

ACC 120/PWU

10000/150/406
(VOL. I)

OFFICE SUP
DEC. 1943 -

10000/150/406
(VOL. I)

OFFICE SUPPLIES & EQUIPMENT, ETC.
DEC. 1943 - NOV. 1944

Tel. 478200

CCB/mc

MEMORANDUM

189
3 Nov. 1944

REFERENCE: AC/120/PWU
SUBJECT : Filing Racks.
TO : H.Q. Commandant
(Office Space Section)
FROM : P.W. & U. Sub-Commission.

May the filing rack as shown in the attached
sketch please be made and delivered to Room 21, 8th floor 3297

G.E. RHODES,
Lieut-Colonel, R.E.,
Deputy Director.

Tel. 478200

AEP/ca

188

MEMORANDUM

1 Nov. 44

REFERENCE: ACC/120/PWU.
SUBJECT : Letter trays, electric bulbs etc.
TO : Headquarters Commandant
att: Office Space Section.
FROM : P.W. & U. Sub-Commission.

1. We request that electric light bulbs be provided for the following places in this Sub-Commission (8th Floor) 393

Room No 6 Mr. D. Solomon.
Receptionists in Vestibule.
Corridor adjacent to General Office.

2. There are two lights in the General Office, Room 21, occupied by 10 people. The bulbs are not powerful enough to properly illuminate the Room and we shall be obliged if more powerful bulbs can be supplied.

3. Will you please authorise the cost of having a key cut for the door of one of our assigned civilian vehicles?

4. Please supply eight letter trays "In" and "Out" (four of each) to Room 21 8th Floor.

G.E. RHODES,
Lieut-Colonel, R.E.,
Acting Director.

HEADQUARTERS
ALLIED COMMISSION
APO 394

187
RWS/ls

Ref: ACC/120/PWU

30 October 1944

Subject: Stamps.

To : Headquarters Commandant.
Att: Office Space.

3295

1. It is necessary that we furnish each Regional Engineer the following stamps for use in handling coupons for Petroleum Products:

2. Will you please arrange for the procurement of 10 of each of these stamps.

V. S. THOMPSON
Lt. Col. R. C. E.
Chief, Public Wks. Div.

Tel. 478200

AEP/mc

186

MEMORANDUM

File

31 Oct. 44

REFERENCE : ACC/120/PWU
 SUBJECT : Office Stationery
 TO : H.Q. Supply Officer
 Room 40 Basement.
 FROM : P.W. & U. Sub-Commission.

1. We request the following supplies for use
 in the Drafting room.

3294

Drawing pens (very fine)	24	
Tracing cloth (40"-30 yd long)	2	rolls
India ink (black)	6	bottles
Thumb tacks	4	boxes
Adhesive tape	6	rolls
Paper clips	3	boxes
Lead pencils (H-24)	2	boxes
Colored pencils	3	sets (various colors)

A.E. PREEDY,
 Capt. R.A.,
 Admin. Officer.

Tel. 478200

AEP/mo

MEMORANDUM

REFERENCE : ACC/120/PWU
 SUBJECT : Office Stationery
 TO : H.Q. Supply Officer
 Room 40 Basement.
 FROM : P.W. & U. Sub-Commission.

31 Oct. 44

1. We request the following supplies for use
 in our Offices.

Typing paper (quarto thick & thin) 4 reams each
 Envelopes as samples
 Stencils
 Staples (for "Brinco" Machine - Code 57-23)
 S.O. Books 129 15 each
 Pins 10 Packets
 Paste 2 Pots
 Ruled Pads 10 each
 Paper Clips (small) 10 packets
 Gummed labels
 Carbon paper (quarter) 2 packets
 Typewriter ribbons 3 each
 Shorthand pencils (soft)
 Shorthand books
 Exercise books N.28-31 6 each
 Tags India
 Stapling Machine
 Selfotch Tape
 Blotting Paper
 Candles -
 Fluid corrector for stencils 2 bottles
 Lettering pens.

A.E. PREEDY,
 Capt. R.A.,
 Adm. Officer.

Tel. 478200MEMORANDUMARD/mc
185

REFERENCE : ACC/120/PWU
 SUBJECT : Repairs to typewriter.
 TO : HQ. Commandant
 att. Office Space Section.
 FROM : P.W. & U. Sub-Commission.

28 Oct. 44

1. Will you please send typewriter repairman to room 21, 8th floor to attend to 3 typewriters.

<u>MAKE</u>	<u>TYPE</u>	<u>No.</u>
OLIVETTI	M.40	956
OLIVETTI	M.40	207276
WOODSTOCK		634156 E.22

3292

Also will you please send a man same room to pick up 4 chairs needing repair.

A.E. PREEDY,
 Capt., R.A.,
 Admin. Officer.

Tel: 489081

MEMORANDUM

File
184
ARD/ub

ACC/120/PWU

24 Oct 44

SUBJECT: Repair Office Cabinet.

TO : H.Q. Commandant
Att: Office Space Section.

FROM : P.W. &U. Sub-Commission.

1. Will you please arrange for a man to be sent up to repair an office cabinet in room 4, 8th floor and also fix lock of drawer in room 6.

3297

A.E. FREELY.
Captain, R.A.,
Admin. Officer.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

RAD/lam

File 182

ACC/120/PWU

17 October 1944

SUBJECT: Office Stationery

TO : H.Q. Supply Officer
Room 40 Basement.

1. We request the following supplies for use in our 3293
Offices:

Typing paper (all sorts).	
Envelopes as samples	
Ink	2 bottles
Erasers	4
Pins	6 packets
Scotch tape	4 rolls
Wire paper clips	3 boxes
Soft pencils	1 doz.
Stencils	
Ruled pads	6
Shorthand note books	6
Dutch tape	2 rolls
Drawing pins	2 boxes
Staples	
Paste	2 pots
Gummed labels	
Clips pencils	
Fluid corrector for stencils.	
Carbon paper	
Blotting paper	
Penholders	
Pen nibs	

Inf.
J. W. L. Butcher
Acting Adm. Officer.
Lt.

181

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

RAD/bb

ACC/120/PWU

16 Oct 44

SUBJECT: Keys and Office Cabinets.

TO : H.Q. Commandant
Att. Office Space Section.

1. Will you please arrange for a man to be sent up to fit a key for Lieutenant King's desk room 22, 8th floor.
2. Also will you please supply us with two small cabinets for room 4 and another one for room 6.

3284

J.W.L. BUTCHER,
Lt. Inf.
Acting Admin. Officer.

Tel: 489082

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AMA/lan

180

ACC/120/PWU

11 October 1944

SUBJECT: Window Panes.

TO : Hq. Commandant.
Att. Office Space Section.

3238

Please send repairman to 8th floor, room 22 to measure and set one window pane.

J.W.L. Butcher
Lt. Inf.
Acting Administrative Officer

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AMA/lam

179

ACC/120/PWU

11 October 1944

SUBJECT: Repairs to typewriter.

TO : H.Q. Commandant
att. Office Space Section

1. Will you please send typewriter repairman to room 21, 8th floor to attend to 3 typewriters.
2. One machine needs new spring, two machines need oiling and cleaning.

3287

J.W.L. Butcher
Lt. Inf.
Acting Adm. Officer

Tel. 489081

WJLB/mc

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

178

ACC/120/PWU

10 Oct. 44

Subject: Telephone Directory.

To : Economic Section.

1. Reference your ES/32T dated 9.10.44 and enclosure.
2. Herewith lists in duplicate as requested.

3284

Incl. 4 .

G.E. MOSES,
Lieut. Colonel, R.E.,
Acting Director.

ACTION: ECONOMIC

Sub-Commission: Public Works and Utilities.

	<u>Room</u>	<u>Floor</u>	<u>Int.</u>	<u>Ext.</u>
Director	22	8	320	-
Deputy Director	19	8	589	-
Chief Pub. Wks. ~~and~~ D.W.	11	8	339	-
Chief Electr. Div.	16	8	317	-
Deputy Chief Elect.	10	8	-	478906
				3285
Electrical Operations & Transmission Dept.				
Transmission	9	8	-	478906
Supplies Elect.	7	8	-	478805
Elect. Generation Dept.	8	8	-	478805
Water, Drainage, Gas	18	8	-	478806
Housing	6	8	270	-
Admin. Office	21	8	614	478.200

Name	Rank	Nat.	Sec. & S-C	Floor	Room	Int.	Ext.
BARRY, E.J.	Major	A	Elect. Div.	8	10		478.90
BUTCHER, J.W.L.	Lt.	B	" "	8	7		478.80
BELL, R.A.	Major	A	" "	8	8		478.80
HAISIE, C.I.	Major	A	Pub. Wks.	8	14		478.90
HYLAND, H.W.	Major	A	" "	8	14		478.90
JENNY, L.A.	Lt. Col.	A	" "	8	22	320	
IAPPER, W.M.	Lt. Col.	B	Elect. Div.	8	16	317	
LAUGHLIN, L.W.	Capt.	A	" "	8	16	317	
PREEDY, A.E.	Capt.	B	Pub. Wks.	8	21	614	478.20
PRICE, L.C.	Major	B	Elect. Div.	8	7		478.80
HENTON, V.S.	Major	A	" "	8	9		478.90
MOLES, G.E.	Lt. Col.	B	Pub. Wks.	8	19	589	
SHEPARD, R.W.	Lt.	A	" "	8	11	339	
THOMPSON, V.S.	Lt. Col.	B	" "	8	11	339	
WESTWOOD, H.W.	Major	B	" "	8	18		478.80
SOLOMON, D.	Civ.	A	" "	8	6	270	

	Rank	Nat.	Sec. & S-C	Floor	Room	Int.	Ext.
	Major	A	Elect. Div.	8	10		478.906
L.	Lt.	B	" "	8	7		478.805
	Major	A	" "	8	8		478.805
	Major	A	Pub. Wks.	8	14		478.907
	Major	A	" "	8	14		478.907
	Lt. Col.	A	" "	8	22	320	
	Lt. Col.	B	Elect. Div.	8	16	317	
	Capt.	A	" "	8	16	317	
	Capt.	B	Pub. Wks.	8	21	614	478.200
	Major	B	Elect. Div.	8	7		478.805
	Major	A	" "	8	9		478.906
	Lt. Col.	B	Pub. Wks.	8	19	589	
	Lt.	A	" "	8	11	339	
S.	Lt. Col.	B	" "	8	11	339	
W.	Major	B	" "	8	18		478.806
	Civ.	A	" "	8	6	270	

Tel: 489081

HEADQUARTERS
 ALLIED CONTROL COMMISSION
 Public Works and Utilities Sub-Commission
 APO 394

WJB/lam

File to
 176

ACC/120/PWU

9 October 1944

SUBJECT: Supplies

TO : H.Q. Supply Officer
 Room 40 Basement.

1. We request the following supplies:

Pads - scrap - 12 ea.
 Pencils 24 ea.
 Ink 2 bot
 Clips 6 boxes
 Pins 6 boxes
 Staples 1 box
 Pads, ruled 12 each
 Glue 2 bot.
 Envelopes all sizes
 Shorthand note books
 Typing paper all kinds
 Gummed labels
 Carbon paper (2 sizes)
 Tag India
 Typewriter ribbons (black)
 136 note books
 Scotch tape
 Stencils
 Blotting paper.

India Tags

W.J. Butcher.
 W.J. BUTCHER
 Acting Administrative Officer

Tel. 489031

VSR/cdg

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

7 October 1944

AGC/120/PWU

Subject : Request for Military telephone in Terni for electric system operation.

To : AAI, DDW.
Attention Lt.Col. W.A.R. Smith.

1. Concerning the telephone conversation this morning between Major V.S. Renton of this Division and Captain D. Marshall of your office, it would be appreciated if you would make a request to the Chief Signals Officer No. 1 District for the installation of a telephone in the Villa Valle Sub-Station of the Terni Company, connecting with the Terni Army Switchboard.

2. This telephone would be used as an alternate means of communication between this office and Villa Valle Sub-Station and is intended for load dispatcher purposes.

3. Major Robert A. Ball of this office has discussed this matter with Lieut. Yeates, the Signals Officer in Terni and it is understood that the necessary circuit and equipment is available but that authorization is necessary from Higher Headquarters.

E.J. BARRY
Major, C.R.,
Acting Chief, Elec.Div.

Tel. 489084

V.S./odg

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HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ACC/120/PWU

2 October 1944.

Subject : Installation of S.R.E. Telephone in Headquarters
Allied Control Commission.

To : Societa' Romana di Elettrocita'.

1. It is understood that your Company has available, in Rome certain telephone circuits which connect with your office on Via Poli, and that it is possible that one of these circuits might be available as a means of communication between this Headquarters and your local dispatcher.

2. It would be appreciated if it were possible for a telephone for such a purpose to be installed in the office of Major V.S. Benton, Room 9, eight floor, Ministero delle Corporazioni, in order that information might be interchanged between your and this office.

3287

E.J. Barry
E.J. BARRY
Major, C.E.,
Acting Chief, Elec. Div.

173

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/lem

ACC/120/PWU

3 October 1944

SUBJECT: Card index boxes

TO ; H.Q. Commandant
Office Space Section.

1. We request that three boxes be made as per the attached sketch:-

2 as Example 1
1 " " 2

2. When completed please deliver to 8th Floor,
Room 21.

G.E. RHODES
Lieut-Colonel, R.E.
Acting Director

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/bb

172

ACC/120/PWU

2 October 1944

SUBJECT: Repair to typewriters.

TO : HQ, Commandant.
Att. Office Space Section.

Will you please send typewriter repairman to attend
to two machines on the 8th Floor, Room 21.

G.E. RHODES,
Lieut-Colonel; R.E.
Acting Director.

3279

Tel. 489081

LWL/mc

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

171

ACC/120/PWU

27 Sep 1944

Subject: Drafting Room Supplies

To : H.Q. Supply Officer
Room 40 Basement.

1. We request the following supplies for use in
our drafting Room:

Fountain Pen ink (blue)	4 bots
India ink Blk	3 "
" " Blue	3 "
" " Green	3 "
" " Yellow	3 "
" " Brown	33272
Coloured pencils (DIXONS THINEX) Asst. N° 136	3 bxs
Drawing " H.	1 Doz.
Thumb tacks	1 Doz. bxs.
Scotch tape I	2 rolls
Tracing cloth 43" x 48 yd. (cable 14-14)	1 roll

L.W. LAUGHLIN
Captain
Supply Officer.

Ref: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/lam

ACC/120/PWU

27 Sept. 1944

SUBJECT : Telephone Directory.

TO : Communications Office.

1. Refer. Daily Bulletin No 241 dtd. 23 Sept. 44.
2. We attach list of up - to - date telephone numbers in use in this Sub Commission for inclusion in the above.

3277

G.E. RHODES
Lieut - Colonel, R.E.
Acting Director.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

file
169
AEP/bb

ACC/120/PWU

23 Sept. 44

SUBJECT: Cards for file index.

TO : H.Q. Commandant
Att. Printing Officer

We request the following printing on thin cards:-

2000 on white as sample (Hydro Generating Station)
500 on red or any other colour available as per sample
(Thermo Generating Station)

3276

G.E. RHODES
Lieut-Colonel, R.E.,
Acting Director.

Tel. 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ce

168

ACC/120/PWU

1 Aug 44

SUBJECT: Sunday Duty.

TO : All Officers and EM/ORs
H.Q. this Sub-Commission.

1. Please note that the tentative list shown in this office letter ACC/120/PWU dated 20 July on the above subject is cancelled.

2. I am directed to inform you that the following will be substituted as and from the 6th Aug. 44: -

6 Aug.	Lt.Col. THOMPSON	Capt. LAUGHLIN	(L/cpl. BASTABLE (Pfc. BASTABLE)
13 "	Lt.Col. RHODES	Major WESTWOOD	(L/cpl. WIGHTMAN (Pte. CRAGG.
20 "	Lt.Col. JENNY	Capt. PREEDY	(cpl. FRIEDER (L/cpl. BASTABLE
27 "	Lt.Col. LAPPER	1st Lt. SHEPHERD	(L/cpl. WIGHTMAN (Pte. CRAGG.

Capt. Brady: Whom X X

have gone, we

must discuss & re-arrange for A.E. PREEDY,
(Early next week). Captain, R.A.,
Admin. Officer.

A.E. Preedy, Capt. R.A.

G.F.

Injections.

② Self - 1 - 2.30

③ breezy - 12.30 - ^{2.00}1.30

④ Laughlin - 12 - 1.30

Mc Shepard 1.30 - 3.00 ↑

Injections

12.00 - 1.30 Capt. Layton

12.30 - 2.00 Paredy

1.00 - 2.30 by Markwood

1.30 - 3.00 Mc Shepard

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ceb

767

ACC/120/PNU

17 Sep 44

Subject: Office Desk.

To : HQ Commandant, Office Space Section.

1. Will you please supply a desk for Capt. Luran, Room 9, 8th. floor.
2. We require a dozen chairs and shall be obliged if these can be supplied at the same time if available.

G.E. RHODES,
Lieut-Colonel, P.E.,
Deputy Director.

3274

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

RFN:fr

16 September 1944

ACC/120/PWU

Subject: Window Panes.

To : Office Space Section.

1. In view of the fact of the cold weather approaching us, it is very necessary that window panes be installed in windows of corridor on the 8th Floor.

2. Your immediate attention relative to the above will be greatly appreciated.

3273

PETER F. NATALE
2nd. Lt. C.E.
Public Works Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
WFO 394

AEP/lam

165

ACC/120/PWU

13 Sept. 1944

SUBJECT: Divisions in Office Cupboard

TO : HQ. Commandant
att. Office Space Section

3277

1. We enclose tracing of cupboard in room ⁴~~2~~ on
this 8th Floor.

2. We request that a man be sent up to fix the
divisions as shown.

G.E. RHODES
Lieut-Colonel, R.E.
Deputy Director

Wm
164

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 994

AEP/bb

ACC/120/PWU

11 September 1944.

SUBJECT: Repairs to typewriter.

TO : H.Q. Commandant
att. Office Space Section.

1 Will you please send the repairman to Room 15, 8th Floor, to repair defective typewriter.

2. This is an old model but owing to shortage of machines we are endeavoring to keep it working.

3277

W.M. LAPIER,
Lieut-Colonel,
Chief, Util. & Adm. Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

oyle 163
AEP/aa

ACC/120/PWU

8 Sept. 44

Subject: Repair to typewriter^s

To : HQ, Commandant.
Att. Office Space Section.

Will you please send typewriter repairman to attend
to two machines on the 8th Floor, Room 21.

W. M. LAPPER,
Lt. Col.,
Chief, Util & Admin Div 3279

162

Tel: 489081

HEADQUARTERS
ALLIED COMMISSION CONTROL
Public Works and Utilities Sub-Commission
APO 394

AEP/lam

ACC/120/PWU

5 Sept. 1944

SUBJECT: Typewriters
TO : Economic Section

1. Reference your ES/32 A dated 3 Sept. 1944.
2. The following information is submitted:
 - (a) Number of Typewriters actually held:
 - (i) In good repair 5
 - (ii) Beyond repair nil
 - (iii) Requiring repair 1
 - (b) Number of personnel:
 - (i) Using typewriters full time 7
 - (ii) Using typewriters less than 50 per cent of the time - Nil.

3264

Reference (b) (i) Typist is on our payroll and employed by Major Price of the Central Electrical Board, now attached to us. Typewriter is property of C.E.B.-

W.M. LAPPER
Lieut-Colonel
Chief, Util & Adm. Div.

By hand

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

file
AEP/lam *161*

ACC/120/PWU

6 Sept. 1944

SUBJECT: Prints - List of Spare parts.

TO : H.Q. Commandant
Att. Printing Office.

1. We request six prints of the Enclosed as soon as possible.

2. When completed please phone 614 and we will collect.

3268

W.M. LAPPER
Lieut-Colonel
Chief, Util & Adm.Div.

File 159

Tel: 489081

AEP/bb

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ACC/120/PWU

5 Sept. 44

SUBJECT: Supplies.

TO : H.Q. Supply Officer
Room 40 Basement.

1. We request the following supplies:

Scotch tape 4 rolls
Ribbons (for Woodstock) 4
Pencils Soft. 12
Pads ruled 6
Typing paper
 Foolscap 1st sheets 1 packet
 2nd sheets 2 packets
 8 x 11 1st sheets 1 packet
 2nd sheets 6 packets
Pen holders and nibs
Wire paper clips
Pins.
Shorthand note books (6)
Envelope various sizes
Carbon paper (both sizes)
Stencils
Ink
Tags India
Books 129 - 3

3267

Drawing material supply

Tracing cloth (30 inches wide - 24 yards roll)	5 rolls
Tacks	12 boxes
Colored pencils (12 or more colors)	3 sets
India ink - black	4 bottles
Fountain pen ink (blue)	2 bottles

A.E. FREEDY,
Captain, R.A.,
Admin. Officer.

Tel. 489081

AEP/mc

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

158

ACC/120/PWU

4 Sept. 1944

Subject: Key's.

To : H.Q. Commandant.
Att. Office Space Section.

Will you please arrange for a man to be sent 3266
up to fit key's to a door and cupboards on the 8th Floor.

W.M. LAPPER,
Lieut-Colonel,
Chief, Util, & Adm.Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub - Commission
APO 394

file
AEP/lam

157

ACC/120/PWU

2 Sept. 1944

SUBJECT: Repairs to typewriter

TO : Headquarters Commandant
Att. Office *span Section.*

1. Will you please send the typewriter repairman to repair a Remington machine.

2. We are urgently in need of an additional typewriter ³²⁰⁸ can you possibly help us out please by supplying a machine of any type so long as it work ?

By hand

W. M. LAPPER
Lieut - Colonel
Chief, Util & Adm. Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

July 156
AEP/bb

ACC/120/PWU

30 Aug, 44

SUBJECT : Typewriter Tables etc.

TO : H.Q. Commandant
Office Space Section.

1. Will you please supply two typewriter tables to Room 21 8th Floor as soon as possible.
2. We request the services of the typewriter repairman in Room 7.
3. Please fix hat and coat nails in Rooms 21 and 7.

3254

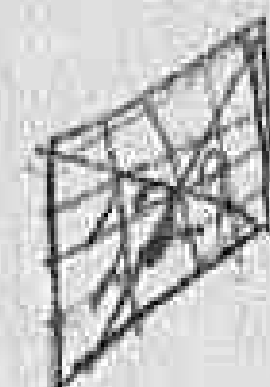
By hand

W.M. LAPPER,
Lieut-Colonel,
Chief, Util & Adm. Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

file
LWL/bb



ACC/120/PWU

25 Aug, 44

SUBJECT : Relocate telephone.

TO : Signal Officer, Room 10, A.C.C.

1. Please remove the telephone now in room 13, telephone No. 478805 to room No. 7 on the same floor.

2. The above are on the 3th floor, HQ, A.C.C. Public Works and Utilities S-C.

3. Please forward the necessary forms for completion.

WM. M. LAPPER,
Lt. Colonel,
Chief, Util & Admin Div

*called signal officer
28 Aug 44 & sped this
up. Phone 229*

3263

Tel 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

File
154

ACC/120/FWU

18 Aug 1944

SUBJECT: Typewriter Repair.

TO : H.Q. Commandant
Att. Office Space Section.

Please send typewriter repairman to Public Works and Utilities
General Office room 21 for minor repair to Olivetti Typewriter.

A.E. FREEDY 3262
Admin. Officer.

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Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

LWL/bb

ACC/120/PWU

10 Aug, 44

SUBJECT : Telephone extension to 478906.

TO : Signal Officer.

1. Please arrange to have an extension made to telephone N° 478906 now in office N° 10 to office N° 9. These two offices are adjacent to each other and the traffic is such that the same number will suffice for both offices.

2. Major E.J. Barry will occupy office N° 10 ³²⁴⁶⁷
Major V.S. Renton will occupy office N° 9.

3. These offices are located on the 3th floor A.C.C.
Hq., Public Works and Utilities S.C.

4. Will you please forward the necessary forms for completion.

E.J. Barry Major P.C.
for W.M. LAPPER,
Lt-Colonel,
Chief, Util. & Adm. Div.

Tel:489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

CCB/tr

ACC/120/PWU

7 Aug;44

SUBJECT : Printed Covers.

TO : Hq Commandant
att: Printing Officer .

1. Please supply 30 covers each for Central and Southern Italy (September, October and November) as per samples already deposited in your office by Major Wooster.

2. Please notify this office, phone 614, when they are ready.

W.M.LAPPER, 3269
Lieut-Colonel,
Chief, Util.&Adm.Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ANP/tr

ACC/120/PWU

5 Aug, 44

SUBJECT : Prints - Alto Belice
Generator Unit .

TO : HQ. Commandant .
att: Printing Officer

1. We request 3 prints of the enclosed tracing same
size as original.

2. When completed please phone Ext. 614 and we will
collect.

3259

For Major Hector

W.M. LAPPER
Lieut-Colonel
Chief, Util. & Adm. Div.

Tel:489081

HEADQUARTERS
ALLIED CONTROL COMMISSION.
Public Works and Utilities Sub-Commission
APO 394

AEP/tr

ACC/120/PWU

5 Aug. 44

SUBJECT : Office Furniture .

TO : H.Q. Commandant .
att: Office Space Section .

1. We request that keys be supplied for the drawers of a desk, used by Lieut-Colonel G.E. Rhodes, R.E. in Room 19 8th floor.

2. These keys are urgently required in order that important documents etc. can be locked away.

3258

W.M. LAPPER
Lieut-Colonel
Chief, Util. & Adm. Div.

Tel: 489-11

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/cob

AGC/120/PMU

5 Aug 44

Subject: Printing Covers.

To : HQ Commandant,
att: Printing Officer.

1. Will you please supply 30 covers as per sample. For clearness the printed endorsement is repeated below:

ELECTRICITY

ELECTRICITY CONSUMPTION

CENTRAL ITALY

JUNE - JULY & AUGUST

1944

ALLIED CONTROL COMMISSION

Public Works and Utilities Sub-Commission

Electrical Division

2. These covers are most urgently required and should be despatched on Monday. Will you kindly do your utmost to have them completed as quickly as possible.

W.E. LAFIN,
Lieut-Colonel,
Chief, Util. & Adm. Div.

3257

Tel:489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

Yib
145
AEP/tf

ACC/120/PWU

4 Aug, 44

SUBJECT : Printing-Contract Forms .

TO : HQ. Commandant .
att: Printing Officer .

1. Will you please have 2000 copies printed of each of the enclosed forms.
2. When completed kindly notify Tel:614 and we will collect.

3258

W.M. LATTER,
Lieut Colonel,
Chief, Util. & Adm. Div.

Tel:489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

file
AEP/tr

ACC/120/PWU

4 Aug, 44

SUBJECT : Chairs

TO : HQ. Commandant
att: Office Space Section .

Will you please supply us with twelve additional
chairs for use in our offices and at our reception desk ?

W.M. LATTER,
Lieut-Colonel,
Chief Util. & Adm. Div.

3255

3 AUG Recd

12 *Feb.*

Tel: 307

HEADQUARTERS
ALLIED CONTROL COMMISSION
ECONOMIC SECTION
APO 394

GMS/1ab

ES/32T

2 Aug 44.

SUBJECT: Telephones.

TO : Public Works & Utilities Sub-Comm.
Signal Office - Att: Maj. G.W. Kneuer.

1. Reference Public Works & Utilities' Acc/120/PWU
1 Aug 44, asking for additional phones in rooms 8 and 9 and
extensions to existing phones in the large rooms Nos. 11 and
21 on the 8th Floor.

2. It is regretted that you have used up your allocation
and that the applications for new phones in rooms 8 and 9 cannot
be approved.

3. Approval is given for you to make direct arrangements
with the Signal Officer re the proposed extensions to existing
lines in rooms 11 and 21.

*G. M. Sharp*G. M. SHARP, Lt.col., R.A.,
S.O.I. (CA) Economic Section.

Tel:489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

144
AEP/tr

3 Aug, 44

ACC/120/PWU

SUBJECT : Telephone Extension

TO : Signal Officer

1. Approval has been given by Economic Section
for us to apply to you for extensions to telephones in Rooms
11 and 21 8th floor.

2. May these be made in due course please?

3253

W.M. LAPPER,
Lieut-Colonel,
Chief, Util. & Adm. Div.

Tel. 489081

WML/ce

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ACC/120/PWU

1 Aug 44

SUBJECT: Installing Telephones.

TO : Economic Section.

1. We request that the following additional telephones be installed in the priority as shown :

Major V.S. RENTON - Room 9 - 8th Floor - (Unrestricted
(or External
Major M.O. WOOSTER- " 8 - " " - (Unrestricted
(or External

2. We also request extensions to Col. THOMPSON's Telephone Room 11 - 8th Floor and the General Office - Room 21, 8th Floor.

W.M. LAPPER,
Lieut-Colonel,
Chief, Util. & Adm.Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/mo

AGC/120/PWU

1 Aug. 1944

Subject: Telephone Directory.

To : Economic Section.

Ref. your ES/32T dated 31 July 44 the following information is submitted for inclusion in the H.Q. Telephone Directory:-

(a)	Name & Initials	Rank	Nat.	Floor	Room	Tel. No.	
						Internal	External
	Barry R.J.	Major	A	8	10		478906
	Bell R.A.	Major	A	8	14		478907
	Hsieh C.L.	Major	A	8	13		478905
	Jenny L.A.	Lt.Col.	A	8	22	320	
	Lapper W.M.	Lt.Col.	B	8	15	317	
	Laughlin L.W.	Capt.	A	8	15	317	
	Preedy A.R.	Capt.	B	8	21	614	478200
	Renton V.S.	Major	A	8	9	Phone not yet fixed	
	Rhodes G.E.	Lt.Col.	B	8	19	589	
	Shepherd R.W.	1st Lt.	A	8	11	339	
	Thompson V.S.	Lt.Col.	B	8	11	339	
	Westwood H.W.	Major	B	8	18		478806
	Wooster M.O.	Major	A	8	8	Phone not yet fixed	

(b) Economic Section.Public Works and Utilities Sub-Commission.

Name & Initials	Rank	Appointment	Floor	Room	Tel. No.	
					Internal	External
Jenny L.A.	Lt.Col.	Director	8	22	320	
Rhodes G.E.	Lt.Col.	Dep. Director	8	19	589	
Lapper W.M.	Lt.Col.	Ch. Util. & Adm.	8	15	317	
Thompson V.S.	Lt.Col.	Ch. P.W. Div.	8	11	339	
Preedy A.R.	Capt.	Admin. Officer	8	21	614	478200
Chief Clerk			8	21	614	

W.M. LAPPER,
Lieut.-Colonel,
Chief, Util. & Adm. Div.

Tel. 478200

HEADQUARTERS
 ALLIED CONTROL COMMISSION
 Public Works and Utilities Sub-Commission
 APO 394

AEP/cc

ACC/120/PWU.

28 Jul 44

Subject: Installing Telephones.

To : Signal Office, Room 10, Main Floor.

1. We request that the following additional telephones be installed in the priority as shown :

Major V.S. RENTON	-	Room 9	-	8th Floor	-	(Unrestricted or External
Major M.O. WOOSTER	-	"	8	"	"	- (Unrestricted or External
Conference Room	-	"	4	"	"	Restricted
Drafting Room	-	"	3	"	"	"
Engr. FERRERA	-	"	7	"	"	(Unrestricted or External

2. We also request extensions to Col. THOMPSON's Telephone Room 11 - 8th Floor and the General Office - Room 21, 8th Floor.

W.M. LAPPER,
 Lieut-Colonel,
 Chief, Utilities & Adm. Div

Tel:489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/tr
136

ACC/120 /PWU

28 July, 44

SUBJECT : Prints-Regional Map

TO : HQ. Commandant
att: Printing Officer

1. We request 50 prints of the attached tracing same size as the original.
2. When completed please return to Room 21 8th Floor.

W.M. LAPPER,
Lt-Colonel,
Chief, Util. & Adm. Div.

3249

Tel. 478200

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

CWA/ce

ACC/120/PWU.

26 Jul 44

Subject: Printing.

To: HQ. Commandant
att. Printing Officer.

Ref. ~~the~~ conversation yesterday, will you please supply,
as soon as possible, 30 covers as per Specimen A attached but
printed on the front as per Specimen B as amended in pencil.

For clearness, the printed endorsement is repeated below :

3248

E L E C T R I C I T Y

Electricity Consumption

Southern Italy

June - July - August

1944

ALLIED CONTROL COMMISSION

Public Works & Utilities Sub-Commission
Electrical Division

W.M.
W.M. LAPPER,
Lieut-Colonel,
Chief, Utilities & Adm. Div.

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

/ccb

Exc/120/PWU

26 Jul 44

Subject: Prints - Electrical Graphs Nos. 20 and 21.

To : HQ. Commandant,
att: Printing Officer.

1. Please supply 30 prints, same size as the original, of the enclosed tracings.
2. When completed, please inform us, tel: 614, and we will collect.

W.M. LAFER,
Lieut-Colonel,
Chief, Util. & Adm. Div.

3247

Tel: 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

COB/tr

25 Jul, 44

ACC/120/PWU

SUBJECT : Prints Electric Power Systems .

TO : H.Q. Commandant
att. Printing Officer .

1. Please supply 12 prints, same size as original,
of the enclosed tracing.

2. When completed, please phone 614 and we will
collect.

3245

W.M.
W.M. LATTER,
Lt-Colonel,
Chief, Util. & Admin. Div.

Tel : 489081

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

CCB/tr

ACC/120/PWU

25 Jul, 44

SUBJECT : Prints - Electrical Graphs.

TO : HQ. Commandant ;
att: Printing Officer .

1. Please supply 30 prints, same size as the originals of each of the enclosed 19 tracings .
2. When completed, please phone 614 and we will collect.

3245

W.M.
W.M. LATTER ,
Lt-Colonel,
Chief, Util. & Adm. Div.

File
Tel 478200

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

VSR/cc

ACC/120/PWU

24 Jul 1944

Subject: Request for Map showing
Electrification of Italian
State Railways.

To : Lieut. Colonel L.E. VINING,
Deputy Director, Transportation
Sub-Commission.

It is understood that there is available, in the office of the Director General of the Italian State Railways a copy of a map showing the electrification of the State Railways. Information shown on this map is urgently needed by the Electrical Division Public Works and Utilities Sub-Commission in connection with planning activities, and your signature on the attached letter requesting the map would be appreciated.

3244

W.M. LAPPER
Lieut-Colonel
Chief, Util. & Adm. Div.

1 encl:- Letter to Director General
Italian State Railways.

*Original
delivered to
Col Vining
Encl. to be sent to
Railways by
Jury Jureane
on 25 July
VSR*

Tel:478200

HEADQUARTERS
ALLIED CONTROL COMMISSIONS
Public Works and Utilities Sub-Commission
APO 394

ABP/tr

ACC/120/PWU

22 J,1,44

SUBJECT : Telephone Directory .

TO : The Adjutant

1. We request the following amendments and additions be made to the Telephone Directory :

Delete Office Section
Public Works and Utilities Sub-Com.

Freedy G.L. Capt.	8 - 21	614	478200
Laughlin L.N. Capt.	8 - 16	317	
Shepherd R.W.	8 - 12	399	
Thompson V.S.	8 - 12	399	

Officer Listing

Laughlin L.N. Capt. A Pub.Wks.&Util	8-16	317
Shepherd R.W. 1st Lt. A " " "	8-12	399
Thompson V.S. Lt.Col.B " " "	8-12	399

3243

Add

Office Section

Public Works and Utilities Sub-Com.

Freedy A.E. Capt.	8 - 21	614	478200
Laughlin L.W. Capt.	8 - 16	317	
Shepherd R.W. 1st Lt.	8 - 12	339	
Thompson V.S. Lt.Col.	8 - 12	339	
Barry E.J. Major	8 - 10		478906
Rosson H.J. Capt. <i>Ing. Main Branch</i>	8 - 14		478907
Hsieh C.L. Major	8 - 13		478805
Westwood H.W. Major	8 - 18		478806

Officer Listing

Laughlin L.W. Capt. A Pub. Wks. & Util	8-16	317
Shepherd R.W. 1st Lt. A " " "	8-12	339
Thompson V.S. Lt.Col.B " " "	8-12	339
Barry E.J. Major A " " "	8-10	478906
Rosson H.J. Capt. A " " "	8-14	478907
Hsieh C.L. Major A " " "	8-13	478805
Westwood H.W. Major B " " "	8-18	478806

CC: Economic Section

W.W. LATTER
Lt+Colonel
Chief, Util&Adm. Div;

Tel: 478200

123
LJpgf

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission

ACC/120/PWU

22 July 1944

SUBJECT: Typewriters.

TO : Mr. Commandant
Adm. Office Space Section

Will you please send a typewriter mechanic to repair an Imperial machine in Room 21, 8th floor.

3242
A. E. PRENDY
Capt. R.A.,
Adm. Officer

Tel: 478200

HEADQUARTER
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

CCB/tr

ACC/120/PWU

21 July, 44

SUBJECT : Return of offices

TO : Economic Section .

1. Ref. your verbal enquiry of 21 Jyly 44
2. The following return is submitted :

8th Floor.

<u>Room No.</u>	<u>Occupied by</u>	<u>Int. Phone</u>	<u>Ext. Phone</u>
1			
2	Italian Drawing office staff	-	-
3			
4			
5	Conference room	-	-
6	Ladies Rest room	-	-
7	Elec. Div. Italian asst.	-	-
8	Major M.O. Wooster	-	-
9	Major V.S. Renton	-	-
10	Major E.J. Barry	-	478906
-	Reception desk	695	-
11	Lt. Col. V.S. Thompson		
12	Lt. R.W. Shepherd	339	-
13	Major C.L. Hasie Clerk	-	324 478805
14	Capt. H.J. Rosson	-	478907

2.17

<u>Room No.</u>	<u>Occupied by</u>	<u>Int. Phone</u>	<u>Ext. Phone.</u>
15	Lt. Col. Lapper	317	-
16	Capt. L.W. Laughlin	-	-
17	Store	-	-
18	Major H.W. Westwood	-	478806
19	Lt. Col. G.E. RHODES	589	-
20			
21	Capt. A.E. Preedy Lieut. C.W. Atkins Clerks	614	478200
22	Lt. Col. L.A. Jenny	320	-

L.A. JENNY,
Lieut-Colonel, E.C.
Director .

Tel. 478200

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission

126
AEP/ce

ACC/120/PWU

20 Jul 44

Subject: Office buzzer.

To : H.Q. Commandant
att. Office Space Section.

1. Will you please instruct an electrician to attend to the office buzzer which has ceased to work in Room 22 - 8th Floor.

3239

W.M. LAPPER,
Lt.- Col.,
Chief, Util. & Adm. Div.

Tel: 478200

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/tr

122

ACC/120/PWU

18 July, 44

SUBJECT : Prints-Control Areas & Regions
TO : H.Q. Commandant.
Att. Printing Officer .

1. We request 30 copies of the Enclosed tracing same size as the original.
2. When completed please inform Tel. Extn. No 614, and we will collect.

3238

W.M. LAPPER,
Lieut. Colonel,
Chief, Util. & Adm. Div.

Tel:478200

HEADQUARTER
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AMP/tr

ACC/120/PWU

18 July, 44

SUBJECT : Prints - Stabilimento di Colleferro

TO : H.Q. Commandant
attn. Printing Prints Officer .

1. We request six prints each of the enclosed 11 tracings same size as original/
2. When completed please phone 614 and we will collect.
3. Kindly note that prints are urgently required for dispatch to London.

3237

W.M. LAPPER ,
Lieut-Colonel,
Chief, Util.&Adm.Div.

Tel: 478200

HEADQUARTERS
 ALLIED CONTROL COMMISSION
 Public Works and Utilities Sub-Commission
 APO 394

AEP/tr

121

ACC/120/PWU

18 July, 44

SUBJECT : Telephone Directory

TO : H.Q. Commandant .

Will you please have the following additions made
 to the Telephone Directory :

<u>NAME</u>	<u>FLOOR</u>	<u>ROOM</u>	<u>TEL. INTL.</u>	<u>TEL. EXTNL.</u>
Major H.W. Westwood	8	18		478806
Major C.L. Hasie	8	13.		378385.

W.M. LAPPER
 Lieut-Colonel,
 Chief, Util. & Adm. Div.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

RAB/tr

ACC/060/PWU

14 July 44

Subject : Electricity conservation, H.Q. building.

To : H.Q. Commandant,
att. Capt. Kearin.

1. In accordance with plan discussed with your office,
electric lightning facilities have been cut off on the 4th, 5th, 6th,
7th, and 8th Floors with the exception of the following:

8th Floor

Cabin 3	Buzzer transformer	
Cabin 2	Room 12 Lt. Col. Thompson	PWU
Cabin 1	Room 22 Lt. Col. Jenny	PWU

7th Floor

Cabin 3	Buzzer transformer
---------	--------------------

6th Floor

Cabin 3	Buzzer transformer	
	1 corridor light	
Cabin 2	Room 26 Col. Legg, Food	
	2 corridor lights	
Cabin 1	Room 44 Col. Sharp Economic	
"	" 42 Clerks	"
"	" 48 Mr. Brady	"
"	" 46 Mr. Antolini	"
"	" 1 corridor light	

5th Floor

Cabin 1	Room 3 Lt. Col. Frizelle Pub. Health	
"	" 7 M. Officer	"
"	" 9 C.O.	"
	2 corridor lights	
" 2	Room 26 Lt. Col. Smith, Education	
" "	" 28 Major Cookman	"
" "	Buzzer transformer	

XXXXXXXXXXXXXXXXXXXX

3235

Cabin 2	Buzzer transformer
"	1 corridor light
" 3	Room 40 Legal Dept. Chief
" "	" 44 " " Clerks
" "	1 corridor light
Cabin 4	Room 1 Clerks, Adm.
" "	" 33 Col. Cripps Adm.
" "	" 58 Col. Persell "
" "	" 66 Col. Upjohn "
" "	1 corridor light

4th Floor

Cabin 4	Room 3 S 4 2675 th Regt
" "	" 5 G 4 (B) Capt. Maclean
" "	" 7 " Clerks
" "	" 10 Sd Officer 2675th Regt
" "	" 11 G 4 (B) Clerks
" "	" 14 Adl 2675th
" "	" 16 " "
Cabin 4	1 corridor light
Cabin 3	Buzzer transformer
" "	Room 13 G 4 (B) Lt.Col. Miller
" "	" 16 B G 1 (B)
" "	" 19 G 1 (A) Asst.
" "	" 23 G 1 (A) Clerks
	1 corridor light
Cabin 2	Room 27 ROCKET Sect (Patriots)
" "	" 30 Communication
" "	" 32 " clerks
" "	" 34 " vice Dir.
" "	" 40 " Lt.Col. Millar
" "	" 46 " Clerks
	1 corridor light

This has been accomplished by the removal of the fuses. These fuses have been left in the custody of the building electrician.

2. In view of the difficult lightning conditions on the lower floors and the annex it is not deemed advisable by this office to remove any of their facilities. In lieu of this, it is suggested that your office issue a written direction to occupants of these floors, pointing out the importance of conserving electricity. In addition to this,

a representative of your office and the night duty Officer should make periodic checks.

3. As the electricity position at the present time is MOST SERIOUS it is equally important that a system of restricting the use of the elevators be instigated as early as possible.

W.M.LAPPER,
Lt.Colonel ,
Chief, Util.&Adm.Div.

3233

Tel: 614.

HEADQUARTERS
ALLIED CONTROL COM MISSION
Public Works and Utilities Sub-Commission
APO 974

/ccb

ACC/120/PTU

16 Jul 44

Subject: Typewriters.

To : HQ Commandant,
Office Space Section.

Will you please send a typewriter mechanic to repair a Woodstock machine in Room 21, 8th. floor. This machine has been attended to recently but is still not in proper order.

W.M. LAPPEN,
Lieut-Colonel,
Chief, Util. & Adm. Div.

3233

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

LWI/gf

ACC/120/PWU

15 July 1944

SUBJECT: Awning for Room 16 Electrical Division.
TO : H.Q. Commandant.

1. Please install an awning of suitable material on the windows in room 16 - 8th floor A.C.C. H.Q. Building.
2. Only one window need be fitted out.
3. The necessary mounting frame work is now in place and cloth material only is required.

W. M. LAPPER,
Lieut. Colonel
Chief, Util. & Adm. Div.

3231

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ce 

ACC/120/PWU

14 Jul 1944

Subject: Prints - Limiting Loads for Deck System

To : H.Q. Commandant
attn. Printing & Employment Officer.

1. We request 24 prints of the enclosed tracing same size as original.
2. When completed please return to Room 21, 8th Floor.

3239
W.M. LAPPER,
Lieut-Colonel,
Chief, Util. & Adm. Div.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

LWL/tr

ACC/120/PWU

14 July, 44

SUBJECT : Public Works and Utilities Phones, Room
15 and 16 - 8th Floor

TO : H.Q. Commandant.

1. Request is made to have the phone now in room 15
relocated from its present position to the opposite side of
the room as shown on drawing attached.

2. Request that an extension of the same phone in
one above made to location shown on drawing attached.

3229

W.M. LAPPER,
Lt-Colonel,
Chief, Util. & Adm. Div.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/tr

ACC/120/PWU

13 July, 44

Subject: Prints-Control Areas and Regions.

To : H. Q. Commandant
Att. Employment & Printing Section.

1. We request 50 prints of the enclosed tracing, same size as original.
2. When completed please return to Room 21 Eighth Floor.

W. M. LAPPER,
Lieut-Colonel,
Chief, Util. & Adm. Div.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

/cw

112

ACG/120/PWU

10 Jul 44

Subject: Typewriter Repairs.

To : H.Q. Commandant.
Attn. Office Space Section.

1. Will you please send a typewriter mechanic to Room 21,
8th floor, to repair an Olivetti machine.

3227

W.M. LAPPER.
Lieut-Colonel,
Chief, Utilities & Adm
Div.

Public Works and Utilities Sub-Commission

Office Buzzer.

ACC/120/PWU

HQ. Commandant.

11 Jul 44

1. The buzzer fixed in Room 21, 8th floor, is still not working.
2. It would be appreciated if you could have this attended to as soon as possible.

W.M. LAPPER, 3226
Lieut-Colonel,
Chief, Util. & Adm. Div.

110

Public Works and Utilities Sub-Commission

Office Supplies.

ACC/120/PWU

HQ. Commandant,

11 Jul 44

att: Office Space Section.

Will you please supply one dozen filing trays for use in these offices.

W.M. LAPPER,
Lieut-Colonel,
Chief, Util. & Adm. Div.

3225

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

AGC/120/PWU

Oct. 120.

For file
cc.

3 July 1944.

Subject: Prints - Standard Day Markers, (for minefield lanes).

To: H.Q. Commandant.
Att. Employment and Printing Section.

1. Will you please supply 40 copies of the attached print same size as original.
2. When completed please forward as soon as possible to Room 77.

CWA
C.W. ATKINS,
Lieut., R.A.,
Supply Officer.

Recd
1530 hrs
5 Jul

3227

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ce

ACC/120/PWU.

9 Jul 44

Subject: Telephones

To : Economic Section

1. Ref. your ES/32 dated 8 July 44.
2. Will you please make the following amendments to our Telephone return submitted on 8th inst.:-

	<u>Tel.</u> <u>Intl.</u>	<u>Tel.</u> <u>Extl.</u>
Capt. A.E. PREEDY	614	478200
Lieut. C.W. ATKINS	614	478200
General Office	614	478200

3. No additional phones are required other than those remaining to be supplied in the order of priority shown.

W.M. LAPPER
Lieut-Colonel
Chief, Utilities & Adm.Div.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ce
106

ACC/120/PWU.

9 Jul 44

Subject: Office buzzer.

To : H.Q. Commandant
Office Space Section.

Will you please have our Office buzzer altered to a bell
as the present fitting is unsatisfactory.

W.M. LAPPER 322?
Lieut-Colonel
Chief, Utilities & Adm.Div.

ADV HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

/cw
105

ACC/120/PWU

9 Jul44

Subject: Office Furniture.

To : H.Q. Commandant, Office Space Section.

1. We request that 6 more chairs be made available for use in this Sub-Commission.

322
A.E. FREEDY.
Capt. R.A.
Adm. Officer.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-commission
APO 394

AEF/tr

103

7 Jul 44

ACC/120/PWU

Subject: Prints of Regional Map.

To : H.Q. Commandant
Att. Employment & Printing Section

1. We request 50 Prints of the attached tracing same size as the original.

2. When completed please return to Room 21 8th Floor.

3220

W.M. LAPPER
Lieut-Colonel,
Chief, Util.&Adm.Div.

ADV HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

/ecb

ACC/120/PWU

4 Jul 44

Subject: Typewriter repairs.

To : HQ. Commandant,
att: Office Space Section.

Will you please send a typewriter mechanic to Room 21, 8th. floor, to
repair a Woodstock machine.

W.M. LAIPER,
Lieut-Colonel,
Chief, Utilities & Adm. Div.

3219

ADV HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

/cc.

4 Jul 44

ACC/120/PWU

Subject: Typewriter repairs.

To: HQ. Commandant,
att. Office Space Section.

Will you please send a typewriter mechanic to Room 21,
8th floor, to repair an Olivetti machine.

W.M. LAPPER,
Lieut-Colonel,
Chief, Utilities & Adm.Div.

Public Works and Utilities Sub-Commission

Printing.

ACC/120/PWU

HQ. Commandant.

4 Jul 44

att: Employment & Printing Section.

We request 1,000 printed copies of each of the enclosed forms,
ACC/1 and ACC/2.

W.M. LAFER,
Lieut- Colonel 3218
Chief, Utilities & Adm. Div.

ADVANCE HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

HWW/cc

AB

Office Copy

3 July 44

ACC/120/PWU

Subject: Repairs etc., Floor 8.

To: Headquarters Commandant,
Advance Headquarters,
Allied Control Commission.

1. Reference the recent conversation which Lt.Col. W.M. Lapper had with you, regarding repairs and other works necessary on the eighth floor.--

2. The following documents, in duplicate, are passed to you for information and attention, please: --

(a) Schedule of repairs and replacements which on 2 July were still outstanding;

(b) List of telephones for which requests have been submitted.

3. Everything that you can do to expedite attention to all these matters will be greatly appreciated.

W.M. LAPPER
Lt.Col.
Chief Utilities and Admin.Div.

4 encl.

3217

*Office Copy*PUBLIC WORKS AND UTILITIES SUB-COMMISSION.Floor 8SCHEDULE OF REPAIRS AND REPLACEMENTS STILL
NECESSARY ON 2 JUL 44.ROOM 1, 2 & 3.

Door keys	3
Cabinet keys	4
Desk keys	6
Coat hooks	3
Electric light switch <u>cover</u>	1
Blinds	3
Operating tapes for blinds	3
Window pane	1

ROOM 00 (LAVATORIES) (NORTH)

Door key	1
Door handles for swing doors	4
Obscure glass panes for swing doors	2
Chain and handle for flushing cistern of slop closet	1
Key for flushing valve of urinal	1
Porcelain covers for flushing cisterns of W.C. ^s	2
Blind	1
Toilet roll holders	3

3216

ROOM 4 & 5

Door keys	2
-----------	---

- 2 -

Cabinet key	1
Blinds	2
Operating tapes for blinds	2
East casement and adjust fastener	1

ROOM 6

Door key	1
Desk key	1
Cabinet key	1
Coat hook	1
Electric light switch <u>cover</u>	1
Blind	1
Operating tape for blind	1

ROOM 7

Door key	1
Desk key	1
Cabinet key	1
Coat hooks	2
Blind	1
Operating tape for blind	1

ROOM 8

Door key	1
Desk key	1
Cabinet key	1
Coat hooks	2
Window pane	1
Blind	1
Operating tape for blind	1

3215

- 3 -

ROOM 9

Door key	1
Desk key	1
Coat hooks	2
Blind	1
Operating tape for blind	1

ROOM 10

Door key	1
Desk key	1
Cabinet key	1
Coat hooks	2
Electric light switch <u>cover</u>	1
Window pane	1
Blind	1

ROOM 11 & 12

Door keys	2
Desk keys	3
Cabinet keys	2
Replace damaged linoleum	1
Repair external mechanism of blind	1
Ease casement and adjust fastener	1

ROOM 13

Door key	1
Desk key	1
Cabinet keys	2

3214

- 4 -

Blind	1
Operating tape for blind	1

ROOM 14

Door key	1
Desk key	1
Cabinet key	1
Coat hooks	2
Blind	1

ROOM 15 & 16

Door keys	2
Desk keys	2
Cabinet keys	2
Blinds	2
Complete the re-decoration.	

ROOM 17

Electric light switch <u>cover</u>	1
Lamp shade	1
Window panes	3
Blind	1

ROOM 18

Door key	1
Desk keys	2
Cabinet key	1
Coat hooks	2
Window panes	2
Blind	1

3213

- 5 -

ROOM 19 & 20

Door keys	2
Desk key	1
Desk key (YALE" type)	1
Cabinet keys	2
Window panes	15
Blinds	2
Operating tapes for blinds	2

ROOM 21

Door key	1
Desk keys	2
Keys for roll-front cupboards	2
Cabinet key	1
Blinds	2
Operating tapes for blinds	5

ROOM 22

Door key	1
Desk locks (with key)	2
Cabinet locks (with keys)	2
Blinds	2

ROOM 00 (LAVATORIES) (SOUTH)

Door key	1
Door handles for swing doors	4
Obscure glass panes for swing doors	3
Key for flushing valve of urinal	1
Operating tape for blind	1

3212

- 6 -

Toilet roll holders	3
Adjust W.C. flushing cistern	1
Adjust casement fastener	1

CORRIDORS AND LOBBIES

Stop the leakage of water through the ceiling outside Room 22.

Replace damaged linoleum outside Room 22. Approx. 3 sq.yd.

Provide frosted glass front for fire hydrant box outside Room 24.

Provide electric light pendant and shade outside Room 00 (south).

Replace linoleum outside Room 21-Approx. 2 sq.ft.

Provide electric light switch cover, by radiator near south staircase.

Provide lamp shade over south stairs.

Make good the buzzer panel and the indicator box recess at south stairs.

Provide obscure glass for key box near south stairs.

Provide key for door of said key box.

Provide obscure glass front for hydrant box near Room 20.

Replace burned linoleum outside Room 19. Approx. 2 sq.yd.

Ditto outside Room 18 " 2 sq.yd.

- 7 -

Provide lamp shade outside Room 18.

Replace damaged lino outside
Room 17 Approx. 2 sq.yd.

Provide one pane of obscure glass for
switch box outside Room 16.

Provide electric light pendant and
shade outside Room 14.

Provide lamp shade outside Room 12.

Provide cover for buzzer panel in
central entrance lobby.

Provide cover for indicator box in
central entrance lobby.

Provide obscure glass for key box in
central entrance lobby.

Provide key for door of said key box.

Provide obscure glass for hydrant box
outside Room 10.

Provide elec.light pendant and shade
outside Room 9.

Provide lamp shade outside Room 7.

Provide elec.light pendant and shade
outside Room 4.

Provide 2 panes of obscure glass for key
box near Room 2.

Provide key for door of said key box.

Provide one pane of obscure glass for
switch box outside Room 3.

3210

- 8 -

Provide one elec. light pendant and shade outside Room 3.

Provide elec. light switch cover outside Room 1.

Provide cover over buzzer recess in North entrance lobby.

Provide cover for indicator box in North entrance lobby.

Provide one pane of obscure glass for fuse box in North entrance lobby.

Provide elec. light pendant and shade in North entrance lobby.

Provide obscure glass for hydrant box in North entrance lobby.

Replace damaged linoleum outside Room 5. Approx. 2 sq.yd.

Replace 16 window panes.

Repair and re-hang one damaged steel casement.

Provide one pane of obscure glass for swing doors by Room 5.

Fill-in and finish flush (to receive paint) 22 single indicator boxes (one outside each office room.)

Make good arriss at top of South stairs.

Ditto in North entrance lobby.

3209

Stain and varnish new woodwork in door of Room 14.

Ditto Room 13.

Ditto Room 8.

Ditto Room 7.

Ditto Room 6.

- 9 -

Stain and varnish, and provide and fix metal numerals "13" on transome of doorway of Room 13.

Repair and adjust the fasteners of steel window casements 7 No.

Provide blinds 12 No.

Provide operating tapes for blinds . . . 11 No.

Make good numerous items of damage to plaster of walls, prior to re-decoration.

Remove damaged and/or insecure brackets for fire extinguishers (which are missing)

Re-decorate (distemper) all walls of corridors and lobbies, but not woodwork. This is badly needed on account of damage and disfigurement caused by fires and rough usage.

3208

ADV HEADQUARTERS
 ALLIED CONTROL COMMISSION
 Public Works and Utilities Sub-Commission
 APO 394

AEP/cw

Return to PWU
97

1 Jul. 44.

ACC120/PWU

Subject: Tentative Telephone Directory.

To : Adjutant.

1. Will you please make the following deletion and additions to the above:-

Public Works and Utilities Sub-Commission

<u>Delete</u>	<u>Location</u>	<u>Room No</u>	<u>Internal Tele. No</u>
Capt. Rogers	8th Floor	-	320
<u>Add</u>			
Lt. Col. L.A. Jenny	"	22	320
x Lt. Col. W.M. Lapper	"	16	317
Capt. L.W. Laughlin	"	15	317
Lt. Col. V.S. Thompson	"	12	339 ✓
1st Lt. R.W. Shepherd	"	12	339 ✓

W.M. LAPPER,
 Lt. Col.
 Chief, Adm. & Util.
 Div.

3207

ADV HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

WMI/ccb 96

ACC/126/PWU

30 Jun 44

Subject: Advanced HQ.

To : Director, Public Works and Utilities Sub-Commission,
Main HQ.

Telephones

1. Will you please note that our telephone number is Rome 489081, Ext. 320.

Electricity.

2. Reference copy of cable M52/27 dated 27 June which you have referred to me for action. This is our cable from Rome asking that certain work be carried out in Naples. Lieut. Atkins has instructions to contact Major Barry who will deal with this matter.

Staff.

3. We have engaged the following staff:-

- (a) Two English speaking Italian women for receptionists and Interpreter/translators.
- (b) One female English speaking stenographer.
- (c) Two Italian draughtsmen (not English speaking).
One Italian girl tracer (" " ").
- (d) Two Technical, Mechanical/Electrical, English speaking, engineers.

4. We have found two good chauffeurs, with many years experience and capable of doing minor repairs, and well acquainted with Rome and district. Either of these can be engaged at short notice, (not English speaking).

5. It is my intention to engage additional staff as follows:-

- (a) Two English speaking typists.
- (b) One draughtsman.

3205

W.M. LAFFER,
Lieut-Colonel,
Chief, Utilities & Adm. Div.

/ccb 92

Public Works and Utilities Sub-Commission

Map showing ACC Regional Boundaries.

ACC/120/PWU

HQ. Commandant,
att: Employment and Printing Section.

23 Jun 44

1. Will you please supply 50 prints of the above, same size as the original,
2. When completed, please advise this office, Room 77, Ext.28.

3205

A.E. FREEDY,
Captain, R.A.,
Admin. Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

/ccb 91

ACC/120/PWU

21 Jun 44

Subject: P.W.&U. Organisation Chart.

To : HQ. Commandant.
att: Employment and Printing Section.

Will you please supply to Room 77, ²⁵50 prints of the above tracing, same size as the original.

A.E. FREELY,
Captain, R.A.,
Admin. Officer.

3204

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

GWA/mc

ACC/120/PWU

22 June 1944

Subject: Prints:- Organisation of Mining Division.

To : H.Q. Commandant.
Att. Employment and Printing Section.

May 15 copies of the attached print please be made, same size as original.

When completed please deliver to Lt. Col. Carter, Room 80, Mining Division.

CWA
C.W. ATKINS
Lieut. R.A.
Supply Officer.

3203

HEADQUARTERS
ALLIED CONTROL COMMISSION.
Public Works and Utilities Sub-Commission.
APO 394

CWA/era
82

14th June, 1944.

ACC/120/PWU.

Subject: Move of Headquarters.

To: Headquarters Commandant.

Reference Movement Order No. 1 dated 10th June, 1944.

Herewith Appendix "A" in respect of this Sub-Commission.

Nominal roll of personnel is given below:-

Officers.

Lt.Col. Louis A. Jenny.	C.E.	0215627	A.
Lt.Col. W.E. Jaffer.	G.L.	294812	B.
Lt.Col. V.S. Thompson.	H.C.E.	-	B.
Major. Herbert W. Hyland.	S.R.	0525877.	A.
Major. Coleman L. Macle.	C.E.	0211969	A.
Major. H. W. Westwood.	R.E.	139095	B.
Major. Mallory O. Wooster.	Sig.C.	0236441	A.
Capt. A. E. Freedy.	P.A.	161074	B.
Capt. Louis W. Laughlin.	S.R.	0521992	A.
Lieut. Roger W. Shepherd.	S.R.	0269899.	A.

E/M and O.Rs.

32469903 M/Sgt. Rene A. Degrue.	A
12041719 T/Sgt. Peter F. Natale.	A
32498458 Cpl. Gerard Frieder.	A
39119076 Cpl. Frank Riffin.	A
B/12673614. L/Cpl. C.C. Bastable.	B

L.A. Jenny.
Lieut. Colonel. C.E.
Director.
Pub. Works & Util. Sub-Com.
82

3207

10	4	1	20 cwt.	7 cwt.	18 cwt.	$\frac{1}{2}$ cwt.	Tons 2 $\frac{1}{2}$	1
----	---	---	---------	--------	---------	--------------------	-------------------------	---

L. A. Jenny. Lt. Col. C.E.
Public Works & Utilities

~~XXXXXXXXXX~~

14th June, 1944.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 794.

GWA/ac

ACC/120/PWU

9 June 1944.

Subject : Move of Headquarters.

To : H.Q. Commandant.

Ref. Daily Bulletin No. 127, para. 2.

The following packing cases are required,

2 No. 3'0 X 2'0 X 1'0

As existing filing cabinets are to be utilized for moving files etc. about 50 yds of rope or strong cord is required to ensure safety of contents.

A supply of 2" wire nails is also required for securing lids of 9 packing cases held by us.

The approximate capacity and weight of all stores to be moved, excluding desks, chairs etc is :

Cubic capacity	120 c.ft.
Weight	20 cwt.

L.A. JENNY,
Lieut-Col., C.E.,
Director.

3200

Public Works & Utilities Commission.Move of Headquarters.

Bulletin No: 127, para. 2

6/6/44

Filing Cabinets and Packing Cases available for packing files, etc:	Will hold	Approximate cub. capacity.	Weight.
Fil. Cabinet. Rm 77. 3.3 X 1.9 X 5.6.	Files; Stationery.	32	200
do: 97. 5.0 X 3.0 X 1.6	do.	22½	200
Wooden case. 2.0 X 1.9 X 1.6	T'writer, Files, etc	5	120
" 2.0 X 2.0 X 1.9	do do	7	120
" 2.0 X 2.0 X 1.9	do do	7	120
" 2.0 X 2.0 X 1.9	do do	7	120
" 2.0 X 1.3 X 1.3	do do	3	100
T'writer box; 1.9 X 1.9 X 1.6	do	5	100
Iron box 1/9 X 1.6 X 1.0	Stationery	2½	80

CASES required:

For Drawing office 3.0 X 2.0 X 1.0	Plans; D.O. matls: 6	) 300
3.0 X 2.0 X 1.0	ditto 6	

Totals: 103 1480
Add 20% Margin for contingencies: 20 290

103 1480

20 290

123 1770 lbs

Say:

120 cub:ft; 16 cwts

If filing cabinets are to be used for packing files etc the following rope or cord will be required to ensure safety of contents,

50 yards.

xx Also 2" wire nails will be required to secure lids of existing packing cases.

C. Watkins LWB

3199

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEF/cob

ACC/120/PWU

14 Jun 44

Subject: Prints - Electric Energy.

To : HQ. Commandant,
att: Employment and Printing Section.

1. Will you please have eight prints of the enclosed tracing, same size as the original.
2. When completed please call Vapor 28 and we will collect.
3. The prints are required very urgently and it will be appreciated if they could be completed by tomorrow ~~morning~~ *evening*.

3198

L.A. JENNY.
Lt.-Col., C.E.,
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

40
CHV/ao

AGG/120/PWU

12 June 1944.

Subject : Prints - S.M.R. SILA Reservoir etc.

To : H.Q. Commandant.
att. Employment & Printing Section.

1. We request 30 copies of the attached print same size as original.
2. When completed please return to Room 77.

3197

CWA
C.W. Atkins,
Lieut., R.A.,
Supply Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

CWA/ao

ACC/120/DWU

7 June 1944.

Subject : Prints - Generating Stations.

To : H.Q. Commandant;
att. Employment & Printing Section.

1. We request 10 copies of the attached print same size
as original.

3196

2. When completed please return to Room 77.

C.W. ATKINS,
Lieut.
Supply Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

AEP/ac

64

ACC/120/PWU

5 June 1944.

Subject : Prints - Chart of Italian
Local Government.

To : H.Q. Commandant.
Att. Employment & Printing Section.

1. We request 105 copies of the attached print, same
size as original.

2. When completed please return to Room 77.

3195

for
A.E. PREEDY,
Captain, R.A.,
Admin. Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

66
AMP/ac

ACC/120/243

5 June 1944.

Subject : Prints - Sawmills in Southern Italy.

To : H. Q. Commandant.
Att. Employment & Printing Section.

1. We request 15 copies of the attached print, same size as original.
2. When completed please return to Room 77.

3194
ec
A. E. PRENDY,
Captain, E. A.,
Admin. Officer.

S-4

1

5 Jun 44

Public Works and Utilities Sub-Commission

A.E. FREUND,
Captain, R.A.,
Admin. Officer.

Trimex, paper,
(12" blade or longer)

1

None

1

3193

10/5
1

Admin. Officer.

Trimmer, paper,
(18" blade or longer)

1 None

1

3193

This paper trimmer is urgently required by this Sub-Commission for use in the drawing offices.

L.A. JENNY,
Lt.-Col, C.E.,
Director.

HEAD-QUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

AEP/ac
64

2 June 1944.

ACC/120/PWU

Subject : Prints - Rome Electrical System.

To : H. Q. Commandant
Att. Exploiment & Printing Section.

1. Will you please supply 8 copies of each of the enclosed prints.

2. When completed please return to Room 77.

A. E. PREEDY,
Captain, R.A.
Admin. Officer.

3192

S-4

31 May 44

Public Works and Utilities Sub-Commission. A.C.C.

A.E. Preedy
 Captain, R.A.
 Admin. Officer

Erasers, rubber, art gum ea	None	6
2 1/4xl 1/8xl 1/8 ins		
Erasers, rubber, ink, ea	"	4
oblong, gray, both ends beveled		
Erasers, rubber, pencil, ea	"	4
oblong, red, both ends beveled		
Erasers, steel, knife, blade	"	1
Ink, drawing, black, 3/4 bottle	"	4
oz bottle		
Ink, drawing, carmine, 3/4 oz bottle	bottle	4
Paper, cross-section, roll	"	1
tracing, 20-inches wide, ruled in orange, 10x10 to 1 inch, 20-yd roll		
Paper, tracing, medium, roll	"	3197 1
30 inches wide, 20 yd roll		
Paste, office, semi-liquid, 6-oz jar	jar	4
Pencil, colored, set of 36 colors	set	1
Pencil, drawing, H B ea	ea	12
Pencil, drawing, hexago ea	ea	12
sal, thin lead, colored		

Office Copy - *File*

2

1

120

A.E. Preedy
Captain, R.A.
Admin. Officer

Erasers, rubber, art gum	ea	None	6
2 1/4xl 1/8xl 1/8 ins			
Erasers, rubber, ink,	ea	"	4
oblong, gray, both ends			
beveled			
Erasers, rubber, pencil, ea		"	4
oblong, red, both ends			
beveled			
Erasers, steel, knife,	ea	"	1
blade			
Ink, drawing, black, 3/4	bottle	"	4
oz bottle			
Ink, drawing, carmine,	bottle	"	4
3/4 oz bottle			
Paper, cross-section,	roll	"	1
tracing, 20-inches wide,			
ruled in orange, 10x10			
to lynch, 20-yd roll			
Paper, tracing, medium,	roll	"	1
30 inches wide, 20 yd			
roll			
Paste, office, semi-			
liquid, 6-oz jar	jar	"	4
Pencil, colored, set of	set	"	1
36 colors			
Pencil, drawing, H B	ea	"	12
Pencil, drawing, hexago	ea	"	12
nal, thin lead, colored			
blue			
Pencil, drawing, hexago	ea	"	12
nal, thin lead, colored			
red			

3197

Basis and Authority: The above listed items are expendable supplies
For Drafting Set, Regimental, Unit No. 1160 in use by this Sub-Commission.

L.A. JENNY,
Lt-Col., C.E.
Director.

S-4

2

2

31 May 44

Public Works and Utilities Sub-Commission. A.C.C.

A.B. PREEDY
 Captain, R.A.
 Admin. Officer

Penholder, writing	ea	None	2
Pins, colored head (map tacks), box of 100 black box		"	1
Pins, colored head (map tacks), box of 100, blue box		"	1
Pins, colored head (map tacks), box of 100, brown box		"	1
Pins, colored head (map tacks), box of 100, green		"	1
Pins, colored head (map tacks), box of 100, red	box	"	1
Tacks, thumb, 1/2-inch, box of 100	box	"	4
Tape, scotch, drafting, manila color, opaque, 1-inch, 72 yard roll	roll	"	1
Tape, transparent, cellu lose, w/dispenser	ea	"	4
Powder, tracing	ea	"	319

Captain, R.A.
 Admin. Officer

Penholder, writing	ea	None	2
Pins, colored head (map tacks), box of 100 black box	"	"	1
Pins, colored head (map tacks), box of 100, blue box	"	"	1
Pins, colored head (map tacks), box of 100, brown box	"	"	1
Pins, colored head (map tacks), box of 100, green	"	"	1
Pins, colored head (map tacks), box of 100, red	box	"	1
Tacks, thumb, 1/2-inch, box of 100	box	"	4
Tape, scotch, drafting, manila color, opaque, 1-inch, 72 yard roll	roll	"	1
Tape, transparent, cellu lose, w/dispenser	ea	"	4
Powder, tracing	ea	"	319

Basis and Authority: The above listed items are expendable
 supplies for Drafting Set, Regimental, Unit No. 1160 in use by this
 Sub-Commission.

L.A. JENNY
 Lt-Col., C.E.
 Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
AFO 394

AEP/ocb

54

ACC/120/PWU

30 May 44.

Subject: Rubber Stamps.

To : HQ. Commandant, att: Employment and Printing Section.

1. Please supply three rubber stamps, same size as sketch attached, together with three rubber date stamps and pads.
2. These are for use in stamping civilian employees' ration cards by our Public Works Division.

3189

A.E. FREEDY,
Captain, R.A.,
Admin Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

56
CWA/1p

ACC/120/PWU

30 May 1944

Subject: Inventory of Office Furniture.

To : Office Space Section.

Ref. Daily Bulletin N°121, para 4, dated 26 May 1944.
Herewith 7 Forms (Appendix "A") duly completed in
respect of this Sub-Commission.

G.E. Rhodes
G.E. RHODES,
Lt-Col., R.E.,
Deputy Director.

3188

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works Utilities Lab. Bn
(Section or Sub-Commission)
29 May 1944
(Date)
75 4
(Room) (Floor)

	<u>Number</u>	<u>Remarks</u>
<u>Desks (5 Drawers)</u>	<u>4</u>	
<u>Desks (Typing)</u>	<u>-</u>	
<u>Tables (3 Drawers)</u>	<u>-</u>	
<u>Tables (Folding)</u>	<u>-</u>	
<u>Tables (Small)</u>	<u>-</u>	
<u>Chairs</u>	<u>5</u>	
<u>Chairs, Desk (Leather Seated)</u>	<u>-</u>	
<u>Cabinets, File (2-Door)</u>	<u>-</u>	
<u>Cabinets, File (Box Type)</u>	<u>-</u>	
<u>Cabinets, File (Metal)</u>	<u>-</u>	
<u>In & Out Trays</u>	<u>6</u>	
<u>Waste Paper Baskets</u>	<u>-</u>	
<u>Lamps (Desk)</u>	<u>-</u>	

3187

CWG
Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works & Utilities Subcom
(Section or Sub-Commission)
29 May 1944
(Date)
76 4
(Room) (Floor)

	Number	Remarks
Desks (5 Drawers)	—	
Desks (Typing)	4	
Tables (² / ₈ Drawers)	1	
Tables (Folding)	—	
Tables (Small)	3	brought from Palermo
Chairs	—	
Chairs, Desk (Leather Seated)	—	
Cabinets, File (2-Door)	—	
Cabinets, File (Box Type)	—	
Cabinets, File (Metal)	1	
In & Out Trays	—	
Waste Paper Baskets	—	
Lamps (Desk)	—	

CWA 3183
Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works & Utilities Sub-Com

(Section or Sub-Commission)

29 May 1944

(Date)

77

(Room)

4

(Floor)

	Number	Remarks
Desks (5 Drawers)	2	
Desks (Typing)	-	
Tables ² (8 Drawers)	3	(2 brought from Palermo)
Tables (Folding)	-	
Tables (Small)	1	
Chairs	5	brought from Palermo.
Chairs, Desk (Leather Seated)	2	
Cabinets, File (2-Door)	1	
Cabinets, File (Box Type)	-	
Cabinets, File (Metal)	-	
In & Out Trays	2	
Waste Paper Baskets	-	
Lamps (Desk)	-	

318

CWA
Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works Utilities Sub. Com.

(Section or Sub-Commission)

29 May 1948

(Date)

78

(Room)

4

(Floor)

	<u>Number</u>	<u>Remarks</u>
<u>Desks</u> ⁸ ~~(3)~~ <u>Drawers</u>	<u>1</u>	
<u>Desks</u> ⁵ ~~(Type)~~ <u>Drawers</u>	<u>1</u>	
<u>Tables</u> (3 Drawers)	<u>-</u>	
<u>Tables</u> (Folding)	<u>-</u>	
<u>Tables</u> (Small)	<u>1</u>	
<u>Chairs</u>	<u>-</u>	
<u>Chairs, Desk</u> (Leather Seated)	<u>-</u>	
<u>Cabinets, File</u> (2-Door)	<u>-</u>	
<u>Cabinets, File</u> (Box Type)	<u>-</u>	
<u>Cabinets, File</u> (Metal)	<u>-</u>	
<u>In & Out Trays</u>	<u>4</u>	
<u>Waste Paper Baskets</u>	<u>-</u>	
<u>Lamps</u> (Desk)	<u>1</u>	

3184

Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works Utilities Sub Com

(Section or Sub-Commission)

29 May 1944

(Date)

79

(Room)

4

(Floor)

	Number	Remarks
<u>Desks (5 Drawers)</u>	<u>-</u>	
<u>Desks (Typing)</u>	<u>-</u>	
<u>Tables (3 Drawers)</u>	<u>-</u>	
<u>Tables (Folding)</u>	<u>-</u>	
<u>Tables (Small)</u>	<u>-</u>	
<u>Chairs</u>	<u>1</u>	
<u>Chairs, Desk (Leather Seated)</u>	<u>-</u>	
<u>Cabinets, File (2-Door)</u>	<u>-</u>	
<u>Cabinets, File (Box Type)</u>	<u>-</u>	
<u>Cabinets, File (Metal)</u>	<u>-</u>	
<u>In & Out Trays</u>	<u>2</u>	
<u>Waste Paper Baskets</u>	<u>-</u>	
<u>Lamps (Desk)</u>	<u>1</u>	

3183

CWA
Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works & Utilities Section
(Section or Sub-Commission)
29 May 1944
(Date)
88 4
(Room) (Floor)

	Number	Remarks
<u>Desks (5 Drawers)</u>	<u>3</u>	
<u>Desks (Typing)</u>	<u>/</u>	
<u>Tables (3 Drawers)</u>	<u>1</u>	
<u>Tables (Folding)</u>	<u>/</u>	
<u>Tables (Small)</u>	<u>/</u>	
<u>Chairs</u>	<u>8</u>	
<u>Chairs, Desk (Leather Seated)</u>	<u>/</u>	
<u>Cabinets, File (2-Door)</u>	<u>/</u>	
<u>Cabinets, File (Box Type)</u>	<u>/</u>	
<u>Cabinets, File (Metal)</u>	<u>/</u>	
<u>In & Out Trays</u>	<u>1</u>	
<u>Waste Paper Baskets</u>	<u>2</u>	
<u>Lamps (Desk)</u>	<u>/</u>	

3182

RWA
Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
APO 394

APPENDIX "A"

Public Works Utilities Dist Wm

(Section or Sub-Commission)

29 May 1944

(Date)

97

(Room)

4

(Floor)

	Number	Remarks
<u>Desks (5 Drawers)</u>	<u>3</u>	
<u>Desks (Typing)</u>	<u>1</u>	
<u>Tables (3 Drawers)</u>	<u>—</u>	
<u>Tables (Folding)</u>	<u>—</u>	
<u>Tables (Small)</u>	<u>—</u>	
<u>Chairs</u>	<u>7</u>	
<u>Chairs, Desk (Leather Seated)</u>	<u>—</u>	
<u>Cabinets, File (2-Door)</u>	<u>1</u>	
<u>Cabinets, File (Box Type)</u>	<u>1</u>	<u>(small size)</u>
<u>Cabinets, File (Metal)</u>	<u>—</u>	
<u>In & Out Trays</u>	<u>7</u>	
<u>Waste Paper Baskets</u>	<u>—</u>	
<u>Lamps (Desk)</u>	<u>—</u>	

3187

Rank & Name of Certifying Officer

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
AFO 394

AEP/ccb

ACC/120/PWU

29 May 44.

Subject: Office Accommodation.

To : Economic Section.

1. Ref your ES/32 dated 17 May 44.
2. We enclose sketch plan of our office space requirements showing number of officers and clerks in each room.
3. If accommodation as shown on the plan can be arranged it will considerably facilitate the working of this Sub-Commission Headquarters, which at present is very much overcrowded.

Director. 15'x15' 1 Officer
 Dep. " 15'x15' 2 "
 Chief Clerk. 30'x15' 7 Clerks
 Utility Div. 20'x15' 3 Officers
 " 20'x15' 3 "
 Int. Wks. 20'x15' 2 " 2 Clerks.
 " 20'x15' 2 " 2 Clerks.
 Admin. Off. 20'x15' 2 " 1 Clerk.

Drawing Office. 20'x30' 2 Officers. 2 N.C.O. 6 Clerks.

W.M. LAUPER,
 Lieut-Colonel, 3180
 Chief, Utilities & Adm Div.

15' x 15'	15' x 15'	30' x 15'	20' x 15'	20' x 15'
Di.	Dep. Dir.	Chief Clerk	Asst. Dir.	Asst. Dir.
(1 off.)	(2 off.)	(7 cases)	(3 off.)	(3 off.)

The above chart plan of our office space requirements showing number of officers and clerks in each room.

20' x 15'	20' x 15'	20' x 15'	20' x 30'
J. R. Dir.	Sub. Dir.	Adm. Officer	Drawing Office
(2 off.)	(2 off.)	(2 off.)	(2 off.)
2 H.C. Dir.	2 H.C. Dir.	1 case	6 Civilian

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 994

54
MP/ac

25 May 1944

ACC/120/PWU

Subject : A.C.C. Regional Boundaries - Prints

To : H.Q. Commandant
Att: Employment and Printing Section

1. May 25 copies of the attached print be supplied, same size as original.
2. When completed, please return to Room 77.

A.E. FREEDY.
Captain R.A.
Admin. Officer/

3179

0150

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394.

53
MEP/ac

ACC/120/PWU

25 May 1944

Subject : Prints - Power Lines Roma

To : H.Q. Commandant
Att: Employment and Printing Section

1. May 10 copies of the attached print print be supplied, same size as original.
2. When completed, please return to Room 77.

cm
A.E. FREEDY,
Captain, R.A.
Admin. Officer.

0110

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works & Utilities Sub-Commission
APO 394

52
CWA/in

ACC/120/PWU

25 May 1944

Subject : Prints - Electricity cables, Roma.

To : H.Q. Commandant
ATT : Employment Printing Section.

1. May 8 full size copies of attached diagram please
be supplied.

2. When completed, please return to Room 77.

copy
A.E. PREEDY
Captain
Admin. Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

File
T
UH
AMP/ac

ACC/120/PWU

26 May 1944

Subject : Office Furniture

To : H.Q. Commandant,
Att: Office Space Section.

Will you please provide us with 2 desks for use in
Room 88 of this Sub-Commission.

A.E. PREEDY, 3176
Captain, R.A.F.
Admin. Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ARP/ccb
446
FILE

22 May 44.

ACC/120/PWU

Subject: Prints - Room.

To : HQ. Commandant.
att: Employment and Printing Section.

1. We request 10 copies of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

3175

A.E. FREEDY,
Captain, P.A.,
Admin. Officer.

45
AEP/cv

Public Works & Utilities Sub-Com

Hat & Coat Rail

ACC/1202PWU

HQ Commandant
Attn. Office Space Sect.

20 May 44.

1. Request that Hat and Coat rail be supplied for Room 77.

3174 3

AE. FREEDY
Captain. RA.
Admin. Offr.

44

Received from the Public Works and Utilities Sub-Commission:

Survey of Italy, CR 276, *Part I*
Survey of Italy, CR 277, *" II "*

19 May 44.

Sp. Sgt. John L. Walker
Central Reference Library,
Information Division.

Librarian

173

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

ARP/ceb
File

ACG/120/PWU

19 May 44

Subject: Office Furniture.

To : HQ. Commandant,
Att: Office Space Section.

Will you please provide us with a desk ~~or~~ table for use in Room 76 of this
Sub-Commission.

2

A.E. FREEDY,
Capt., P.A.,
Admin. Officer.

3172

Public Works and Utilities Sub-Commission.

Prints - Cantonieri in
Southern Italy.

ACC/120/PWU

12 May 4

H.Q. Commandant.

Att. Employment and Printing Section.

1. We request 12 copies of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

L.A. JENNY,
Lt. Col., C.E.
Director.

3171

Public Works and Utilities Sub-Commission.

Prints - N.6 Calabria South
 N.9 Puglia South
H.Q. Commandant.
Attention. Employment and Printing Section.

AOC/120/PWU

11 May 4

1. We request five copies of each of these enclosed tracings, same size as original.
2. When completed please return to room 77.

L.A. JENNY.
Lt.-Col., C.E.,
Director.

3170

39
ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission.

SUBJECT: Prints - One line diagram of SNE System. FILE No. ACC/120/PWU
TO: HQ. Commandant, Naples.
att: Employment and Printing Section. 8 May 44. 194 -

1. We request ten copies of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

3169

L.A. JENNY.
Lt.-Col., C.E.,
Director.

38
ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission.

SUBJECT: Prints - Composition of the Steel

FILE No. ACC/120/PAU

TO: HQ Commandant,
Att. Employment and Printing Section.

6 May 44. 194

1. We request five copies of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

L.A. 3468
Lt.-Col., C.E.,
Director,

37
ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission.

SUBJECT: S.M.E. Tracings (19)

FILE No. ACC/120/PWU

194

TO:

6 May 44

HQ. Commandant,
Att. Employment and Printing Section.

1. We request 30 prints of each of the enclosed tracings, same size as the originals.

3167

2. When completed please return to Room 17.

L.A. JENNY,
Lt.-Col., C.E.,
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

36
AEP/mc

ACC/120/PWU

5 May 1944

Subject: Sectional trainings Italy Sicily etc. (22)

To : HQ. Commandant,
Att. Employment and Printing Section.

1. We request 5 prints of the enclosed tracing, same size as the original.

2. When completed please return to Room 77

316

L.A. JENNY,
Lt.Col. C.E.,
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
ABO 394

35
AEP/ac

ACC/120/PWU

4 May 1944.

Subject : Prints of Cuscinetti Oscillanti etc, (19)

To : H.Q. Commandant
Att. Employment and Printing Section.

1. We request 10 prints each of Enclosed tracings same size as original.
2. When completed please return to Room 77.

3165
L.A. JENNY,
Lieut-Col. C.E.
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
OFFICE OF G-4
APO 394

HGRC/eh

3 - MAY Recd 12 *gpb*
2 May 1944.

G4/112/1

SUBJECT:- Typewriters.

TO :- Public Works and Utilities Sub-Commission. ✓

Reference your letter ACC/120/PWU of 2 May 1944.

The issue of one typewriter 12" carriage, is approved and the machine may be drawn from the Store at 63 Via Medina at any time convenient to you.

I repeat further typewriter are not available.

S. W. Miller
S. W. MILLER. 3164
Major, R.A.
G-4.

Copy to:- Cpl. Pridmore.

ALL SERVICES

List of Stores, Plant, Tools, Instruments, &c.

Issued to } SUB-Commission ACC
Requisitioned by }
From G-4 BRANCH HQ ACC Date 3-4-40

From 100 Date 3-1-40

[illegible]

Signature _____
Date _____

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission.

SUBJECT: Typewriter.

FILE No. ACC/120/PWU

TO: G-4 (British).

2 May 44. 194

Will you please supply us with a Typewriter, preferably 12" carriage, to facilitate the work of this office at present handicapped by the use of one machine between two typists.

W.M. LAPPER
Lieut-Colonel ³¹⁶²
Chief, El. & Adm. Div.

AEF/ccb

Public Works and Utilities Sub-Commission

Regional Maps of Italy, Prints.

ACC/120/FWU

HQ. Commandant,
Att. Employment and Printing Section.

2 May 44

1. We request 25 prints of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

L.A. JENNY,
Lt.-Col., C.E.,
Director.

3161

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

30
AEP/mc

From: Public Works and Utilities Sub-Commission

SUBJECT: Electrical details - Prints.
TO: HQ. Commandant,
Att. Employment and Printing
Section.

FILE No. AGC/120/PWU

2 May 194

1. We request 10 prints of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

3100
L.A. JENNY,
Lt. Col. G.E.,
Director.

ALI^{ED} MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission.

SUBJECT: Prints "Composition of the Steel".

FILE No. ACC/120/PWU

TO: HQ. Commandant,
Att. Employment and Printing Section.

1 May 44. 194

1. We request six prints of the enclosed tracing, same size as the original.
2. When completed please return to Room 77.

3158

J.A. JENNY,
Lt.-Col., C.E.,
Director.

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

27
AEP/ac

From: Public Works and Utilities Sub-Commission.

SUBJECT: Prints of "Progress Military Highway
Reconstruction Map".
TO: H.Q. Commandant.
Att. Employment and Printing Section.

FILE No. ACC/120/PWU

22 April 1944

1. We request 20 prints of the Enclosed Tracing same size as Original.
2. When completed please return to Room 77.

L.A. JENNY,
Lt. Col. C.E.
Director.

3157

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works & Utilities Sub-Commission
APO 394

22 *26*
AEP/in

ACC/120/PWU

22 April 1944

Subject : Cleaning Materials for Car

To : H.Q. Commandant

May bearer be issued with the above for use on car
requisitioned by this Sub-Commission.

315

A.E. PREEDY
Capt.R.A.
Admin.Officer.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ccb

File

ACC/120/PWU

21 April 44.

Subject: Stationery.

To : HQ. Commandant.

The following items were received today, 21 April, from the Stationery Store (British).

Stencils	100
Blotting paper	1 quire.
Carbon paper	4 packets.
S.O. 129	2
S.O. 136	10
File covers	25
Typewriter ribbons	2
Pins	4 packets.
Drawing pins	1 packet.
Typewriter brush	1
Typewriter oil	1
Stapling machine (& staples)	1
Paper clips	2 packets.
Paper knife	1

3155

A.E. FREEDY,
Captain, R.A.,
Admin Officer.

ALLIED MILITARY GOVERNMENT

INTER OFFICE MEMO

From Public Works and Utilities Sub-Com.

SUBJECT: British Stationery
TO: H. Q. Commandant.

FILE No. ACC/120/PWU
14 April 44.

1. We herewith submit indent for Stationery to be drawn Tuesday 18 April, as follows:-

Paper Clips.
Paper Punch.
Pads, small
Pads, large ruled.
Blotting Paper.
Bot. Ink.
Carbons, both sizes.
Pins.
Typing Paper. 8x11, 8x13, 1st and 2nd sheets.
Erasers, Ink and soft.
S.O. Books No 129 (3)
S.O. " " 28-35 (3)
Note Books (6)

1 doz books No. 1562.

3154
A. E. PREEDY. Capt.
Admin Officer.

23
ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission

SUBJECT: Prints of Electrical network of
Societa' Elettrica Della Calabria
To: HQ. Commandant
Attn. Employment & Printing Section.

FILE No. ACC/LEO/PWU

12 Apr. 44/194

1. We request ten prints of the enclosed tracing same size as the original
2. When completed please return to Room 77.

for L. A. 3133
Lt.-Col., C.E.
Director.

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: Public Works and Utilities Sub-Commission

SUBJECT: Printing.

FILE No. ACC/120/PWU

10 April 44

TO: HQ. Commandant,
Attn. Employment & Printing Sect.

1. ^{request} We ~~require~~ 10 prints of the attached "Chart for Region V", same size as original.
2. When completed please deliver to Room 77.

Note:

On Completion, Copies & original
to be sent to Col. Albright.
Establishment Bureau.

L.A. J.
for L.A. J.
Lt.-Col., C.E.,
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/ac

21

7 April 1944.

ACC/120/PWU

Subject : Amendments Telephone Directory.

To : Adjutant.

Ref. our letter ACC/120/PWU of the 6th inst. requesting Publication of Amendments to "Office Listing" in the Telephone Directory.

We omitted to give you the amendments to the "Officer Listing" which are as follows :-

<u>Delete.</u>			3151
Lt. Col.	G.E. Rhodes.	(B)	29
" "	J.F. Laboon.	(A)	13
Major.	A.G. Perley.	(B)	163
Capt.	L.W. Laughlin.	(A)	163
1st Lt.	J.R. Brownlee.	(A)	28
 <u>Add.</u>			
Lt. Col.	G.E. Rhodes.	(B)	187
" "	J.F. Laboon.	(A)	163
Major.	W.A. Hitchcock.	(A)	71
"	R.F. Irving.	(B)	71
Capt.	J.C. Rively.	(A)	153
"	E.H. Rogers.	(A)	71
"	W.H. Gamble.	(B)	71
"	L.W. Laughlin.	(A)	187

We request that the above be Published in the Daily Bulletin.

A.E. PREEDY,
Capt.
Admin. Officer.

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

AEP/cw

From: _____
Public Works and Utilities Sub-Com.

SUBJECT: Printing.

FILE No. _____
ACC/120/PWU
7 April, 44.

TO: H. Q. Commandant.
Attn. Employment and Printing Sect.

1. We request 50 prints of the attached Regional Map of Italy, size as copy.
2. To be delivered to Room 77, 4th floor.

3150
L. A. JENNY.
Lt. Col. C. E.
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works & Utilities Sub-Commission
APO 394

19
AEP/in

ACC/120/PWU

6 April 1944

Subject : Amendments - Telephone *Directory*.

To : The Adjutant

In order to clarify the Entries in the Tele.Dir. under the heading Public Works & Utilities we request the following amendments be published in Daily Bulletin:-

Office Listing
Public Works & Utilities

Clerks	28
Director. (Lt.Col.Jenny)	29
Dep.Director. (Lt.Col.Rhodes)	188 140
Electricity Div. (Lt.Col.Lapper)	187
Public Works Div. (Lt.Col.Labeen)	163
Highways & Bridges Div. (Lt.Col.Thompson)	13
Drawing Office.	71

128
Capt.A.E. PREEDY
Adm. Officer.

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

From: ~~Public Works & Utilities Sub-Com.~~

SUBJECT: Printing.

FILE No. ACC/120/PWU

TO: H.Q. Commandant.
Attn. Employment & Printing Sec.

4 April. 44¹⁹⁴

1. We herewith submit requests for printing as follows:-

300 Weekly Report Forms (size as copy attached)

1,600 Estimate of Work Forms (" " " ")

2. For delivery to room 77, 4th floor.

3148

L. A. JENNY.
Lt. Col. C.E.
Director.

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Utilities Sub-Commission
APO 394

AEP/lp 13

ACC/120/PWU

19 March 1944

Subject: Lost Typewriter.

To : HQ, Commandant.

1. Reference is made to paragraph 3, daily Bulletin N°52, dated 18 Mar 44.

2. The typewriter referred to is not in possession of this Sub-Commission.

L.A. JENNY,
Lt-Col., C.E.,
Director.

3147

ALLIED MILITARY GOVERNMENT
INTER OFFICE MEMO

12
AEP/in

From: Public Works and Utilities Sub-Commission

SUBJECT: Request for typewriter
Hq. Commandant
TO:

FILE No. ACC/120/PWU
16 March 1944

For the Attention of Office Space Section.

Will you please supply a new typewriter for use in this Sub-Commission as the volume of typing to be done necessitates Employing additional staff.

W.M. Lapper
Lt. Colonel
Chief, El & Adm. Div.

3146

FW File

Public Works & Utilities.

Office Equipment.

Headquarters Commandant.

8 March

4

1. Due to recent changes in the office space of this Sub-Commission the following items are requested:

- 4 Draftsmen's stools (as per attached sketch)
- 3 Regulation size office desks.
- 1 Rubber stamp (as per attached specifications and design)

W. M. WASHOR,
Capt., C. E.,
Adm. Officer.

3145

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works & Utilities Sub-Commission
APO 394

WMW/efe

27 February 1944

ACC/120/PWU

Subject: Desk Lamps.

To : Headquarters Commandant, A.C.C.

It is requested that this office be provided with two desk lamps; one to be used in the Director's room No.79 and the other in the Deputy's room No.78.

W. M. WASHER,
Captain, C.E.
Adm. Officer.

3144

File *8*

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works & Utilities Sub-Commission
APO 394

WMW/efe

ACC/120/PWU

25 February 1944

Subject: Telephone Connection.

To : Headquarters Commandant.

It is requested that a direct line telephone to the switchboard be placed in Room 79, Public Works and Utilities Sub-Commission. This room is now occupied by Lt. Col. L. A. Jenny, Director.

W. M. WASHER,
Captain, C.E.,
Adm. Asst.

3143

HEADQUARTERS
ALLIED CONTROL COMMISSION
Public Works and Mines Sub-Commission
APO 394

TRB/cw 7

ACC/120/PWE

3 Feb 44

Subject: Office Furniture.

To : H.Q. Commandant.

1. It is requested that two tables be placed in room 58, 4th floor, for this Sub-Commission, for immediate use.

I.A.JENNY.
Lt Col. C.E.
Director.

3142

6
Public Works and Mines SubCommission.

H.Q. Commandant.

26 Jan 4

1. It is requested that a electrician be sent to room 42, 4th floor to repair lights, at earlient.
2. It is requested that Key be furnished for lock on file cabinet in above room, or suitable lock fitted.

File 120-

Lt. J. R. Brownlee
CMT

5

HEADQUARTERS
ALLIED MILITARY GOVERNMENT
Public Works and Mines Sub-Commission

WML/cob

AGG/120/FWE

17 Jan 44

Subject: Installation of telephone.

To : HQ Commandant.

It is requested that a telephone be installed in the room
now being cleared for the Public Works and Mines Sub-Commission.

L.A. JENNY,
Lt-Col., C.E.
Director.

3149

3

HEADQUARTERS
8375 REGIMENT, AMB
APO 394

20 December 1943

★ Received the following from G-4 Section, AMB:

1 Olivetti Typewriter No. 204956

Frank D. Reehle Sr.

Capt AC 0-913048

Pub Wks & Util Sub-Comm

★ This issue is made on a temporary basis and return of equipment above will be made upon receipt of 3139 other equipment from the main convey.

File
Official Transcript

2

Public Works and Utilities Sub-Commission
Office Furniture.

✓ 2 tables folding 3'0" x 2'0" x 4"	Ft. cub.
✓ 1 " " 6'0" x 2'0" x 4"	4
1 file cabinet 2'6" x 2'0" x 1'0"	5
5 tables 3'0" x 2'0" x 2'6"	75
1 file cabinet 3'0" x 2'0" x 1'0"	6
1 " " 3'0" x 2'6" x 1'0"	8
1 " " 2'6" x 1'6" x 1'0"	4
21 bentwood chairs	
✓ 6 filing trays	
✓ 2 typewriters	
1 personal typewriter	
6 tables 2'6" x 2'6" x 2'6"	94
2 armchairs	
✓ 1 drawing board 3'0" x 5'0"	
✓ 1 pair trestles for drawing board	36
1 table 3'0" x 2'0" x 2'6"	15
Total capacity	<u>251</u>

In calculating the cubic capacity it is assumed that the chairs and other small articles would be contained inside the table legs.

3138

Total weight estimated at 800 pounds.

5/12

2053

110-101