature]

322

25 May 45

Ref. 30/A/Tn.1

INTER OFFICE MEMO

Subject: Stationery & Supplies

From : Transportation Sub-Commission, Accounting Section

To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this Office, and the Warehouses dependent upon it for their operations.

- (1) Wrapping paper
- (2) 4 rolls of adding Machine paper
(2 narrow - 2 wide)
- (3) 100 sheets of large graph paper
- (4) File fastners (Steel)
- (5) 50 file folders
- (6) Pencils, 1 dozen each, red, blue, green
- (7) 2 dozen pencils No 2 lead with erasers
- (8) Rubber erasers for pencils and ink
- (9) 4 rulers
- (10) 2 blue and red typewriter ribbons
- (11) 3 boxes of pins
- (12) 2 pencils sharpners

for Captain Chillo
C.S. Wyatt
Captain
Accountant

18 May 1945

Ref: 30/A/Tn.1

INTER OFFICE MEMO

Subject: Stationery and Supplies

From : Transportation Sub-Commission, Accounting Section

To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this Office, and the Warehouses dependent upon it for their operations.

- (1) Ball of cotton twine
- (2) "ACCO" Paper Fastener
- (3) Clips
- (4) 2 rulers
- (5) 4 boxes of thumb tacks
- (6) 2 dozen pencils N.2 lead (with rubber)
- (7) 1 dozen large lined pads
- (8) 8 packages Carbon paper (legal & letter size)
- (9) Wrapping paper
- (10) 3 pencils Sharpners
- (11) Typewriter Eraser

C. S. Wyatt
C.S. WYATT
Captain
Accountant

30

EMILIA REGION
No. 3 A.C./A.M.G. Supply Depot
CESENA.

C/4

11 May 1945.

SUBJECT : Stationery and Office Requisites.

TO : H.Q. Allied Commission,
Transportation Sub-Commission,
Accounts Section.
(Attn. Capt Wyatt).

1. Will you please send to this Depot as soon as possible the undernoted items of printed stationery, which are needed for keeping the Records of this Depot and also No. 2 A.C./A.M.G. Supply Depot, FORLI' :-

Daily List of Commodities Received	40 Books - 15 ✓
✓ Loading Record and Receipt Books	250 Books 25 ✓
✓ Loading Authorizations	50 Books 20 +
✓ Receiving Reports, White copy	1000
" " Yellow "	1000 500 +
Transfer Notes, White Copy	2000 500 +
" " Yellow "	2000
" " Blue "	2000
✓ Registers of Receiving Reports	20 Books 10 +
✓ Registers of Transfer Notes	25 Books 10 +
Imports Ledger Cards	6 packets
Consignee's Ledger Cards	6 packets
Stores Ledger Cards	6 packets
Allotment Control Cards	1000 Cards - 100 +

2. Carbon paper suitable for typewriter use in both quarto and foolscap sizes, and for handwriting in foolscap size, is also needed (two packets of each).

Gerd Lester
GERD LESTER,
1st Lt., C.M.C.,
Officer i/c Depot.

11 May 1945

Ref: 30/A/Tn/1 *file*

INTER OFFICE MEMO

Subject: Stationery and Supplies

From : Transportation Sub-Commission Accounting Section

To : Headquarters Company Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the Warehouses dependent upon it for their operation.

- (1) 6 Large Lined Pads
- (2) 50 File Folders
- (3) 2 Dozen soft lead pencils
- (4) 6 Penholders
- (5) 1 adding machine ribbon
- (6) 4 boxes of clips
- (7) 2 adding machine paper rolls
- (8) 1 Typewriter ribbon
- (9) 1 ball of twine
- (10) Paper Fasteners
- (11) Ink
- (12) 1 Ream of second sheets (letter size)
- (13) 1 " " " " (large size)
- (14) 1 " " bond paper (letter size)
- (15) 1 " " " " (Large size)
- (16) 1 Package of stencils
- (17) Carbon paper (Letter size)
- (18) Carbon paper (large size)
- (19) Desk Blotter

C. S. Wyatt

C.S. WYATT

Captain
Accountant

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
TOSCANA REGION

RVIII/35/12/74

10 May 45

SUBJECT: Rail Movements - Forms.

TO : Transportation Sub-Commission (Port and Warehouse Division),
H.Q., Allied Commission
(Att. Maj. Klein).

1. It is requested that 100 books of "Loading Records and Receipts" be released to this Division for use at the Firenze Railhead.

2. A 3-ton truck will report to Rome shortly and the driver will report to your office to collect these items, if available.

HLC/lb.

J.A.N. Giles
J.A.N. GILES,
Lt. Col. KRRC,
Chief Transportation Officer.

Copy to: Officer i/c Transportation Division Garage, SIENA.
(Please arrange for the next truck going to Rome to call at Maj. Klein's office, Room 66, 1st floor Annexe, to collect the above mentioned items).

Gave him 45 books
ADD

4 May 1945

Ref: 30/A/Tn/1.

INTER OFFICE MEMO

Subject: Stationery & Supplies

From : Transportation Sub-Commission Accounting Section

To : Headquarter Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of the office, and the Warehouses dependent upon it for this operations.

- (1) Wrapping paper
- (2) Twine
- (3) 2 dozen hard pencils
- (4) 2 dozen soft pencils
- (5) 2 dozen 2 color pencils
- (6) 1 dozen red pencils
- (7) 1 dozen blue pencils
- (8) 2 rulers (with inches)
- (9) 1 dozen blotters
- (10) 2 box of file fastners
- (11) 1 adding machine ribbon (Italian)
- (12) Ream of second sheets
- (13) 3 boxes of paper clips
- (14) 3 boxes of pins

C.S. Wyatt
for C.S. WYATT
Captain
Accountant

INTER - OFFICE MEMO

CSW/lp

To : - Administration Division,-
From : - Accounts Branch.-
SUBJECT : - Statistics Forms,-

File
30/A/Tn.1.

30th April 1945

- 1 Please may supplies of the u/m be printed as urgently as possible.
- 2 Samples are enclosed.

CW
(CS WYATT) Capt. R.A.
Accountant

<u>Reference</u>	<u>Quantity</u>
AC/TAS/Ro - 2	5000
AC/TAS/Ro - 3	2000
AC/TAS/Ra - 2A.	5000
AC/TAS/Ra - 2	5000

AAD/mb

HEADQUARTER ALLIED COMMISSION
APO 394
Transportation Sub-Commission

Ref: 30/A/TN/1

27 April 1945

SUBJECT: Printed Forms

FROM : Transportation Sub-Commission
Administration Division (Accounts Branch)

TO : Hq Commandant Branch, Internal Security Printing
Officer : Attention : (Lt Bongarzone)

1. Request the following forms be printed for use by this Office and AC Warehouses. Sample Copies of Forms are enclosed.

1. Stores Ledger Cards (Blue)	4,000 ask 2,000 Copies	
2. Consignees Ledger Cards (Pink)	4,000 ask 2,000 "	
3. Imports Ledger Cards (White)	4,000 ask 2,000 "	
4. Register of Receiving Reports	10,000 "	(Pad Form)
5. Register of Transfer Notes	10,000 "	(Pad Form)

Ad Di Chello
for C.S. WYATT
Accountant Capt. R.A.

5 Encl:
(As above)

file
Ref: 30/A/Tn/1

27 April 1945

Inter Office Memo

Subject: Stationery and Supplies

From : Transportation Sub-Commission Accounting Section

To : HQ. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this Office, and the warehouses dependent upon it for their operations.

- 1) Bottle of glue 1
- 2) 1 Box of large clips
- 3) 6 large Pads
- 4) 2 dozen folders
- 5) 2 dozen steel Pens
- 6) 2 rulers
- 7) 1 dozen red pencils
- 8) 1 " blue "
- 9) 1 " green "
- 10) 1 " Soft lead pencils
- 11) 1 " hard " "
- 12) 1 " blotters small
- 13) 1 Typewriter ribbon
- 14) 1 Adding Machine Ribbon
- 15) 6 Small pads

for *Aadi Chellu*
C.S. WYATT
Captain
Accountant

20 April 1945

Ref: 30/A/Tn/1 *file*

Inter Office Memo

Subject: Stationery and Supplies
From : Transportation Sub-Commission, Accounting
Section
To : Headquarters Supply Officer

1. The following is a list of supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations.

- (1) 4 rulers (2 small - 2 large)
- (2) Wrapping paper
- (3) 12 large Pads
- (4) 2 Boxes of small clips
- (5) 2 " " medium clips
- (6) 6 " " Pins
- (7) 6 Red pencils
- (8) 6 Bleu pencils
- (9) 1 adding Machine Ribbon (Italian)
- (10) 1 Roll adding machine paper
- (11) 25 Large file Holders
- (12) 6 Soft Erasers
- (13) 2 Boxes of Thumb Tacks

A. A. DiChello

for C. S. WYATT
Captain
Accountant

13 April 1945

Ref 30/A/Tm/1

Inter Office Memo

Subject: Stationery and Supplies

From : Transportation Sub-Commission, Accounting
Section

To : Headquarters Supply Officer.

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for these operations.

- (1) 2 Dozen Steel Pens
- (2) Wrapping Paper
- (3) 1 Dozen BlotTERS
- (4) 1 Dozen Large, Lined Pads
- (5) 1 Adding Machine Ribbon
- (6) 3 Jars of Paste
- (7) 1 Ream, Letter Size, White Bond Paper
- (8) 1 Ream Second Sheets (letter size)
- (9) 6 Inkwells
- (10) 6 Erasures
- (11) 3 Boxes of Pins
- (12) 6 Boxes of Clips
- (13) 25 Large Fiber File Covers
- (14) 1 Dozen Pencils
- (15) 4 Rulers

Read
for C. S. WYATT
Captain
Accountant

Ref 30/A/Tn/1

6 April 1945

Inter Office Memo

Subject: Stationery and Supplies

From : Transportation Sub-Commission, Accounting Section

To : Headquarters Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operation.

- (1) Wrapping Paper
- (2) 3 Boxes of Paper Clips
- (3) 3 Doz Blotters
- (4) Pins, Package, 3
- (5) Erasures, Hard 6
- (6) Erasures, Soft 6
- (7) Erasures, Typewriter 2
- (8) Inkwells, 6
- (9) File Covers, Foolscap (large) 50
- (10) Staples, Boxes 2
- (11) Graph Paper, Sheets 50
- (12) Hand Puncher, Single Hole 1
- (13) File Fastner, Metal 1 Box
- (14) Pads, Large - Lined 1 1/2 Doz
- (15) Pads, Small - Unlined 1 Doz
- (16) Ruler or Straight Edge, Large 3 ea
- (17) Pencils, Soft, black lead, 1 1/2 Doz
- (18) Pencils, Hard, black lead, 1 Doz
- (19) File Covers, Large, (cardboard) 25

for A. A. Di Chello
C. S. WYATT
Captain
Accountant

23 March 1945

Ref

30/A/Tn/1

file

Inter Office Memo

Subject: Stationery and Supplies

From : Transportation Sub-Commission; Accounting Section

To : Headquarters Supply Officer.

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations.

- (1) 1 Ball of twine
- (2) 1 Dozen Steel Pens
- (3) 5 Boxes of Paper Clips
- (4) 3 Dozen Small Blotters
- (5) Carbon Paper 8 x 10 $\frac{1}{2}$ 1 Package
- (6) Carbon Paper 8 x 13 $\frac{1}{2}$ 1 Package
- (7) Stencils 8 x 13 $\frac{1}{2}$ 1 Package
- (8) Onion Skin Paper 8 x 10 $\frac{1}{2}$ 1 Ream
- (9) Original Sheets 8 x 10 $\frac{1}{2}$ 1 Ream
- (10) Pads, large, Lined $\frac{1}{2}$ Dozen
- (11) File Covers, Foolscap (large) 50
- (12) Paste, 1 Jar
- (13) Staples, 2 Boxes
- (14) Straight Edge, 3 each
- (15) Erasures, Typewriter, 3 each
- (16) Erasures, Hard, 3 each
- (17) Erasures, Soft, 3 each
- (18) Nibs, 1 box
- (19) Inkwells, 3 each
- (20) Pins, 2 Packages
- (21) Ribbon, Typewriter, 1 black
- (22) Ribbon, Typewriter, 1 red and Black
- (23) Blotters, Desk, Large, Green, 3 each
- (24) Pencils, 3 Blue, 3 Red, 6 Black
- (25) Gummed Paper, Transparent, 1 roll
- (26) File Fastener, Metal, 1 box

dependent upon it for their operations.

- (1) 1 Ball of twine
- (2) 1 Dozen Steel Pens
- (3) 5 Boxes of Paper Clips
- (4) 3 Dozen Small Plotters
- (5) Carbon Paper 8 x 10 1/2 1 Package
- (6) Carbon Paper 8 x 13 1/2 1 Package
- (7) Stencils 8 x 13 1/2 1 Package
- (8) Onion Skin Paper 8 x 10 1/2 1 Ream
- (9) Original Sheets 8 x 10 1/2 1 Ream
- (10) Pads, Large, Lined 1/2 Dozen
- (11) File Covers, Foolscap (large) 50
- (12) Paste, 1 Jar
- (13) Staples, 2 Boxes
- (14) Straight Edge, 3 each
- (15) Erasures, Typewriter, 3 each
- (16) Erasures, Hard, 3 each
- (17) Erasures, Soft, 3 each
- (18) Nibs, 1 box
- (19) Inkwells, 3 each
- (20) Pins, 2 Packages
- (21) Ribbon, Typewriter, 1 black
- (22) Ribbon, Typewriter, 1 red and Black
- (23) Blotters, Desk, Large, Green, 3 each
- (24) Pencils, 3 Blue, 3 Red, 6 Black
- (25) Gummed Paper, Transparent, 1 roll
- (26) File Fastner, Metal, 1 box

for A.C. DiChello
C. S. WYATT
Captain
Accountant

309

===== INTER OFFICE MEMO =====

Ref. 30/A/TN.1 *file*

16 March 1945

Subject : Stationery and Supplies
From : Transportation Sub Commission - Accounts Branch
To : Hq. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations

- a) Three bottles of glue
- b) 1 Dozen Pen points
- c) 2 Dozen Pen Holders
- d) Three boxes of gem clips
- e) 5 Dozen-War Dept. Manilla envelopes - 8-11 $\frac{1}{2}$
- f) Brown Wrapping Paper
- g) 2 Dozen ink - wells
- h) 4 each-rulers or straight-edges
- i) 2 Dozen-large desk pads
- j) 1 Dozen blotters
- k) 1 ea. black Typewriter ribbon (american)
- l) 1 ea. red-black " "
- m) 100 sheets of graph paper
- n) 50 large file folders
- o) 1 box of Staples
- p) 2 Dozen ruled pads- 8 $\frac{1}{2}$ by 11
- q) 2 Dozen pads-Inter Office Memo

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations

- a) Three bottles of glue
- b) 1 Dozen Pen points
- c) 1 Dozen Pen Holders
- d) Three boxes of gem clips
- e) 5 Dozen-War Dept. Manilla envelopes - 8-11 $\frac{1}{2}$
- f) Brown Wrapping Paper
- g) 2 Dozen ink - wells
- h) 4 each-rulers or straight-edges
- i) 1 Dozen-large desk pads
- j) 1 Dozen blotters
- k) 1 ea. black Typewriter ribbon (american)
- l) 1 ea. red-black " "
- m) 100 sheets of graph paper
- n) 50 large file folders
- o) 1 box of Staples
- p) 1 Dozen ruled pads- 8 $\frac{1}{2}$ by 11
- q) 1 Dozen pads-Inter Office Memo
- r) 1 Dozen Pencils
- s) 1 Box Crayons

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A.A. DiChello
for C.S. WYATT
Capt. R.A.
Accountant

9 March 1945
Italy

Ref. 30/A/TN/1

INTER OFFICE MEMO

Subject : Stationery & Supplies

To : Hq. Supply Officer

1) The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for these operations:

- (a) Wrapping paper
- (b) Packet of stencils
- (c) 6 Pads, large - lined
- (d) 6 Pads - Inter Office Pads
- (e) 25 File folders - Manila
- (f) 3 Boxes of thumb tacks
- (g) 3 Boxes of paper clips
- (h) 1 Bottle of Red ink
- (i) 4 Rulers or straight edge
- (j) 100 Sheets of graph paper
- (k) 6 Desk blotters, large (green)
- (l) 1 Roll of transparent gummed paper
- (m) 1 Box of large paper clips
- (n) 1 Stylis
- (o) 1 Box metal fasteners

for a. a. Di Chello
C. S. WYATT
Captain
Accountant

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission

AAD/ga

SUBJECT : Printed Forms

2 March 1945

FROM : Transportation Sub-Commission
Administration Division (Accounts Branch)

TO : Hq Commandant Branch, Internal Security Printing
Officer : Attention : (Lt Bongarzone)

1. Request the following forms be printed
for use by this office and AC Warehouses. Sample
Copies of Forms are enclosed.

1. Stores Ledger Cards (Blue) 1000 Copies
2. Consignees Ledger Cards (Pink) 1000 "
3. Imports Ledger Cards (White) 2000 "

C.S. WYATT

Capt. R.A.

Accountant

3 Encl:
(As above)

30

306

CWW/fa

INTER OFFICE MEMO

Our ref.: 30/A/Tn 1

file

2 March 1945

SUBJECT : Stationery & Supplies

FROM : Transportation Sub-Commission
Accounting Section

TO : HQ. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for this operations.

- (a) 12 blotters
- (b) 3 boxes of small paper clips
- (c) 50 sheets of large graph paper
- (d) 1 dozen soft pencils
- (e) 6 erasers.

for A. A. Di Chello
C.S. WYATT
Capt. R.A.,
Accountant

CSW/fd

INTER OFFICE MEMO

30/A/Tn 1

27 February 1945

SUBJECT : Printing - Statistics Forms

TO : Transportation Sub-Commission, Administration Division.

FROM : " " " Accounts Branch.

1. We have received proof of the w/m forms. They are quite satisfactory with the exception of one or two minor alterations and an adjustment in the quantities required.

2.	<u>FORM</u>	<u>QUANTITY</u>	<u>REMARKS</u>
	RA-1	Unaltered	Subject to horizontal lines.
	RA-4	500	(1) _____ do _____ do _____
	S-2	500	(1) _____ do _____ do _____ (2) Extra vertical lines separating the Regions from their ports.
	S-3	200	(1) Add horizontal lines (2) Add vertical line to separate Regions from their ports. (3) "Weekly" and "week-ending" to be snelt with "W" (4) Column 5 and 6, add the words "to" and "of" as per original draft.
	S-1	10,000	(1) Subject to horizontal lines (2) Addition to columns "B" and "C" of the words "PAST 24 HRS".

3. We require these forms urgently and should be obliged if you would ask the printers to complete this as early as possible.

4. The proofs are returned.


 C.S. WYATT

 Cant. R.
 Accountant

INTER OFFICE MEMO

CSW/lr

AC/30/A/Tn.1

file

23 February 1945

SUBJECT : Stationery and Supplies
FROM : Transportation Sub-Commission, Accounting
Section.
TO : HQ. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of the Office, and the warehouses dependent upon it for their operations : -

- (a) Wrapping paper
- (b) 50 sheets large graph paper
- (c) 3 boxes of clips
- (d) 5 dozen manilla folders
- (e) 1 dozen file binders
- (f) 1 box of large clasps
- (g) Steel file clasps

A. A. Di Chello
for C.S. WYATT
Capt. R.A.
Accountant.

CSW/ml

INTER OFFICE MEMO

Tel : 478305

Our Ref : AC/30/A/Tn.1

20 February 1945

SUBJECT : Printing - Forms for Movements Statistic.

FROM : Transportation S/C, Administration Division, Accounts Branch.

TO : Administration Division.

Herewith specimen forms. We should be obliged if these could be printed as quickly as possible as they are most urgently required.

AC/TAS/RO - I.A.	Quantity	5000
AC/TAS/RO - 1	"	5000
AC/TAS/RO - 2	"	3000
AC/TAS/RO - 3	"	500
AC/TAS/RO - 4	"	200

Ch

C.S. WYATT
Capt. R.A.
Accountant

CSW/m1

16 February 1945

INTER OFFICE MEMO

Ref. AC/30/A/Tn.1

SUBJECT : Stationery & Supplies.

FROM : Tn S/G, Adm. Div. (ACCOUNTS BRANCH)

TO : HQ. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouse dependent upon it for supplies :

- (a) Three boxes of thumb tacks.
- (b) Three dozen small blotters.
- (c) 1 Roll wrapping paper
- (d) 1 Roll of wrapping twine
- (e) Three typewriter ribbons
- (f) Three boxes of gem clips
- (g) 5 Dozen file binders.

A. A. Di Chillo
for C.S. WYATT
Capt R.A.
Accountant.

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CSW/gb

INTER OFFICE MEMO

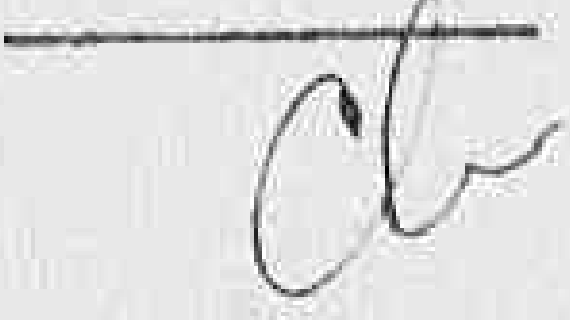
Tel: 478305
Our Ref: 30/A/Tn.1.

12 February 1945

SUBJECT : Printing - Accounting Forms.

TO : Transportation Sub-Commission, Administration
Division.1. Herewith specimen forms for Rail Movements
Statistics.2. Please arrange for them to be printed as
early as possible.

<u>FORM</u>	<u>QUANTITY</u>
AC/TAS/RA -1	500
AC/TAS/RA -2A	5000
AC/TAS/RA -2	5000
AC/TAS/RA -3	1000
AC/TAS/RA -4	1000
AC/TAS/RA -5	200
AC/TAS/RA -6	200


C.S. WYATT
Capt. R.A.
Accountant

CSW/gb

I N T E R O F F I C E M E M O

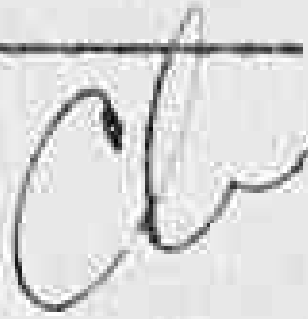
Tel: 478305
Our Ref: 30/A/Tn.1.

12 February 1945

SUBJECT : Printing - Accounting Forms.

TO : Transportation Sub-Commission, Administration
Division.1. Herewith specimen forms for Rail Movements
Statistics.2. Please arrange for them to be printed as
early as possible.

<u>FORM</u>	<u>QUANTITY</u>
AC/TAS/RA -1	500
AC/TAS/RA -2A	5000
AC/TAS/RA -2	5000
AC/TAS/RA -3	1000
AC/TAS/RA -4	1000
AC/TAS/RA -5	200
AC/TAS/RA -6	200


C.S. WYATT
Capt. R.A.
Accountant

CSW/hl

INTER OFFICE MEMO

Tel: 478305
Our Ref: AG/30/N/Tn.1.

9 February 1945.

file

SUBJECT: Stationery and Supplies

FROM : Transportation Sub-Commission
Accounting Section

TO : Hq. Supply Officer

The following is a list of the supplies needed to carry on the normal functions of this office, and the Warehouses dependant upon it for their operations.

- a) 3 bottles of glue
- b) 1 white pencil
- c) 100 # X 8 envelopes
- d) 1 stapler
- e) 35 stamp pads
- f) 2 packages of carbon paper
- g) 50 sheets of graph paper
- h) 3 boxes of clips
- e) 3 bottles of ink
- r) 12 blotters

for *A. A. DiChello*
C.S. WYATT
Captain,
Accountant

HEADQUARTERS
ALLIED COMMISSION
Transportation Sub-Commission

2 February 1945

SUBJECT : Red Cross Depots - Accounting Procedure.
Ref IS/A/Tn/1.

TO : Transportation S/C. Accounts Branch.
Attn: Major Hodgetts.

1. Confirming telephone message given to Mr. Maurino for you, please have sent to us a supply of Red Cross forms necessary for carrying out of instructions contained in appendix C paragraph II d, e, and g.

Taken by Capt. Ramsey
himself.
[Signature]
7.2.45

[Signature]
J. E. RAMSEY
Capt. Aus.

Transportation Accountant.

478038

30/A/Tn/ 298

CSW/m1

INTER OFFICE MEMO

File

30/A/Tw 1.

Tel : 478305

FROM : Transportation Sub-Comm. Administrative Division, Accounts Branch.

SUBJECT : Printing of New Forms.

TO : HQ. Commandant Branch (attention: Lieut. Bongarzone)

1. Herewith specimen forms AC/TAS/S-1, S-2 and S-3.
2. Please may these be printed as early as possible as they are required urgently.
3.

1000	copies	of	AC/TAS/S-1
1000	"	"	" S-2
500	"	"	" S-3

C.S. Wyatt
C.S. WYATT
Capt. R.A.
Accountant

INTER OFFICE MEMO

MGH/er

Ref: 30/A/TN.1 - *File*

27 Jan 45

SUBJECT : Printed Forms

FROM : Transportation S/C, Accounting Section

TO : ALCON Depot 676, Accounting Section

1. Your request for white, pink and blue Ledger Cards received.
2. Our supply of these cards at the moment is very low, pending delivery of a new order.
3. We are sending a small quantity of pink and blue cards, though we are unable to supply you with any whites at the moment.
4. Just as soon as we receive our supply from the printers, we will forward a sufficient quantity of each type to suit your accounting needs.

[Signature]
C.E. HODGETTS
Major
Accountant

~~For HERRITT H. TAYLOR~~
~~Director Tn.S/C~~

INTER OFFICE MEMO

CSW/er

Re: TN/A/16-1

25 Jan 45

SUBJECT : Stationery and Supply

From : Tn.S/C Accounting Section

TO : Hq. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operations:

- a) 3 Bottles of glue
- b) 5 boxes of gem paper clips
- c) 6 ruled 8 X 11 pads
- d) 12 unruled 5 X 8 pads
- e) 2 bottles of ink
- f) 1 Dozen red and blue pencils
- g) 1 " " lead pencils
- h) 200 Sheets of large graph paper
- i) 5 pen holders
- l) 12 steel pens
- k) 1 dozen erasers


C.S. WYATT
Capt.

Accountant
for HERRITT H. TAYLOR
Director Tn.S/C.

INTER OFFICE MEMO

CSW/ab:

Our ref.: AC/30/A/Tn.1)

FROM : Tn/Sub-Comm.Accounting Section.

TO : H.Q. Supply Officer.

SUBJECT : Stationery and supply.

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for this operation.

- (a) 3 bottles of glue.
- (b) White pencil.
- (c) Set of colored crayons.

C.S.WYATT
Capt.R.A.
Accountant.

INTER OFFICE MEMO

CSW/er

Ref: TN/A/16-1 - *File*

19 Jan 45

SUBJECT : Stationery and Supplies
 FROM : Tn.S/C-Accounting Section
 TO : Hq. Supply Officer

1. The following is a list of supplies needed to carry on the normal functioning of this office, and the warehouses dependent upon it for this operations.

- | | | |
|-----|-----|----------------------------|
| (a) | 3 | Bottles of glue |
| (b) | 100 | 8 X 4 White envelopes |
| (c) | 6 | ruled 8 X 11 1/2 pads |
| (d) | 12 | unruled pads |
| (e) | 500 | 5 X 8 ruled index cards |
| (f) | 500 | sheets ruled paper 12X16 |
| (g) | 2 | dozen lead pencils |
| (h) | 1 | dozen red and blue pencils |
| (i) | 1 | dozen blotters |
| (j) | 100 | economy labels |
| (1) | 3 | rms. carbon paper(large) |

C.S. Wyatt
 C.S. WYATT

Capt. R.A.
 Asst. Accountant

30

file

293

CEH/er

INTER OFFICE MEMO

Phone : 478700

Ref : TM/A/16-1

12 Jan 45

SUBJECT : Stationery and Supplies

FROM : TM.S/C(Accounting Section)

TO : Hq. Supply Officer

1. The following is a list of the supplies needed to carry on the normal functions of this office, and the warehouses dependent upon it for their operation:

- | | | |
|-----|-----|--------------------------------|
| (a) | 300 | 8X4 Manila War Dept. envelopes |
| (b) | 3 | bottles of glue |
| (c) | 5 | boxes of gem paper clips |
| (d) | 100 | 8X4 white envelopes |
| (e) | 6 | ruled 8X11 pads |
| (f) | 12 | unruled 5X8 " |
| (g) | 500 | 5X8 ruled index cards |
| (h) | 500 | sheets ruled paper - 12X16 |
| (i) | 2 | bottles of ink |
| (j) | 2 | dozen lead pencils |
| (k) | 1 | " red and blue pencils |
| (l) | 1 | " reasers |
| (m) | 1 | roll of twine |

Cl

C. L. HODGETTS

Major

Accountant

MURRITT H. TAYLOR

Director Tn.S/C.

for

INTER OFFICE MEMO

CEH/er

Ref: TN/A/16-1

5 Jan 45

SUBJECT : Stationery Supplies

FROM : Tn.S/C(Accounting Section)

TO : Hq. Supply Officer

1. Request the following stationery supplies be issued to this office for the normal functioning:

Glue	2 bottles
Graph Paper	50 sheets
Anesco Fasteners	2 bx.
Ruled Pads 8X10 1/2	6 ea.
Plain Pads 6X9	6 ea.
Manila Folders-small	40 ea.
Kraft Wrapping Paper	
Clips Gem	6 bx.
Pencils with erasers	
black, lead soft	48 ea.
Erasers, rubber	12 ea.
Staples	3 bx.
Pins, steel	3 bx.
Typewriter Ribbons	2 ea.
Paper clamps No 1	2 doz.
Large Manila Envelopes	24 ea.
" White	24 ea.
Candles	6 ea.

A.O. Di Chello
 for C.E. HODGETTS
 Major

1. Request the following stationery supplies be issued to this office for the normal functioning:

Glue	2 bottles
Graph Paper	50 sheets
Aneco Pasteners	2 bx.
Ruled Pads 8X10 1/2	6 ea.
Plain Pads 6X9	6 ea.
Manila Folders-small	40 ea.
Kraft Wrapping Paper	
Clips Gem	6 bx.
Pencils with erasers	
black, lead soft	48 ea.
Erasers, rubber	12 ea.
Staples	3 bx.
Pins, steel	3 bx.
Typewriter Ribbons	2 ea.
Paper clamps No 1	2 doz.
Large Manila Envelopes	24 ea.
" White "	24 ea.
Candles	6 ea.

A.C. DiChello
for C.E. HODGETTS

Major

Accountant

for MERRITT H. TAYLOR
Director Tn.S/C.

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INTER OFFICE MEMO

CEH/er

Phone : 478092

19 Dec 44.

SUBJECT : Office Stationery and Supplies

FROM : Transportation S/C (Accounting Section)

TO : Hq, Supply Officer

1. Request the following supplies which are needed for the proper functioning of this office:

Ruled Cards 5 X 8	500 ea.
Wrapping Paper Kraft	84 ea.
Small Manila Folders	60 ea.
Large Manila Folders	2 bt.
Mucilage	
Pencils with erasers-blk lead soft	48 ea.
Erasers - Rubber	12 ea.
Pencils red-blue	6 ea.
Ruled Pads 8 X 10 1/2	6 ea.
Typewriter ribbons	2 ea.
Clips, Gen	2 bx.
Staples	3 bx.
Pins steel	5 bx.
Pads 6 X 9	5 ea.

A. A. Di Chello
for C.E. HODGETTS
Major

1. Request the following supplies which are needed for the proper functioning of this office:

Ruled Cards 5 X 8	500 ea.
Wrapping Paper Kraft	
Small Manila Folders	84 ea.
Large Manila Folders	60 ea.
Muvilage	2 bt.
Pencils with erasers-blk lead soft	
Erasers - Rubber	48 ea.
Pencils red-blue	12 ea.
Ruled Pads 8 X 10 1/2	6 ea.
Typewriter ribbons	6 ea.
Clips, Gem	2 ea.
Staples	2 bx.
Pins steel	3 bx.
Pads 6 X 9	5 bx.
	5 ea.

R. A. DeChalk
for C.E. HODGETTS
Major
Accountant
for MERRITT H. TAYLOR
Director Tn.S/C.

290

16-1

INTER OFFICE MEMO

CEH/er

SUBJECT : Stationery Supplies

15 Dec 44

FROM : Tn.S/C (Accounting Section)

TO : Hq. Supply Officer

1. The following is a list of the supplies needed by this office and the warehouses dependent on us for supplies:

Wrapping Paper		Paper wrapping kraft
Paper clips	2 bx	Clips, Gem
Thumb Tacks	3 "	2 bx
Manila File folders, small size		Erasers, rubber
Pencils, black lead soft		12 ea.
Pencils red blue		84 ea.
Staples		48 ea.
Paste or miscelage		12 ea.
Pins, steel		3 bx.
Ruled Pads 8 X 10 1/2		2 btk.
Typewriter ribbons		5 bx.
		6 ea.
Ruled Card 5 X 8		2 ea
		2000

A. A. Di Chello
C.I. HODGETTS

Major
Accountant

for MERITT H. TAYLOR
Director Tn S/C

supplies:

Wrapping Paper 2 bx
Paper clips 3 "
Thumb Tacks 3 "
Manila File folders, small size
Pencils, black lead soft
Pencils red blue
Staples
Paste or miscelage
Pins, steel
Ruled Pads 8 X 10 1/2
Typewriter ribbons
Ruled Card 5 X 8 2000

Paper wrapping kraft
Clips, Gem 2 bx
Erasors, rubber 12 ea.
84 ea.
48 ea.
12 ea.
3 bx.
2 btk.
5 bx.
6 ea.
2 ea

A. A. Di Chello
C.E. HODGETTS
Major
Accountant
for MERRITT H. TAYLOR
Director Tn S/C

16-1

289

INTER OFFICE MEMO

CEH/er

SUBJECT : Stationery & Supplies

1 Dec 44

TO : Hq. Supply Officer

1. The following office supplies are urgently needed to carry on the functions of three new warehouses, dependent on this office for their administration:

- a. Two dozen lead pencils
- b. 4 dozen pens
- c. Two dozen penpoints
- d. 6 pads ruled - 8 X 11 1/2 inches
- e. 6 pads unruled
- f. 50 envelopes 8 X 11 1/2
- g. 100 " standard war department
- h. 2 bottles of glue
- i. 3 boxes staples
- j. 3 dozen file folders

C.F. HODGETTS
Major
Accountant
S.P.&W. Div

16-1

File

INTER OFFICE MEMO

CEH/ex

SUBJECT : Stationery & Supplies
FROM : Tn.S/C-Accounting Section
TO : Supply Officer

1. The following supplies are needed to carry on the normal functions of this office, as well as to supply three new warehouses in Leghorn.

1. Three dozen Manilla file folders
2. One dozen lead pencils
3. Three bottles of ink
4. Six packages of pins
5. Six packages of gem clips
6. Six erasers (pencil) 3 erasers (typewriter)
7. Six pads ruled 8 X 11
8. Three packages of carbon paper
9. Four typewriter ribbons
10. Six rolls of adding machine paper
11. Three bottles of glue
12. Three boxes of staples.

C.E. HODGETTS
Major
Accountant
for D.S. ADAMS, Colonel, C.E.
Director Tn.S/C.

1. The following supplies are needed to carry on the normal functions of this office, as well as to supply three new warehouses in Leghorn.

1. Three dozen Manila file folders
2. One dozen lead pencils
3. Three bottles of ink
4. Six packages of pins
5. Six packages of pen clips
6. Six erasers (pencil) 3 erasers (typewriter)
7. Six pads ruled 8 X 11
8. Three packages of carbon paper
9. Four typewriter ribbons
10. Six rolls of adding machine paper
11. Three bottles of glue
12. Three boxes of staples.

C.E. HODGETTS

Major

Accountant

for D.S. ADAMS, Colonel, C.E.

Director Tn.S/C.

287

ALLIED COMMISSION
TRANSPORTATION SUB-COMMISSION
Shipment, Port & Warehouse Division
Warehouse 676

7 Nov. 1944

SUBJECT: Stationery Request.

TO : HQ. A.C. Transportation Sub-Comm.
(Attn: Accounting Section)

1. Herewith attached are forms requested by this Office.
2. Please forward as soon as possible.

Scielzo
DOTT. UMBERTO SCIELZO
Chief Warehouse Accountant

Att: No 8

16-1

File 16-1

CER/er

HEADQUARTERS
ALBION COMMISSION
Transportation Sub-Commission
APO 394

31 Oct 44.

Subject : Stationery and Supplies

To : Headquarter Supply

1. The following supplies are needed to carry on the normal operations of this office.

Ink	2 Bottles
Pads - ruled 8 X 10 1/2	4 each
File Folders (large)	2 Dozen
Erasers	6 each
Pencils, lead	6 "
Clips,	2 Boxes

C.E. HODGETTS
Major
Accountant

16-1

To : Headquarter Supply

1. The following supplies are needed to carry on the normal operations of this office.

Ink

Pads - ruled 8 X 10 1/2

File Folders (large)

Erasers

Pencils, lead

Clips,

2 Bottles
4 each
2 Dozen
6 each
6 "
2 Boxes

C.E. HODGETTS
Major
Accountant

16-1

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CEH/er

HEADQUARTERS
ALLIED CONTROL COMMISSION
Transportation Sub-Commission
Account Section, Shipment, Port & Warehouse Division

24 Oct. 44.

Subject : Stationery Supplies

To : Hq. Supply Officer

1. Request the following supplies be issued which are necessary in carrying on the function of this office:

Bond Paper - 8 X 10 1/2	4	rms.
" " - 8 X 13	4	"
Carbons Paper	2	"
Pins steel	4	pkgs.
Clips, gen.	4	bx.
Clamps paper	2	"
Pencils, lead	6	ea.
Lined pads - 8 X 10 1/2	6	ea.
Unruled pads - 5 X 8	6	ea.
Red pencils	6	ea.
File folders, Manila, large	12	ea.
" " small	12	ea.

C.E. HODGETTS
Major,
Accountant.

Subject : Stationery Supplies

To : Hq. Supply Officer

1. Request the following supplies be issued which are necessary in carrying on the function of this office:

Bond Paper - 8 X 10 1/2	4	rms.
" " - 8 X 13	4	"
Carbon Paper	2	"
Pins steel	4	pkgs.
Clips, gen.	4	bx.
Clamps paper	2	"
Pencils, lead	6	ea.
Lined pads - 8 X 10 1/2	6	ea.
Unruled pads - 5 X 8	6	ea.
Red pencils	6	ea.
File folders, Manila, large	12	ea.
" " small	12	ea.

C.E. HODGETTS
Major,
Accountant.

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HEADQUARTERS
ALLIED CONTROL COMMISSION
Transportation Sub-Commission
Accounts Section, Port, Shipment and Warehouse Division

17 Oct. 44.

Subject : Stationery and Supplies

To : Supply Officer, ACC.

1. The following supplies are needed to fulfill the minimum requirements of this office, and of all the warehouses dependent on it for supplies.

1. Six (6) large ruled pads (8-11 $\frac{1}{2}$)
2. Six small unruled pads
3. 5 Packages of Clips
4. 5 Packages of Pins
5. 6 Large Green Dish Blotters
6. 1 Dozen Red and Blue Pencils
7. 1 Dozen Lead Pencils
8. 200 Sheets, Carbon Paper.


C. E. HODGETTS,
Major,
Accountant.

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1. The following supplies are needed to fulfill the minimum requirements of this office, and of all the warehouses dependent on it for supplies.

1. Six (6) large ruled pads (8-11 $\frac{1}{2}$)
2. Six small unruled pads
3. 5 Packages of Clips
4. 5 Packages of Pins
5. 6 Large Green Dish Blotters
6. 1 Dozen Red and Blue Pencils
7. 1 Dozen Lead Pencils
8. 200 Sheets, Carbon Paper.



C. E. HODGENS,
Major,
Accountant.

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16-1

SUBJECT:- Stationary.

PTAR AMG EIGHTH ARMY

OA/40

7 October 1944

HQ. Allied Control Commission
Executive Commissioner's Branch

Civil Affairs Section
Attn: Public Health Sub-Commission

1. Can you please provide :
- a. 200 Issue Vouchers for medical supplies
 - b. 50 Transfer Vouchers for medical supplies
 - c. 300 Store ledger

HEADQUARTERS
12011 1944
A. C. C. *P. J. Farinacci*
C. J. FARINACCI, Col., M.C.
S. P. H. O. AMG Eighth Army.

16-1

SUBJECT:- stationery.

THE ARMY EIGHTH ARMY

CA/4C

7 October 1944

Hq. Allied Control Commission
Executive Commissioner's Branch

Civil Affairs Section
Attn: Public Health Sub-Commission

1. Can you please provide :
 - a. 200 Issue Vouchers for medical supplies
 - b. 50 Transfer Vouchers for medical supplies
 - c. 300 Store ledger

P. J. Farinacci

C. J. FARINACCI, Col., M.C.
S.P.H.O. AMG Eighth Army.

16-1
HEADQUARTERS
12011
A.C.C.

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Prot. No 52

US/ml

15 September 1944

SUBJECT : Accounting Forms.

TO : H.Q. A.C.C. F.S.C. - ATTN: CAPT. LUSH.

1. Please refer to your letter ACC/60-3/FOOD dated 11 September 1944.

2. We have forwarded to your office 100 pads of Loading Record and Receipt forms.

3. Enclose please find an inventory of accounting forms on hand in this Warehouses.

Scielzo
DOTT. UMBERTO SCIELZO
Warehouse Accountant

1 Encl.

Copy to: Lt. GIUNTA N.

282

SUBJECT : Accounting Forms.

TO : H.Q. A.C.C. F.S.C. - ATTN: CAPT. LUSH.

1. Please refer to your letter ACC/60-3/FOOD dated 11 September 1944.

2. We have forwarded to your office 100 pads of Loading Record and Receipt forms.

3. Enclose please find an inventory of accounting forms on hand in this Warehouses.

Phil
DOTT. UMBERTO SCIENZA
Warehouse Accountant

1 Encl.

Copy to: Lt. GIUNTA N.

*Documents referred to
have been received
Capt. M. Lush*

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16-1

HEADQUARTERS
ALLIED CONTROL COMMISSION
Food Sub-Commission
APO 394

GEL/lg

ACC/60-3/FOOD

11 September 1944

SUBJECT: Printing of Accounting Forms

TO : Headquarters Commandant, Attention Printing Officer

1. It is requested that 300 pads of Loading Record and Receipt forms be printed for use of A.C.C. Warehouses.

2. Each pad should contain:

Yellow copies	33
Pink copies	33
Blue copies	33

3. Sample is attached.

BY ORDER OF CAPTAIN STONE, (USNR) :

[Signature]
W.J. HICK 517
Colonel
Director, Food Sub-Commission

16-1
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HEADQUARTERS
ALLIED CONTROL COMMISSION
Food Sub-Commission
APO 394

GML/16

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ACC/50-3/FOOD

11 September 1944

SUBJECT: Accounting Forms

TO : Director, Magazzini Generali, Warehouse 576, Naples

1. Please forward to this Office by courier 100 pairs of Loading Record and Receipt forms.
2. Prepare for the use of this Office an inventory of accounting forms on hand.

BY ORDER OF CAPTAIN STONE, (USNR):

[Signature]
U.S. MARINE
Colonel
Director, Food Sub-Commission

Copy to: Lt. M. Giurta, Warehouse 576, Naples

10-1

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HEADQUARTERS
ALLIED CONTROL COMMISSION
Food Sub-Commission
A.P.O. 394

GEL/sl

5 Sept. 44

ACC/12-3/FOOD

SUBJECT: Stationary

TO : Regimental Supply Officer

The following supplies are required for the use
of this office (Accounting Section) and Warehouse.

- 1 Box Thumb Tacks
- 20 Small Blotters
- 6 Pads (Large Writing)
- 6 Pads Large Scratch
- 3 Large Blotters (Desk)
- 6 Pencils Soft
- 50 Index cards (Lined)
- 6 Pencils (Blue-Red)
- 50 Labels Economy
- 2 Pkts Pins
- 1 Box Pen Points
- 1 Typewriter Eraser
- 1 Bttle Liquid Paste

G. E. Lukas
G. E. LUKAS
Captain, Sn.C.
Accounting Officer

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HEADQUARTERS
ALLIED CONTROL COMMISSION
Food Sub-Commission
A.P.O. 394

GAL/al

29 August 1944

ACC/12-3/FOOD

SUBJECT: Stationery

TO : Regimental Supply Officer

The following supplies are required for the use
of this office (Accounting Section) and Warehouses.

- 200 - Tables Economy
- 3 - Packets Pins
- 2 - Boxes Paper Clips (not clamps)
- 6 - S.O. Books (129)
- 12 - Pencils (Soft)
- 12 - Pencil (Hard)
- 12 - Pencils (Blue - Red)
- 3 - Boxes thumb tacks
- 50 - Small Blotters
- 6 - Large Blotters (Desk)
- 12 - Large Pads (Writing lined)
- 12 - Large Pads (Scratch)
- 6 - S.O. Books (136A)
- 200 - Envelopes - All sizes
- 1 - Roll Brown Wrapping Paper
- 6 - Packets Carbone Paper (Large Size)
- 2 - Bottles Ink
- 2 - Erasers
- 200 - Index Cards (Small, lined)
- 20 - File Covers (Large)
- 1 - Typewriter Eraser
- 2 - Reams 8 1/2 x 10 1/2 white sulphite Bond
- 1 - Ream 8 1/2 x 13 white Bond

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G E Lukas
G. E. LUKAS
Capt., SN.C.
Accounting Officer

File *23*
HEADQUARTERS
ALLIED CONTROL COMMISSION
Food Sub-Commission
A.P.O. 394

GEL/am

27 Aug 1944

ACC/60-3/FOOD

SUBJECT: Printing Accounting forms - checkers' slips

TO : Lt. BONIARZONE, Printing Officer

1. Reference is made to your memorandum, file HGC/8 dated 24 Aug. 1944, in reference to above subject.
2. The price 2½ lire per slip is, of course, excessive. This is apparently much higher than the cost of the same items printed in Naples. In Naples the Magazzini Generali recently procured these slips at 1/3 lire each in lots of 10,000.
3. In order to reduce the cost, vertical and cross rulings of all types can be eliminated from the form as you recently suggested. Any other minor variations which may reduce the cost should also be made. Type of paper stock and size can vary somewhat without affecting the utility of the form. It is suggested you use your best judgment in the matter.

G. E. LUKAS *SE 2*
Capt., S.N.C.
Food Sub-Commission

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16-1

HEADQUARTERS
ALLIED CONTROL COMMISSION
Food Sub-Commission
A.P.O. 394

GEL/al

22 August 1944

ACC/12-3/FOOD

SUBJECT: Stationary

TO : Regimental Supply Officer

The following supplies are required for the use
of this office (Accounting Section) and Warehouses.

500 Labels Economy
3 Ruler's
5 Packets Ping
2 Boxes Clips (Paper)
4 S.O. Books (129)
12 S.O. Books (136A)
12 Pencils, Soft
12 Pencils, Hard
3 Boxes thumb tacks
10 Small Blotters
6 Large Pads (Lined)
6 Large Pads (Scratch)
100 Envelopes, Legal Size
2 Balls string
3 Rolls Large Brown Wrapping Paper
6 Packets Carbons Paper, Large Size
2 Bottles Ink, Blue Black
2 Typewriter Ribbons (Woodstock)
1 Roll, Gummed Paper
2 Erasers
1 Typewriter Eraser
100 Index Card's (Small) 3 x 5
50 File Covers (Large)

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G. E. Lukas
G. E. LUKAS
Capt. SN. C.
Accounting Officer

1824

1824