

Office Correspondence
Staff

0828

Declassified E.O. 12356 Section 3.3/NND No. 785021

ence

10000 / 148 / 1122
1 Apr '45

CFB/mb

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation & Shipping Sub-Commission

13 December 1945

Tele : Ext. 514

443/22/Tn.3.

SUBJECT : Specially incurred expenses
TO : Headquarters (Movements) Rome

1. Attached please find A.F.O. 1771 together with the Hotel bill. These expenses were incurred by Maj. C.F. Berridge, R.E. whilst attending an International Time Table Conference at Lugano Switzerland as a Movement Representative of AFHQ and the A.C. for Italy.
2. There was no military accommodations available in Lugano and accommodation was arranged at the Grand Hotel Palace where all the other delegates were accommodated and where the Conference took place.
3. The bill includes half the cost of accommodating the military driver who was accommodated in the servant quarters at specially reduced prices. The other half of the cost of accommodating this driver was added to the bill of Lt. Col. Werthington R.E. who also attended the Conference.
4. Will you please forward this claim, made in accordance with GRO 655/45 to the appropriate Authority in order that a settlement may be made as early as possible.
5. The attached Hotel bill is prepared in Swiss Francs.

757

CHS
C.F. BERRIDGE.
Major, R.E.
Chief Movements Division

'Q' (MOVEMENTS)

CHQ CMF

MOV 4

(Tele : FREEDOM 393)

MOV 4/FF/548

Subject : SPECIALLY INCURRED EXPENSES

To: Movements Division
Transportation & Shipping Sub-Commission
Headquarters Allied Commission
APO 394

File 20
Reference your 443/20/Tn.3. dated 3 Dec 45 addressed G4(Mov & Tn) AFHQ.

1. This claim should be submitted on AF O.1771 supported by Hotel Bill and statement of circumstances necessitating the expenditure, in accordance with GRO 655/45.
2. Please note that routine administrative correspondence for this HQ should be forwarded through Movements ROME.

7 Dec 45.

Copy to : Movements ROME

F. Harris
(F.HARRIS) LT COL
for DQM(MOV & TN)

756

CFB/mab

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation & Shipping Sub-Commission

3 December 1945

Tele : Ext. 514

443/20/Tn.3.

SUBJECT : Specially incurred expenses

TO : G-4 (Mov & Tn) A.F.H.Q.

1. Major C.F. Berridge, R.E. was instructed to attend the International Time Table Conference at Lugano as a Movement Representative of AFHQ and the Allied Commission for Italy.
2. There was no military accommodations available in Lugano and accommodation was arranged at the Grand Hotel Palace where all the other delegates were accommodated and where the Conference took place.
3. The bill includes half the cost of accommodating the military driver who was accommodated in the servants quarters at specially reduced prices.
4. It would be very much appreciated if you can arrange for this account to be passed as quickly as possible and for the Officer to be credited accordingly.
The account is prepared in Swiss Francs.

C.F. BERRIDGE,
Major, R.E.
A/Chief Movements Division

IFC/elc

TRANSPORTATION & SHIPPING SUB COMMISSION

INTER OFFICE MEMORANDUM

Tel : 478701

3 December 1945

443/18/Tn 3

SUBJECT : Promotion of Officers to fill vacancies
in War Establishment

TO : Major C.F. Berridge, R.E.
Chief Movements Division,
Transportation & Shipping Sub-Commission

754

Sir,

In accordance with General Routine Order No 1219/45
I hereby make application for promotion to the rank of
Major with the appointment of DAQMG(M) for the period
19 October to 1 December '45.

During this period I covered the duties of the
Chief Rail-Road Branch, Transportation & Shipping
Sub-Commission vice Major C.F. Constable on LIAP.

Trusting you will give my application favourable
consideration

I have the honour to be, Sir

Yours obediently


I.F. CLINGING,
Captain, R.E.

BILS/A

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission

19 October 1945

Tel : 473704

443/17/TN 3

SUBJECT : Civil Affairs (Malaya)

TO : DQMG (MOV & TN)
G-4 (MOV & TN)
AFHQ

1. Reference telephonic conversation 19 Oct '45
Greenaway - Sanderson.

2. It is understood that Civil Affairs have applied
for my services in Malaya and in order to proceed
to the Far East I am willing to defer my release
for 12 months.

753

B.T.L. SANDERSON,
Major R.S.

GHE/elo

TRANSPORTATION SUB-COMMISSION

INTER-OFFICE MEMORANDUM

31 August 1945

Tel : 478704

443/16/Tn 3

SUBJECT : Duties Performed by Movements Division -
Rail and Road StaffTO : The Director
Transportation Sub-Commission

Major C.R. Worthington, R.E.	) Policy and General Direction.
Major G.F. Constable, R.E.	) Carrying out policy laid down by
(Road) - Deputy to	) Division Chief. Supervision of
Major C.R. Worthington	) Rail and Road Movement.
Major B.T.L. Sanderson, R.E.	) Planning Rail and Road Movement.
(Rail)	) Liaison with Sub-Commissions on
	) Policy and Rail and Road Movement
	) matters. Attend meetings of Allied
	) Railway Board and Traffic Sub-
	) Committee in absence of Major C.R.
	) Worthington. Preparation of
	) monthly report. Control of system
	) of bidding for Rail and Road Movement.
	) Shipping Diversion Meetings.
Capt. I.W. Clinging, R.E.	) Deputises when necessary for DAPMG(M).
(Rail)	) Routine correspondence on traffic
Capt. A.A. Gower, R.E.	) matters. Arrangements for Personnel
(Road)	) Moves. Liaison with DFRSC on
	) compilation of weekly Refugee
	) Programme.
	) Screening and Passing applications for
	) road movement. Preparing and
	) following up programmes of road
	) movement. Compilation of Road
	) Statistics. Co-ordination of
	) movement with Roads Division.

752

- 2 -

Sgt. W. Rothwell, R.R.

Supervise work carried out by clerks and ensure efficient working of General Office. Preparation of daily summary of yard states. Refugee Statistics.

Mr. W. Spengler

Liaison duties with I.S.R. for all questions relating to movement of stores in accordance with revised new procedure. Compilation of various daily returns.

Mr. G. Gandola

Interpreter and translations. Liaison with I.S.R. on general matters.

Mr. I. Dini)
Mrs. S. Liberi)

General assistants

L/Sgt. G.M. Higginbottom

Filing - Registration. General supervision of clerical work. Checking files before passing to officers for action.

Miss Bigliocchi)
Mrs. Luzzi-Conti)

Typists

751

C. R. Northington
C.R. NORTHINGTON,
Major R.E.

Copy to : Deputy Director
Administration Division

CONFIDENTIAL

CFC/gfh

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub Commission

Tel : 478704

18 August 1945

443/15/Tn 3

SUBJECT : Transfer to Civil Affairs

TO : G-4 (Mov & Tn) Mov 4
A.F.H.Q.

1. Reference your Mov.4/PP/39 dated 7 Aug '45.
2. I am quite willing to postpone my availability for transfer to Civil Affairs for a further year after my becoming due for release under Age/Service Group, or failing that, until such time as my present employment in this Theatre is no longer required.
3. I suggest that the application be reviewed, in the light of current events, in about three months time.

750


C.F. CONSTABLE.
Major

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission

CRW/lr

Tel. 478704

9 August 1945

443/14/Tn.3

SUBJECT : Major C.R. Worthington - Duty visit to U.K.

TO : HQ. Movements Sub-Area, Rome.

1. Reference various phone conversations on my visit to U.K. in June.

2. Copies of all signals authorising my movement are attached herewith for information.

3. A copy of travel orders issued by Allied Commission is also attached.

4. I left Italy for SHAEP MAIN, Paris on 30 May from whence I proceeded to SHAEP ADVANCED, Frankfurt for further discussions. Following the discussions at Frankfurt it was considered by SHAEP that a visit to the WAR OFFICE on general Refugee problems would be beneficial and I proceeded to U.K. on 3 June arriving back in Italy on 8 June 1945.

C.R. WORTHINGTON
Major

C O N F I D E N T I A L

C O P Y

HEADQUARTERS
ALLIED COMMISSION
APO 394

Adj: 300.4

28 May 1945

SUBJECT: Travel Orders.

TO : All Concerned.

1. Major C. R. WORTHINGTON, 123361, RE, (B), attached Transportation Sub-Commission, this headquarters, from AFHQ, will proceed to SHAEF (Main), and such other points as his duties may direct on or about 29 May 1945 on temporary duty for a period of approximately eight (8) days in connection with activities of the above-mentioned Sub-Commission, and upon completion thereof will return to this station.

2. Travel by military aircraft is authorized. All charges and expenses incidental to travel by aircraft furnished by ATC or NATS will be chargeable as Lend-Lease Aid to Great Britain and will be reported in accordance with Section IV, Circular 395, War Department, 1944. Travel directed is necessary in the military service.

3. Authority: Cable, SHAEF FWD 21981, dated 20 May 1945.

BY COMMAND OF REAR ADMIRAL STONE:

Nicholas Piombino

NICHOLAS PIOMBINO
CWO, USA
Asst Adjutant

DISTRIBUTION:

6 - Individual
1 - Dispatch (ATO)
1 - Tptn Sub-Com
1 - G-1 (B)
1 - CG, AFHQ
1 - Economic Sec
2 - Operations Br, Budget & Fiscal Sec,
AGO, Washington, D.C.
2 - Files

C O N F I D E N T I A L

THIS/mb

TRANSPORTATION SUB-COMMISSION

Telo : 478724

443/13/Tn.3.

8 August 1945

SUBJECT : Civil Affairs - Far East - Major B.T.L. Sanderson, R.E.TO : G-1 (E)

1. Ref. Case/11 of 28 Jul '45, in which the e/m officer was shown to be despatched to U.K. to attend the 5th or 6th Civil Affairs Course starting 26 Aug and 23 Sep '45 respectively.
2. Major Sanderson states that, as was explained to Selection Board, the position has changed since his original application in December 1944. The question of Release Groups had not then arisen, but is now an important factor affecting this officer's position vis-a-vis his civil employers.
3. Presumably he would have to defer his release (group 23) for at least 12 months, probably 24 months, and whilst he is prepared and indeed desirous of so doing if he can be sure of a Colonial Government appointment after the Military period has expired, he cannot agree to defer his release in the absence of such an assurance, which will presumably not be given. The reason for this is that he cannot afford to antagonise his civil employers by agreeing to defer his release, when he may be compelled to return to them after Civil Affairs has completed its work in the Far East.
4. Major Sanderson has been given an August LIAP vacancy, and should be in U.K. by the end of this month, when he will endeavour to come to some arrangement with his Company, whereby he may defer his release without prejudicing his future position.
5. It is therefore requested that this officer be struck off the 5th Course, and that the question of whether or not he attends the 6th Course be left until the end of August, by which time he should be in a position to make a definite decision.
6. There is one further point. This officer is not on the strength of Allied Commission, but is attached thereto from G-4 (Mov & Tn) A.F.H.Q., to whose establishment he is posted. It is requested, therefore, that any further correspondence on this subject be directed to G-4 (Mov & Tn) A.F.H.Q., with a copy to this Sub-Commission for information. It is in fact doubtful if that HQ will agree to his release for this course.

1. Ref. CASB/11 of 28 Jul '45, in which the a/m officer was shown to be despatched to U.K. to attend the 5th or 6th Civil Affairs Course starting 26 Aug and 23 Sep '45 respectively.
2. Major Sanderson states that, as was explained to Selection Board, the position has changed since his original application in December 1944. The question of Release Groups had not then arisen, but is now an important factor affecting this officer's position vis-a-vis his civil employers.
3. Presumably he would have to defer his release (Group 23) for at least 12 months, probably 24 months, and whilst he is prepared and indeed desirous of so doing if he can be sure of a Colonial Government appointment after the Military period has expired, he cannot agree to defer his release in the absence of such an assurance, which will presumably not be given. The reason for this is that he cannot afford to antagonise his civil employers by agreeing to defer his release, when he may be compelled to return to them after Civil Affairs has completed its work in the Far East.
4. Major Sanderson has been given an August LIAF vacancy, and should be in U.K. by the end of this month, when he will endeavour to come to some arrangement with his Company, whereby he may defer his release without prejudicing his future position.
5. It is therefore requested that this officer be struck off the 5th Course, and that the question of whether or not he attends the 6th Course be left until the end of August, by which time he should be in a position to make a definite decision.
6. There is one further point. This officer is not on the strength of Allied Commission, but is attached thereto from G-4 (Mov & Tn) A.F.H.Q., to whose establishment he is posted. It is requested, therefore, that any further correspondence on this subject be directed to G-4 (Mov & Tn) A.F.H.Q., with a copy to this Sub-Commission for information. It is in fact doubtful if that HQ will agree to his release for this course.

P. A. J.

P.D.G. BUCHANAN,
Colonel
Deputy Director.

Copy to : G-4 (Mov & Tn) A.F.H.Q. with copy of
CASB/11 of 28 Jul '45.

/mb

COPY

CIVIL AFFAIRS SELECTION BOARD CME

RESTRICTED

Subject : POSTING OF SELECTED OFFICERS
(CA) TO ATTEND COURSES IN UK

TEL. FEDERAL 149

To : C-1 (Br) AFHQ (11)
Rep Mil Sec AFHQ (11)

CASB/11

28 Jul 45

Reference is made to War Office signal 08605 (CA 9) dated 24 Jul 45.

1. Sixth list of a further eleven officers who have been recommended by CASB for appointment as Staff Officers (CA) in the Far East is attached at Appendix 'A'.

2. Will you please take such action as may be necessary to carry out the request of the War Office as set out in above quoted signal, in order that as many selected officers as possible may attend the fifth and sixth Civil Affairs Courses in UK starting on 26 Aug and 23 Sep 1945 respectively.

3. Your attention is drawn to War Office direction that such officers be despatched to arrive in UK approximately 11 Aug and 8 Sep 45 in order that they may receive 14 days leave before commencing their course.

4. War Office has been informed by 'Fast Air' that these officers have been recommended for Staff Appointments (CA) in Far East.

748

Secretary
for Col President
Civil Affairs Selection Board CME

Copy for Information :

- C-5, AFHQ
- HQ AC Rome
- HQ MAC AFHQ
- Arty Sect AFHQ
- Engr Sect (Br) AFHQ
- HQ Inf, AFHQ
- CSO, AFHQ
- DST, AFHQ
- IME, AFHQ
- GHQ 2nd Echelon CME
- GHQ 2nd Echelon (R/O) CME

.....

Extract from
LIST NO. 5

APPENDIX 'A' TO
CASB/11 DATED JUL 45

Serial No.	Personal No.	Rank	Name and Initials	Regt or Corps	Last known Unit	Formation or Command	Remarks
------------	--------------	------	-------------------	---------------	-----------------	----------------------	---------

0892

1. Sixth list of a further eleven officers who have been recommended by CASB for appointment as Staff Officers (CA) in the Far East is attached at Appendix 'A'.

2. Will you please take such action as may be necessary to carry out the request of the War Office as set out in above quoted signal, in order that as many selected officers as possible may attend the fifth and sixth Civil Affairs Courses in UK starting on 26 Aug and 23 Sep 1945 respectively.

3. Your attention is drawn to War Office direction that such officers be despatched to arrive in UK approximately 11 Aug and 8 Sep 45 in order that they may receive 14 days leave before commencing their course.

4. War Office has been informed by 'Test Air' that these officers have been recommended for Staff Appointments (CA) in Far East.

746

Secretary
for Col President
Civil Affairs Selection Board CMF

Copy for Information :

- G-5, AFHQ
HQ AC Rome
HQ RAC AFHQ
Arty Sect AFHQ
Engr Sect (Br) AFHQ
HQ Inf, AFHQ

CSO, AFHQ
DST, AFHQ
IME, AFHQ
CHQ 2nd Echelon CMF
CHQ 2nd Echelon (R/O) CMF

.....

Extract from
LIST NO. 5

APPENDIX 'A' TO
CASB/11 DATED JUL 45

Serial No.	Personal No.	Rank	Name and Initials	Regt or Corps	Last known Unit	Formation or Command	Remarks
(a)	(b)	(c)	(d)	(e)	(f)	(g)	
8	126872	T/Maj	SANDERSON, E.T.L.	RE	HQ AC, Tn. Sub-Commission	HQ AC	

FD/elo

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission

(12)

Tel : 478704

11 July 1945

443/12/Tn 3

SUBJECT : Honors and Awards

TO : HQ Movements Sub-Area Rome CMF

1. Reference your Mov 116 of 4 July, details of countries in which I have served during the present war are :-

<u>Theatre</u>	<u>From</u>	<u>To</u>
MC BEF	25-1-40	18-6-40
MC UK	19-6-40	15-11-40
MC ME	5-1-40	25-9-43
MC AF	5-11-43	to date (Allied Commission)

J.F.M. DUTHIE,
Major R.E.

745

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission

AJS/bjs

442/11

27th June 1945

Tel. Ext 318

830/32/Tn.3

SUBJECT. Release of British officers for civilian
employment.

TO. G-1 (British)

1. Ref G-1 (B)/132/A dated 18th June 1945.

2. It is recommended that Major DUTHIE, of the
Movements Division of this sub-commission, be considered
as an applicant for future employment as a civilian.
He is a very able officer, and has had considerable
experience in rail movements and transportation. He
is fully competent to act as a civilian in any trans-
portation section dealing with movement matters which
may be set up.

3. His equivalent military status should be that
of Major.

For the Director

A. J. SIEFF

A.J. SIEFF, Colonel,
Chief, Movements Division.

Subject: - Records - O.R's.

FILE 443/10
H.Q. Movements Sub-Area
ROME
Mov/112

24 May 45.

To:- R.T.O. Termini & Tor Sapienza
(incl. Train Staff)

R.T.O. Tiburtina

R.T.O. Smistamento

R.T.O. Orte

(L/Sgt. Bishop) Tuscolana

(Cpl. Long) Civitavecchia

M.F.O. Rome

Capt. Lamb (S.I.B.)

(Sgt. Rothwell) Tn. Sub-Commission A.C. ✓

(Capt. Tonks) Joint Railway Control

(Capt. Lord Wetsbury) M.M.I.A.

(Capt. Gray) MRS. L.O.

See file 9

You are requested to supervise the correct completion of the attached pro-formae (front and back) on behalf of all O.R's under your Command, in accordance with specimen attached, and return same to this HQ not later than 28 May 45.

J.H. Woolley
(J.H. Woolley) Capt. R.E.
O. i/c Administration.

743

Surname
THOMAS
Regt. or Corps
+ R.E.

Date of Birth
12 Nov. 1919
Date Embarked
6 Nov. 1942

Next of Kin (address & Relationship)

Wife:-

Mrs. W.T. Thomas,
102 Shaggy Galf Lane,
Slough, B U C K S.

Christian Names.
WILLIAM TIMOTHY
Army Trade & Class
Clerk (Rly) C.III

Date of Enlistment
9 Mar. 1940
Med Cat.
A.I

Rank.

L/Sjt.

Religion.

C. of E.

Type of Service.

Territorial. Army Class or Regular

Married or Single

M.

Number.

1887396

No of Children
Two

Overseas Service

Countries & dates.

North Africa - Nov. 42 - Jun. 44.

Italy

June 44 - Present date.

Age & Service Group No. 29

Courses & M.C. Experience

Recruits Training Course - Dates
 N.C.O's Cadre Classes - Dates

Promotions.

P/L/Cpl. - 16 March 1941
 P/Cpl. - 1 June 1941
 W/Cpl. - 20 Aug. 1941
 P/L/Sgt. - 1 Mar. 1944

Civil occupation.

Det. posted to M.C.

Honours & Awards

Africa Star with
 1st Army Clasp
 Date of arrival:-

M.E.F.

N. Africa

C.M.F. 1 Dec. 1942

27 June. 1944

MR/elc

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission

Tel : 478701

27 May 1945

443/9/Tn 3

SUBJECT : Records - O.R.

TO : Officer i/c Administration,
HQ Movements Sub-Area, Rome

In compliance with instructions contained in your letter Mov/112 dated 24 May '45, attached hereto are completed pro-formae in respect of O.R. employed at this Headquarters.


M. ROTHWELL, Sgt.

741

CCY

Tel No: Ken 8131 Ext 413

THE WAR OFFICE
38, Hyde Park Gate,
London, S.W.7.

C.A.S/B.M.445(C.A.S.)

12th April 1945.

Sir,

1. I am directed to inform you that a number of Civil Affairs Officers at present serving under your command have applied, and that others may apply under A.O.I. 1426/1944 for service in Civil Affairs, Far East.
2. Such Officers who are selected will be required to undergo Far East training in U.K. at C.A.S.C. Whilst it is realised that it may not be possible for Officers to be released for immediate training without replacements to supply which every endeavour will be made, it is hoped that as many as possible will be made available owing to the great desirability of employing Officers in the Far East who already have C.A. experience in the field, and to the fact that many of these Officers desire to make a future career in the Colonial Service.
- For the period of training, approximately 4 months, Officers will be struck off strength of units vide para 5 of A.O.I. 1426 and held on the strength of No.3 C.A. (Far East) Pool and will not return to former units on conclusion of training.
3. I am further directed to draw attention to para 10 of A.O.I. 1426 from which it will be noted that Officers who desire to be considered for future service under the Colonial Office will be interviewed by the Colonial Office whilst attending a Course at C.A.S.C. and I am to state that it will not be possible for officers to be so interviewed at any time prior to attending a course, nor is it possible to accelerate their attendance at the C.A.S.C.
4. Finally, I am to request that this letter, and in particular para 3 thereof, may be brought to the notice of all C.A. Officers under your command.

H. Col. Baker

12/3/45

J. H. Baker

7/10

Sir,

1. I am directed to inform you that a number of Civil Affairs Officers at present serving under your command have applied, and that others may apply under A.C.I. 1426/1944 for service in Civil Affairs, Far East.
2. Such Officers who are selected will be required to undergo Far East training in U.K. at C.A.S.C. Whilst it is realised that it may not be possible for Officers to be released for immediate training without replacements to supply which every endeavour will be made, it is hoped that as many as possible will be made available owing to the great desirability of employing Officers in the Far East who already have C.A. experience in the field, and to the fact that many of these Officers desire to make a future career in the Colonial Service.

For the period of training, approximately 4 months, Officers will be struck off strength of units vide para 5 of A.C.I. 1426 and held on the strength of No.3 C.A. (Far East) Pool and will not return to former units on conclusion of training.

3. I am further directed to draw attention to para 10 of A.C.I. 1426 from which it will be noted that Officers who desire to be considered for future service under the Colonial Office will be interviewed by the Colonial Office whilst attending a Course at C.A.S.C. and I am to state that it will not be possible for officers to be so interviewed at any time prior to attending a course, nor is it possible to accelerate their attendance at the C.A.S.C.

4. Finally, I am to request that this letter, and in particular para 3 thereof, may be brought to the notice of all C.A. Officers under your command.

I am,

Sir,

Your obedient Servant.

(Signed) Lt. Col.
for DIRECTOR OF CIVIL AFFAIRS

A.C.O.S., G-5 Div, SHAEN
A.C.O.S., G-5 Div., ATHQ

7/10

CRM/ele

INTER-OFFICE MEMORANDUM

Tel: 478704

19 April 1945

276/86/Tn 3

SUBJECT: Duties performed by Movements Division - Rail Staff

TO: Col. M.J. Sieff, O.D.M.
Chief, Movements Division

1. Reference letter 1004/5/Tn 1 dated 17 April '45 received from Administration Division.

2. The following are briefly the list of duties carried out by officers of this Branch.

Lt. Col. J.W. Baker, R.E.
A.Q.M.G.(M)

Policy & General Direction

Major C.R. Worthington, R.E.
D.A.Q.M.G.(M)

Carrying out of policy laid down by A.Q.M.G.(M).
Supervision of Rail Movement
Planning Rail Movement.
Liaison with Sub-Commissions on Policy matters.
Attend Meetings of Allied Railway Board & Traffic
Sub-Committee in absence of A.Q.M.G.(M).
Preparation of Monthly Report and AC Priorities
Board Monthly Report and Forecasts.

Major J.F.M. Duthie, R.E.
D.A.Q.M.G.(M)

Control of system for bidding for Rail Movement.
Supervision of preparation of Rail programmes.
AC Representative at AFHQ Priority of Movements
Meetings held weekly at Caserta.
Shipping Division Meetings.
Liaison with Sub-Commissions on Rail Movement
matters.

Capt. I.F. Clinging, R.E.

Deputies when necessary for D.A.Q.M.G.(M).
General correspondence regarding loading programmes.
Arrangements for personnel moves.

739

C.R. Worthington, Major

for

J.W. Baker, Lt. Colonel,
Movements Division, Rail

*Supplies work found to be by desk
and review of work by General Office*

C.R. Worthington

LR/mb

TRANSPORTATION SUB-COMMISSION

FileINTER OFFICE MEMORANDUM

Tele : 478701

25 April 1945

443/6/Tn.3.

SUBJECT : Allocation of DutiesTO : Major C.R. Worthington

1. Reference your 443/4/Tn.3. dated 23 April '45.
2. Attached hereto organisation of Clerks employed in Movements Division - Rail, outlining individual duties and responsibilities.
3. It is pointed out that, in order to ensure a smooth working, each member of the staff undertakes whatever duties may arise, under the supervision of the Senior Assistant and Chief Clerk.

J.F.M. Ruthie
J.F.M. Ruthie,
Major.

738

737

Sgt. RothwellMr. Spengler

Supervision of Loading Programme.
General supervision of Clerical work.
Additional Bids and Emergency Bids.
Tonnage reductions and Amendments.
Preparation of necessary data for P.O.M. Conference.
~~Statistics and Returns.~~

Mr. Gandola

Interpreter and translations.
Miscellaneous enquiries.
Checking XB Forms.
STATISTICS AND RETURNS

Mr. DiniMrs. Liberi

Compilation of Loading Programme.
Recording of Bids.
Checking Tn. Officers Loading Programmes.
Preparation of Advices.
Preparation of Acceptance signals.

737

Sgt. RothwellMr. Spengler

Supervision of Loading Programme.
General supervision of Clerical work.
Additional bids and Emergency bids.
Tonnage reductions and Amendments.
Preparation of necessary data for P.O.M. Conference.
~~Statistics and returns.~~

Mr. DiniMrs. Liberi

Compilation of Loading Programme.
Recording of bids.
Checking Th. Officers Loading Programmes.
Preparation of Advices.
Preparation of Acceptance signals.

Cpl. Hills

Filing and Registration.

Mrs. ContiMiss. Bigliocchi

Typists.

0 9 0 5

File
MR/mb

TRANSPORTATION SUB-COMMISSION

INTER OFFICE MEMORANDUM

Tale : 478701

25 April 1945

443/6/Tn.3.

SUBJECT : Allocation of Duties

TO : Major C.R. Worthington

1. Reference your 443/4/Tn.3. dated 23 April '45.
2. Attached hereto organisation of Clerks employed in Movements Division - Rail, outlining individual duties and responsibilities.
3. It is pointed out that in order to ensure a smooth working, each member of the staff undertakes whatever duties may arise, under the supervision of the Senior Assistant and Chief Clerk.

FM
J.F.M. Duthie.
Major.

736

Sgt. Rothwell

Mr. Spengler

Supervision of Loading Programme.
General supervision of Clerical work.
Additional bids and Emergency bids.
Tonnage reductions and Amendments.
Preparation of necessary data for P.O.M. Conference.
Statistics and Returns.

Mr. Gandola

Interpreter and translations.
Miscellaneous enquiries.
Checking XB forms.

Mr. Pini

Mrs. Liberi

Compilation of Loading Programme.
Recording of bids.
Checking Th. Officers Loading Programmes.
Preparation of advices.
Preparation of Acceptance signals.

Sgt. Rothwell

Mr. Spengler

Supervision of Loading Programmes.
General supervision of Clerical work.
Additional Bids and Emergency Bids.
Tonnage reductions and Amendments.
Preparation of necessary data for P.O.M. Conference.
Statistics and Returns.

Mr. Pini

Mrs. Liberi

Compilation of Loading Programmes.
Recording of Bids.
Checking Tn. Officers Loading Programmes.
Preparation of Advices.
Preparation of Acceptance signals.

Cpl. Hills

Filing and Registration.

Mrs. Conti

Miss. Bigliocchi

Typists.

HEADQUARTERS ALLIED COMMISSION
APO 394
Transportation Sub-Commission
(Movements Division)

MJS/vb

23rd April, 1945.

Tel. Ext. 318

756/39/Tn.3.

SUBJECT. Appointments.

TO : Movements Division, Rail Branch.
" " " Road Branch.
" " " Shipping Branch.

1. Major G.B. Godfrey, I.E. (EC 4446) is appointed Officer in Charge (Acting) of Shipping Branch Movements Division vice Lt. Col. Balfour, who is about to take up a new appointment.

2. Lt. Col. J.W. Baker, R.E. (99158) will take over the position of Deputy Chief Movements Division in addition to that of Officer in Charge of Rail Branch, Movements Division. He will be responsible for the coordination of the work of the different branches of Movements Division during the absence of the Chief of the Division.



M.J. STEFF, Colonel.

Copy to:

Administration Division, Tn. S/C.
Road Division, Tn. S/C.
Rail Division, Tn. S/C.
Port & Warehouse Division, Tn. S/C.
Planning Staff, Tn. S/C.

736

TRANSPORTATION SUB-COMMISSION

INTER-OFFICE MEMORANDUMfile
CRW/elc

Tel : 478704

23 April 1945

443/4/Tn 3

SUBJECT : Allocation of duties - Staff, Movements Division, Rail

TO : Major J.F.M. Puthie

1. Reference previous conversations on this matter.
2. In order that there may be a tightening up on the checking of all correspondence after typing, in future all drafts and typed letters will be passed to the Chief Clerk (Sgt. Rothwell) for final check before being passed to the appropriate officer for signature.
3. It is still apparent that the distribution of work is not fully organised and that a lot of detail, e.g. compilation of statistics is at present being carried out by the Chief Clerk. Please arrange for details of work being carried out by each member of the staff to be submitted by 0900 hours, Thursday 26 April '45.

C.R. Worthington
C.R. WORTHINGTON
Major

733
24/4
file

CRM/mb

INTER OFFICE MEMORANDUM

Tele : 478704

18 April 1945

333/16/Tn.3.

SUBJECT : AG. Shipping Diversion MeetingTO : Maj. J.F. Pathie

1. Reference letter from Shipping Branch dated 15 April '45, see copy attached.
2. please arrange for either yourself or Capt. Clinging to attend the above meetings, the first of which is to be held at 1000 hrs wed. 18 April, Room 56, 6th Floor.
3. Particular care should be taken when discussing the arrival of ships at various ports whether the tonnage likely to be set up for rail movement can (i) be allotted
(ii) traffic be speedily cleared on arrival at destination stations.

C.R. Worthington
C.R. Worthington,
Major.

Copy to : Capt. Clinging.

732

GBG/ccg

HEADQUARTERS ARMED COMMISSION
APO 394
Transportation Sub-Commission

Our Ref : AC/530/1/Tn.3

15 April 1945

SUBJECT : A.C. Shipping Diversion Meetings

TO : Agriculture Sub-Comm.
Food Sub-Comm.
Industry Sub-Comm.
Commerce Sub-Comm.
Public Works & Utilities Sub-Comm.
U.N.R.R.A.

1. It is proposed commencing with convoys W.G. 3, 85 and F.H.S. 97 to hold a meeting in this Commission 48 hours before the Shipping Diversion Meeting in A.F.H.Q., which will discuss and submit to C-5 A.F.H.Q. agreed recommendations as to the most suitable discharging ports for vessels carrying full or part A.C. cargoes.

2. The first meeting will be held at 10.00 hours on Wednesday 18th. April in Room 56, 6th. floor. Sub-Commissions having stores arriving in these convoys are requested to be represented. A list of vessels known to be arriving in these convoys together with as much information as to cargoes as is known, will be circulated prior to the meeting.

For the Director :

G.B. Godfrey
G.B. GODFREY,
Major I.C.

Copies to:- Mov. Rail)
Mov. Roads) to arrange
Ports & Whse. Div.) a representative
Shipping Sub-Commission

731

CK

INTER-OFFICE MEMORANDUM

19 April 1945

Tel : 478704

270/80/Tn 3

SUBJECT : Duties performed by Movements Division - Rail Staff

TO : Col. M.J. Sieff, O.B.E.
Chief, Movements Division

1. Reference letter 100A/5/Tn 1 dated 17 April '45 received from Administration Division.

2. The following are briefly the list of duties carried out by officers of this Branch.

Lt.Col. J.W. Baker, R.E.
A.Q.M.G.(M)

Policy & General Direction

Major C.P. Worthington, R.E.
D.A.Q.M.G.(M)

Carrying out of policy laid down by A.Q.M.G.(M).
 Supervision of Rail Movement
 Planning Rail Movement.
 Liaison with Sub-Commissions on Policy matters.
 Attend Meetings of Allied Railway Board & Traffic
 Sub-Committee in absence of A.Q.M.G.(M).
 Preparation of Monthly Report and AC Priorities
 Board Monthly Report and Forecasts.

Major J.W.M. Luthie, R.E.
D.A.Q.M.G.(M)

Control of system for bidding for Rail Movement.
 Supervision of preparation of Rail programmes.
 AC Representative at AFHQ Priority of Movements
 Meetings held weekly at Caserue.
 Shipping Division Meetings.
 Liaison with Sub-Commissions on Rail Movement
 matters.

Capt. I.F. Clinging, R.E.

Deputies when necessary for D.A.Q.M.G.(M).
 General correspondence regarding loading
 programmes.
 Arrangements for personnel moves.

C.P. WORTHINGTON, Major

for

J.W. BAKER, Lt. Colonel,
Movements Division, Rail

HEADQUARTERS ALLIED COMMISSION
APO 394
TRANSPORTATION SUB-COMMISSION

SMT/en

Phone 489081

103/21/Tn 1

443/1
16 April 1945

Major G. B. Sowers,
Chief Transportation Officer,
Toscana Region.

Subject: Lt. A.N.F. Webb

Dear Major:

The above-mentioned officer is assigned to Piemonte Region T/D Toscana Region.

It has come to our notice that he has been doing some very good work at Piacenza and if you agree I think his name ought to be submitted for promotion to captain. The drill for doing this is somewhat complicated, but it is set out in Establishment Memorandum No. 3 of 15 February 44; paragraphs 4 and 11 refer particularly. In this case the report should be initiated by the senior British officer in the Toscana Region and forwarded to Piemonte Region, where in turn the senior British officer forwards it to HQ, AC. I hope all these officers will agree with this recommendation, and in the meantime I will leave you to start the ball rolling.

Yours very truly,

M. B. Thomas
M. B. THOMAS, Colonel
Deputy Director

729

cc: Movements Div. Tn S/C

0914